

**SIDMOUTH TOWN COUNCIL**  
**Minutes of a Meeting of Sidmouth Town Council's**  
**Tourism and Economy Committee**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 14 December 2015 at 6.30 pm**

Councillors present: -            Simon Pollentine            (Chairman)  
    Frances Newth                (Vice-Chairman)  
    David Barratt  
    Matt Booth  
    Jack Brokenshire  
    Louise Cole  
    John Dyson  
    Stuart Hughes  
    Dawn Manley  
    Ian McKenzie-Edwards  
    John Rayson  
    Paul Wright

Apologies:                                Ian Barlow, John Hollick, Marc Kilsbie, Jeff Turner

The meeting started at 6:30pm and finished at 7.50pm

**PART 'A'**

**26 Minutes**

The Minutes of the Tourism & Economy Committee meeting held on Monday 14 September 2015 were signed as a true and accurate record.

**27 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr John Rayson	33 Late Night Shopping / Velo Vintage	Personal	Remained in Chamber	Business Owner and Member of Sidmouth Chamber of Commerce
Cllr Stuart Hughes	29 Information Centre Manager's Report	Personal	Remained in Chamber	Member of Jurassic Coast Trust

**28 Exclusion of the Public**

**RESOLVED:** That the classification given to the documents to be submitted to the Committee, be confirmed, and that the reports relating to exempt information, be dealt with under Part B. The two representatives from the Chamber of Commerce were invited to remain in the Chamber for the first Part B item.

**29 Information Centre Manager's Report**

Jeff Bailey, Sidmouth Information Centre Manager presented his report.

**RESOLVED:** That:

1. The Information Manager's report be noted.
2. Consideration be given to refreshing the display at the Interpretation Centre; there may be funding available from the Jurassic Coast Trust for this project.
3. Consideration be given to redesigning the window display at the Information Centre.

**30 Sidmouth Information Centre Finance Report**

Councillor Pollentine presented the Finance Report for the period to October 2015 in respect of the Sidmouth Information Centre

**RESOLVED:** That the Sidmouth Information Centre's Finance Report be noted and agreed.

**31 Town Guide Distribution Figures**

The Chairman reported the latest Guide distribution figures which showed that 17,666 2015 guides had been sent out leaving only 1,300 remaining. There had been over 177,000 website hits to [www.visitsidmouth.gov.uk](http://www.visitsidmouth.gov.uk)

**RESOLVED:** That the Town Guide distribution figures be noted; this report is to be attached to the agenda in future giving comparable figures for the same period last year.

**32 Visit Devon – Planning for the Future**

Councillor Pollentine presented his report of a meeting held at Woodbury Park on Thursday 19 November 2015.

**RESOLVED:** That:

1. Councillor Pollentine’s report be noted.
2. Councillor Alison Greehalgh be asked to attend a future meeting to discuss EDDC’s Tourism Policy.

**33 Late Night Shopping / Velo Vintage**

Members were asked to consider the two recent events in Sidmouth; Late Night Shopping and Velo Vintage. The Chairman thanked the Sidmouth Herald for the coverage of both events. Sylvia Brownlee, Sidmouth Chamber of Commerce had written to thank Members for their financial support used to organise the Late Night Shopping event.

**RESOLVED:** That Councillor Pollentine and the Town Clerk would hold a feedback meeting with Alistair Cope of Velo Vintage to discuss issues raised by Members.

**34 Matters Raised by Invited Representatives**

- The Chairman reported that a short discussion had been held at the previous Council meeting with regard to next year’s Christmas lights and that Members wished to involve the Chamber of Commerce in future discussions.
- Representatives of the Chamber of Commerce raised concerns regarding this year’s Christmas lights. The installation was very poor and many of the strings had lamps missing or not working; the businesses had not been checked to make sure that they had timers that were connected correctly. The contractor had not returned when complaints were made. The Chamber of Commerce were not happy to pay their contribution towards the lights this year and were of the opinion that Sidmouth Town Council should also not pay the full amount expected.

**RESOLVED:** That a meeting be convened to discuss future funding, design and contractor for future Christmas lights and the Town Clerk would follow up with complaints to the contractor of this year’s Christmas lights.

**PART ‘B’**

**EXCLUSION OF THE PUBLIC AND PRESS**

under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**35 Town Guide Income and Expenditure**

Councillor Pollentine presented the Income and Expenditure Report for the period to October 2015 in respect of the Town Guide.

**RESOLVED:** That the Town Guide Income and Expenditure Report be noted and agreed.

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CHAIRMAN OF THE TOURISM & ECONOMY COMMITTEE