

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the meeting of Sidmouth Town Council**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 16 January 2017 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Michael Earthey Stuart Hughes Dawn Manley
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Marc Kilsbie Frances Newth
Sidmouth West	Louise Cole John Rayson
Primley	Simon Pollentine Jeff Turner (Chairman)
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Vice-Chairman)
Sidbury	John Hollick
Salcombe Regis	Ian Barlow
Apologies:	David Barratt

The meeting started at 6.30pm and finished at 8.40pm.

**PART 'A'**

**120 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr John Dyson	124 Sidmouth Folk Week	Personal	Remained in the Chamber during discussion and voting	Sidmouth Folk Week Cttee Member
Cllr Frances Newth	125 Sid Valley Memory Cafe	Personal	Remained in the Chamber during discussion and voting	Twyford House representative for Sidmouth Town Council
Cllr Ian McKenzie-Edwards	125 Friends of The Byes	Personal	Remained in the Chamber during discussion and voting	Member of Friends of The Byes
Cllr Ian McKenzie-Edwards	125 Twinning Circle	Personal	Remained in the Chamber during discussion and voting	Member of Sidmouth Twinning Circle
Cllr John Hollick	125 Sidmouth in Bloom	Personal	Remained in the Chamber during discussion and voting	Member of Sidmouth in Bloom Committee

CLlr John Hollick	125 Twinning Circle	Personal	Remained in the Chamber during discussion and voting	Member of Sidmouth Twinning Circle
CLlr Simon Pollentine	125 Sidmouth Arboretum	Personal	Remained in the Chamber during discussion and voting	Sidmouth Arboretum Cttee Member
CLlr John Dyson	125 Sidmouth Arboretum	Personal	Remained in the Chamber during discussion and voting	Sidmouth Arboretum Cttee Member
CLlr Kelvin Dent	125 Sidmouth Sea Fest	Personal	Remained in the Chamber during discussion and voting	Sidmouth Sea Fest performer
CLlr Louise Cole	125 Sidmouth Drill Hall Hub CIC	Disclosable Pecuniary	Left the Chamber during discussion and voting	Director of the Drill Hall Hub CIC

### 121 Matters of Urgency or Report from the Chairman

- The Chairman reminded Members that the meeting to be held on Monday 3 April 2017 would be the Annual Town Assembly followed by a Council meeting.
- Councillor Pollentine, Tourism and Economy Committee Chairman, reported that the 2017 Sidmouth Guide would be delivered to the office on Tuesday 17 January and it would be appreciated if Members would again assist with enveloping the guides ready for distribution.

### 122 Exclusion of the Public

**RESOLVED:** that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

### 123 Proposed Estimates 2017/2018

Councillor Paul Wright, Member with Special Responsibility for Finance, presented the report of proposed estimates for 2017/2018 which had been attached to the agenda for Members consideration.

Members attention was drawn to the fact that this year's Council Tax Support Grant had been reduced to £6,070 from £13,795 and would be withdrawn entirely for 2018/2019.

**RESOLVED:** That:

- 1) the Town Council Precept for 2017/2018 be set at £444,260 representing £63.70 Parish Tax at Council Tax Band 'D' a year; an increase of £3.15 on 2016/17.
- 2) the breakdown of estimates for 2016/2017 be agreed (as attached schedule).
- 3) the Town Clerk would enquire whether sponsorship could be obtained for the purchase and installation of benches around the town.
- 4) consideration be given, at the appropriate time, to recategorising some Earmarked Reserves to enable additional funding to be allocated to the replacement of the skate park at Manstone.

- 5) the Town Clerk would investigate whether additional refuse bins could be installed at The Ham play area.
- 6) Cllr Pollentine; Chairman of Tourism and Economy Committee, Cllr Wright; Member with Special Responsibility for Finance and the Town Clerk to discuss the benefits and logistics of removing tourism based events and organisations from the Grant Application process. This would be discussed at a future Council meeting.

**124 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**125 Grant Applications**

Members were asked to consider Grant applications for the financial year 2017/2018.

**RESOLVED:** That:

- 1) 2017/2018 Grants be allocated to organisations, as per the attached schedule, at a total of £15,100; £14,000 of which to be paid from the Grant budget and a further £1,100 from the Tourism Contingency Earmarked Reserve.
- 2) To permit the award of their grant, Sidmouth Drill Hall Hub CIC be asked to supply accounts that concentrated on the activities of the event and identified the income, expenditure and balances solely of the Sea Fest itself.

