

SIDMOUTH TOWN COUNCIL



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Minutes of the Sid Valley Neighbourhood Plan Steering Group Meeting
19th September 2017 7.30- 10:30pm
Venue STC Offices

1. Present

Deirdre Hounsom, Tim Salt, Louise Cole, Peter Murphy, Jeremy Woodward, Andie Miles, Graham Cooper, Claire Russell

2. Apologies

Jonathan Davey, Ian McKenzie-Edwards, Michael Earthey

3. Minutes of 5th September 2017

Minutes were agreed and are on the NP page of the STC website.

4. Update from the Chair

Port Royal

- DH attended a meeting with Chris Holland, Jeff Turner, Alison Heywood and Jamie Buckely (EDDC) today, called primarily to discuss the findings and any similarities between the Port Royal reports from NP and the PRSS consultation.
- Notes of the meeting have been circulated to SG.
- The next reference group meeting will be held on 21st September – LC will be representing SVNP.
- No clarity from the meeting today about how the PRSS will take into account the 1800 signature petition submitted by the 3Rs campaign.
- The reference group will receive the consultant's draft report at the meeting on 5th October.
- November is the earliest that the report will go to STC/EDDC.

Persimmon

- DH has contacted Persimmon Homes to better understand any future plans. Although a meeting had been arranged this was subsequently cancelled by Persimmon.

5. Update on Meeting with Creating Excellence on 15th September

- DH and LC met with CE on 15th September and have agreed the basis on which CE will provide professional expertise to design, edit, format and produce a typeset copy of the NP based on the Word document that we provide and which incorporates the work that CE have already done, including the Place Analysis.
- Working on the basis that the NP will be a 30-page document, the Place Analysis will accompany the NP with clear cross references to LP policies. The evidence for the NP policies will reference the Place Analysis.
- The work has been costed and the meeting was advised of the quotation provided.
- To meet a challenging deadline of 31st October for a draft NP, policies will need to be reviewed by J Slater early next week.

6. Update on Q2 Report

- LC advised that she and TS were making good progress and were now working on the 4th draft. The policy/Q2 analysis submissions provided by the teams had been invaluable in providing context within the report.
- It was hoped to send out a draft to SG for review shortly.

7. Presentation of Policies

- Presentations were made on Transport (CR) and Community
- Key points arising were:
 - In common with the presentations made on 5th September there are some clear crossovers between themes.
 - There was some discussion about whether all the policies discussed were actually policies, dealing with land use, or community actions. The review by John Slater should clarify this.
 - At this stage the policies should reference the Local Plan – the final drafts won't include the references but will sit in the intro to each policy within the NP.
 - Suggestion that references to "pedestrians" could be changed to "people" and "Transport" to "Access & Connectivity".
- LC said that when we have the policies back from John Slater, and in a refined state, CE advice is that we should do a SWOT analysis to ensure that they address health, economy and wellbeing.

8. Policy Drafting & Review

- LC said that work will be done to develop the project timeline:
 - Overarching timeline with key milestones to 31st March 2018
 - The existing timeline to 31st October to be further developed into an action plan to show all internal actions/milestones and dependencies on externals (J Slater, EC etc.)

Action – LC to update the project timeline to 31st March 2018 and DH to create an action plan setting out all actions, in detail, to 31st October 2017

Date of Next Meeting – Tuesday 3rd October 7:30pm to 9:30pm

