



SIDMOUTH TOWN COUNCIL

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Minutes of the Sid Valley Neighbourhood Plan Steering Group Meeting
17th October 2017 7.30- 9:30pm
Venue STC Offices

1. Present

Deirdre Hounsom, Tim Salt, Louise Cole, Peter Murphy, Jeremy Woodward, Andie Miles, Claire Russell, Ian McKenzie-Edwards,

2. Apologies

Jonathan Davey, Michael Earthey, Graham Cooper

3. Minutes of 3rd October 2017

Minutes were agreed and are on the NP page of the STC website.

4. Update from the Chair

- DH said that she had contacted Jon Davey and asked if he would prefer to step down from the steering group but continue the magnificent work he does on the website. JD had confirmed that he was in agreement. PM gave a vote of thanks for JD's invaluable contribution to the group, particularly the development of the excellent website – which was fully endorsed by the meeting. **Action – DH to send letter of appreciation to JD**
- The Port Royal Scoping Study report won't now be published until January. The results of the EDDC/STC scoping study consultation are now available on the EDDC website - <http://eastdevon.gov.uk/port-royal-consultation/>

5. Policy Drafting & Review

- The remainder of the meeting was used to review draft policies
- Following the SG meeting on 3rd October theme teams had submitted their observations, revisions and rationales for policies following the review by John Slater. LC, DH and TS had taken these contributions and produced a revised table of policies which they had then reviewed to ensure that:
 - The policies were in line with John Slater's advice and where they weren't, that teams had provided rationales
 - The policies cross referenced across themes without conflict. Where there was a conflict, or it was thought that a policy sat better within a different theme, it had been highlighted
 - Where John Slater had suggested that a policy was not appropriate, and where no rationale had been provided by teams, the policy was struck through
 - Where changes to wording were thought appropriate, text had been amended in red
- This document was circulated in advance of the meeting and teams had responded accordingly. As a result, the meeting reviewed a hard copy of the revised table of policies alongside on-screen versions of teams' responses.
- Each policy was reviewed in turn with revisions to the policy document being made throughout the meeting.
- This was a very useful exercise during which it was discovered that a key housing policy (HOU 03: House Numbers by Number of Bedrooms) had inadvertently been omitted from the document circulated before the meeting. LC, DH and TS apologised for this and an action was taken to ensure that the policy was reinstated on the next draft. **Action – TS to ensure that the omitted Housing policy should be reinstated on the next version**
- **Action – teams to send any further clarifications by Friday 20th October.** The policy document would then be revised and sent again to John Slater for final review. When his response has been received the policies will be forwarded to EDDC and CE for further advice.
- LC suggested that the SG meeting on 31st October should follow a similar approach by reviewing and cross-referencing all Community Actions

Date of Next Meeting – Tuesday 31st October 7:30pm to 9:30pm