

## Agenda for SG meeting 30<sup>th</sup> May 2016

Attending, Dan, Graham, Dee, Ian, Jeremy

1. Talk through all items to be collected together as a packing list for the events, Dan, any chance you could sort this? Most items are at Council Offices; Dee has other items. **Dan & Michael Earthey to organise the packing list that needs to be taken and brought back from every Roadshow event.**
2. What else do we need to get? **DAH organised ballot boxes to be purchased and delivered to the Council, they will be delivered flat packed, we will need to assemble them and drop them off at the various collection point. Volunteers required for this so that it doesn't just fall to one person.**
3. **DAH has ordered and paid for helium gas canister 31<sup>st</sup> May, will need to store gas canister at Council Offices.**
4. **Social media** let's set a budget, the members of the SG present who constituted a quorum agreed an initial budget of £98.00 for the run up to the events to boost the Facebook pages, Dan to organise this and bill STC. DAH to put events on East Devon Hub
5. Publicity, what else could we do? What haven't we thought of to get people to know about the roadshows? **It was also suggested that we need to get out and about and get the info about the Public meetings to all the churches and Clubs.**

**Chris Holland has a list, perhaps we could divide the list up and four of us to contact each club and society?**

**Ian is considering whether to ask the vicar of Salcombe Regis Church whether he can hand out questionnaires at the end of Sunday Service. We also discussed a presence at the Country fair at Salcombe this week, Dan prepared to go if Ian can find out whether there is the opportunity. DAH has a folding table if required**

6. Young persons' questionnaire, events? **DAH had circulated a brief overview of the event at Woodlands Hotel with young people from three Sidmouth Schools, the members of the SG were interested in the views the young people expressed and Ian said he could approach the Tourism and Economy Committee re the subject of**

**organising a girl's football team. A team of young people will work on the YP questionnaire during the latter part of summer with the aspiration of getting the YP questionnaires out by September.**

7. Are we tagging on to the Duck Derby, and what about a stall at the Folk festival and the Tour of Britain Cycle race? **We urgently need more volunteers! Who do you know who would like to be involved with NP events?**

## **8. Road shows**

It was agreed that we should have plenty of copies of the paper questionnaire at the Roadshows and encourage people to complete them on the spot. If they want to put their name and a contact telephone/email address, they could then be entered for a prize draw which would take place at the end of July. We should also display links to the online questionnaire at as many places as possible, DAH to organise this with STC

It was also suggested that there would be a lot of questions and debate about the Knowle and Sidford Fields and really as a group we should all be saying the same thing. We should ask Richard about this?

We also need to be clear about what we are saying about the Architectural competition for Port Royal and the scoping exercise that EDDC are doing on Eastern Town that will be due out in November. Again Richard may have some suggestions here?

### **1st Roadshow at St Teresa's**

16:15

18:00

19:00

**Deirdre, Wed 08/06/16 16:15: Wed 08/06/16 18:00: Deirdre, Wed 08/06/16 19:00:**

**Claire Russell Wed 08/06/16 18:00: Claire Russell, Wed 08/06/16 19:00:**

**Graham Cooper Wed 08/06/16 18:00:**

**Graham Cooper Wed 08/06/16 19:00:**

**Louise Cole, wed 08/06/16 16:15: Louise Cole, Wed 08/06/16 18:00:**

**Dan Turner, Wed 08/06/16 16:15: Dan Turner, Wed 08/06/16 18:00: Dan Turner, Wed 08/06/16 19:00:**

**Michael Earthy will help set up but we will need help to take down.**

I have heard from the Following councillors who plan to attend this event. It was agreed that Ian would talk to some of the councillors who had not yet committed to attend events and Deirdre said she would also send individual emails to the councillors who had not yet indicated that they were attending any of the roadshows.

Kelvin Dent (only for a short time probably at the start)

Ian McKenzie Edwards

John Dyson (early re planning meeting)

Simon Pollentine (early as planning meeting is same night)

Michael Earthey at start of event

DH said that she would prepare some kind of guide line script/ answers for members of the SG who were uncertain about what to say to members of the public.

The meeting ended just after 9.30pm

Please note that we will need to set a new date for a full SG meeting as the proposed date falls on the evening of one of the Road show events. I will be sending some suggested dates around to the Steering Group shortly.

DAH 31<sup>st</sup> May 2016