



# SIDMOUTH TOWN COUNCIL

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**Agenda Sid Valley Neighbourhood Plan Steering Group Meeting**  
**6<sup>th</sup> June 2017 7.30 - 9.30pm**  
**Venue STC Offices**

Apologies and welcome to any members of the public.

Agree minutes of meetings on 22<sup>nd</sup> May 2017 & matters arising

### **Outstanding Actions from minutes of 22 May**

- Action – LC to speak with Chris Holland to arrange NP presence at PRSS public exhibition. **Update: Agreed and exhibition will be on 26/27 June 3pm to 8pm**
- Action LC to check with Chris Holland about authority to put up painted signs at Blue Ball and Bowd promoting Q2, CR to investigate the production of signs.
- Action – TS to change the SG meeting room booking for 29th August to 5th September **Update: done**
- Action: LC asked that SG members should submit all ideas for new website improvements/enhancements on Basecamp

### **Update from the Chair**

A brief overview of developments since the last meeting, not covered elsewhere on the agenda.

**Q2 analysis** - Process for analysis, allocating surveys etc.

**Q2 Press Campaign** - Update, planned activities.

**Roles & Responsibilities** - Working together/working smarter.

**Project Planning** - Need to revisit the project plan going forward.

**Budget Update** - Latest position.

**NP Website** - [sidvalleyneighbourhoodplan.com](http://sidvalleyneighbourhoodplan.com) - Update, feedback and edits.

### **Group Check-in**

This is an opportunity to feedback on latest progress and group communications following our last meeting.

### **AOB**

Date of next meeting – Tuesday 20<sup>th</sup> June 2017, 7:30pm to 9:30pm