

SIDMOUTH TOWN COUNCIL



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Agenda Sid Valley Neighbourhood Plan Steering Group Meeting
6th September 2016 7.30- 9.30pm
Venue STC Offices

7.30pm

1. Apologies, Reminder about raising hand or using button when you want to speak
2. Welcome to new member of the Steering Group, Jonathan Davey
3. Minutes of the meeting on 11th July 2016 were agreed, they are posted up on the STC website on the NP page

7.35pm

4. Discussion regarding the ToR of the Neighbourhood Plan Steering Group and what we can potentially influence and what we cannot. It would be helpful if all members of the SG could re-read our ToR before the meeting

7.50pm

5. Discussion re analysis of the first Residents Questionnaire and agreement of the 7 major themes suggested by RT, GC and TS. The goal is for a majority view to accept these themes as the basis of our NP. We have been in touch with a consultant who is an Inspector of Neighbourhood Plans and the intention is to invite him to the next meeting

8.20pm

6. Introduce Peter Murphy who will talk about the approach to the Sid Valley Business Community Questionnaire, (to be published on Basecamp 2nd Sept) for questions 18-20.
Discuss and agree the topics listed in question 21.
Online publication on STC website and by direct email to 800 businesses and sole traders in the Sid Valley, plus input from Chamber of Commerce and Sidmouth Business café members. Suggested latest release date Friday 18th Sept. Discuss supporting Press and Social Media activities to publicise the purpose of the Business Survey

8.45pm

7. Discuss up-coming Focus groups. Relationship of topics identified from first Household Questionnaire and to the potential 7 headline policies suggested by RT, GC and TS. Ask for volunteers to run these groups. Two groups potentially already set up by DH Time scale for these groups to be agreed

9.00pm

8. Young persons' questionnaire, LC, DT, NB, update from this group and dates for events. Discuss Social media opportunities involving young people possibly engaging their parents to commit to completing the next Household questionnaire

9.15pm

9. Set date for 2nd NP, this questionnaire to have input from professionals so as the best quantifiable results are obtained. Questionnaire to be less narrative based therefore easier to interpret the results. **Suggest Monday 17th October delivery to all households**, six weeks duration. Questionnaires will be posted this time around but an online version will be available via STC website.

10 Discuss supporting activities around the time period that the second questionnaire is out for consultation with the public. Suggest maximum of two larger events where we look for a high turnout. A clearly defined press and social media campaign to support.

9.25pm AOB

Date of next meeting Monday 26th September 2016