.....  
CHAIRMAN OF THE COUNCIL

**SIDMOUTH TOWN COUNCIL 2017-2018 BUDGETS LISTING**

## CODES

**Council Services**

2282	Public Conveniences	£29,000
2269	Public Conveniences-Mtce Sidbury/Manstone	£1,000
2256	Flower Beds, Planters & Watering	£17,000
2240	Christmas Lighting & Events	£10,500
2239	Donation to Christmas Lighting (Income)	-£1,500
2284	Sidmouth Hopper Bus	£8,000
2243	Street Furniture	£4,000
2281	Sidmouth Information Centre	£21,600
2245	Drinking Fountain, Sidbury	£250
2247	Annual Report Printing/Distribution	£700
		<b>£90,550</b>

**Discretionary Expenditure**

1240	Grants	£14,000
2283	Folk Week, Children's Festival & Family Tickets	£25,000
2283	Folk Week Social Dance	£5,000
2289	Sidmouth Town Band	£4,000
1974	Boat Jetty (former Jurassic Coast Marine Links)	£15,000
2285	South West Museum Development	£800
2287	Dog Hygiene Bins	£1,000
2288	Sand bags	£500
2262	Youth Service Support	£30,000
1969	Tourism Promotion Reserve	£2,000
1972	Website & Social Media Development/Support	£2,000
2267	Red Arrows Display Contingency	£6,000
2268	Neighbourhood Plan	£12,500
	Western Town Webcam	£3,000
		<b>£120,800</b>

## CODES

**Woolcombe House**

1111	Services Gas/Water/Elec	£4,200
2111	Woolcombe House Business Rate	£6,000
2130	Woolcombe House (Loan Interest & Repayment)	£14,890
2140	Woolcombe House-General Maintenance	£5,800
2141	Woolcombe House Grounds	£1,200
1961	Woolcombe House Building Reserve	£2,000
2139	Band Hut Repairs	£1,000
		<b>£35,090</b>

**Other Freehold Property**

2144	Alma Lane Field	£500
2152	Manstone Youth Centre	£13,000
2147	Manstone Sports and Play Areas	£5,000
2148	Long Park & Play Area	£8,000
2149	Other additional Play Areas	£15,000
2150	Seafront Amenity Building	£20,000
2142	Conservatory Maintenance	£1,000
2146	Sidmouth Golf Club (Income)	-£5
2180	Elec Pole Rent (Income)	-£35
		<b>£62,455</b>

**Trust Property****The Ham**

3340	The Ham Ground Mtce	£4,100
3341	The Ham Other Mtce	£2,500
3342	The Ham Play Equipment	£1,500
3343	The Ham Reserve	£2,000
3344	The Ham 3Phase Power	£1,500
3380	The Ham Rent (Income)	-£8,300

**Manstone**

3440	Manstone Land Ground Mtce	£500
3441	Manstone Other Maintenance	£1,600
3443	Manstone Reserve	£2,000
3480	Manstone Rent (Income)	-£990

**Salcombe Regis**

3240	S.R. Recreation Field	£250
3280	S.R. Recreation Field Rent (Income)	-£525
		<b>£6,135</b>

## CODES

**Members**

2238	Members/Chairman's Allowances	£5,500
2235	Chairman's Expenses	£2,000
2237	Members Expenses/Training	£1,000
2261	Elections	£2,000
2236	Civic & Hospitality	£2,000
1968	Civic Regalia	£1,000
		<b>£13,500</b>

**Staff**

1101	Salaries	£90,000
1103	Pensions	£18,000
1107	Staff Eye Tests	£100
1109	Training & Conferences	£1,000
2233	Officers Expenses	£100
1180	Tourism/Promotion Admin (Income)	-£10,000
		<b>£99,200</b>

**Office Expenses**

1120	Postage	£1,500
1121	Stationery	£1,500
1122	Telephone	£3,500
1124	Subscriptions	£2,000
1125	Photocopier	£1,500
1127	Internet, website and webcams	£750
1161	Computer Software Contracts	£1,200
1960	Computer Maintenance Contingency	£1,000
1130	Advertisements	£500
1157	Audit	£1,600
2125	Insurance	£6,200
1119	Sundry	£1,200
1118	Bank Charges	£150
		<b>£22,600</b>

<b>Expense Group Totals</b>	<b>2017 - 2018 Budgets</b>
Council Services	£90,550
Discretionary Expenditure	£120,800
Woolcombe House	£35,090
Other Freehold Property	£62,455
Trust Property	£6,135
Members	£13,500
Staff	£99,200
Office Expenses	£22,600
<b>Total Estimate</b>	<b>£450,330</b>
Council Tax Support Grant	£6,070
<b>Estimated Precept</b>	<b>£444,260</b>

**Represents Parish Tax at Council Tax Band 'D' £63.70**

**SIDMOUTH TOWN COUNCIL GRANTS 2017/2018****NAME OF ORGANISATION**

Byes Preschool	250
E D Citizens Advice	1,000
Friends of Sidholme Music Room	100
Friends of The Byes	200
Relate Exeter & District	250
Sid Vale Sharks Swimming Club	400
Sid Valley Horticultural Society	200
Sid Valley Memory Café	400
Sidbury Allotment Assoc.	500
Sidford Short Mat Bowling Club	100
Sidford Tennis Club	200
Sidmouth & East Devon Walking Festival	800
Sidmouth Arboretum	1,000
Sidmouth Carnival	500
Sidmouth Drill Hall Hub CIC	500
Sidmouth in Bloom	2,250
Sidmouth Parish Church (clock)	150
Sidmouth Regatta	1,000
Sidmouth Sailing Club	800
Sidmouth Science Festival	2,000
Sidmouth Surf Lifesaving Club	1,000
Sidmouth Town Twinning Circle	1,000
Sidmouth Literary Festival	300
Wren Music	200

**TOTALS****£15,100**£14,000 from Grants budget and £1,100 from  
Tourism Contingency Earmarked Reserve