

SIDMOUTH TOWN COUNCIL



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3rd May 2016

To: (Cllr. Louise Cole, Cllr. Michael Earthey, Cllr. Ian McKenzie-Edwards, Deirdre Hounsom, Claire Russell, Daniel Turner, Richard Thurlow, Graham Cooper, Janet Harding, Jeremy Woodward, Natalie Bentall, Michael Brittain)

For Information:

Neighbourhood Plan Officer, East Devon District Council

Town Clerk

Chairman of the Council

Dear Sir/Madam,

**Sid Valley Neighbourhood Plan Steering Group
Monday 9th May at 7.30pm**

The Steering Group meeting will be held in the Council Chamber, Woolcombe House, Sidmouth, to consider the matters detailed on the agenda below.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', with a horizontal line underneath.

**Christopher E Holland
Town Clerk**

A G E N D A

1. Apologies
To receive apologies for absence.
2. Minutes
To sign as a true and accurate record the Minutes of the Steering Group meeting on the 14th April 2016.
3. Feedback on EDDC policy development event – Cllr Cole and Graham Cooper.

4. Recruitment of Administrative post to be advertised. Deirdre Hounsom to report on use of Basecamp, project plan update from Deirdre Hounsom and Cllr Cole to include logo competition.
5. Update on Funding. £2,000 grant EDDC received. Deirdre Hounsom and Cllr Cole to report on £9,000.00 grant applied for.
6. Draft questionnaire, feedback from each Steering Group member, comments, resolution to go ahead with printing process. Delivery and collection of questionnaires, collection points, electronic version TBD feedback from each group.
7. Approve single page info flyer to be inserted into One Magazine (previously posted on Basecamp) to go out prior to questionnaire delivery.
8. Confirm dates of roadshows and obtain agreement on who can attend which event. Set up and gain agreement on who can help with set up and breakdown of each event. Confirm two additional meetings in May to be held at the Anchor, Thursday 19th May and Monday 30th May both at 7.30pm
9. Deirdre Hounsom to present budget proposals for roadshows.
10. Approach from Savills re development in Sidbury (AONB). Deirdre Hounsom to feedback from her meeting with Savills.
11. Discuss appointment of a planning consultant.