

SIDMOUTH TOWN COUNCIL
Minutes of the meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 2 November 2015 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Michael Earthey Stuart Hughes Dawn Manley
Sidmouth South	John Dyson Paul Wright
Sidmouth East	Frances Newth
Sidmouth West	Matt Booth Louise Cole John Rayson
Primley	Simon Pollentine Jeff Turner (Chairman)
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Vice-Chairman)
Sidbury	David Addis
Salcombe Regis	Ian Barlow David Barratt

Apologies: Kelvin Dent, John Hollick, Marc Kilsbie

The meeting started at 6.30pm and finished at 8.45pm.

PART 'A'

108 Prayers

Prayers were taken by the Reverend Brian Hadfield.

109 Minutes

The minutes of the meeting of the Town Council held on Monday 5 October 2015 were signed as a true and accurate record.

110 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

111 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Matt Booth	112.2 EDDC Returning Officer's Report	Personal	Remained in the Chamber during discussion and voting	Subject of agenda item
Cllr Matt Booth	112.3 Request to join the Tourism & Economy Cttee	Personal	Remained in the Chamber during discussion and voting	Subject of agenda item

Cllr John Rayson	117 Sidmouth Independent Christmas Shopping Challenge	Personal	Remained in the Chamber during discussion and voting	Sidmouth Chamber of Commerce member
Cllr Paul Wright	117 Sidmouth Independent Christmas Shopping Challenge	Personal	Remained in the Chamber during discussion and voting	Sidmouth Chamber of Commerce member
Cllr Stuart Hughes	117 Sidmouth Independent Christmas Shopping Challenge	Personal	Remained in the Chamber during discussion and voting	Donation from Locality Budget to Shopping Challenge
Cllr Ian Barlow	117 Sidmouth Independent Christmas Shopping Challenge	Personal	Remained in the Chamber during discussion and voting	Donation made to Shopping Challenge
Cllr Simon Pollentine	117 Sidmouth Independent Christmas Shopping Challenge	Personal	Remained in the Chamber during discussion and voting	Shopping Challenge participants are business competitors
Cllr Frances Newth	119 Manor Pavilion Theatre Management Steering Committee	Personal	Remained in the Chamber during discussion and voting	Former representative Manor Pavilion Theatre Management Steering Committee
Cllr Matt Booth	120 Eastern Town Regeneration Scoping Exercise	Personal	Remained in the Chamber during discussion and voting	Drill Hall Hub CIC Director
Cllr Louise Cole	120 Eastern Town Regeneration Scoping Exercise	Personal	Remained in the Chamber during discussion and voting	Drill Hall Hub CIC Director
Cllr Matt Booth	121 Licensing Act 2003 and Gambling Act 2005	Personal	Remained in the Chamber during discussion and voting	EDDC Licensing Cttee Member
Cllr John Dyson	121 Licensing Act 2003 and Gambling Act 2005	Personal	Remained in the Chamber during discussion and voting	EDDC Licensing Cttee Member
Cllr Matt Booth	123 East Devon Local Plan	Personal	Remained in the Chamber during discussion and voting	EDDC Member
Cllr Stuart Hughes	123 East Devon Local Plan	Personal	Remained in the Chamber during discussion and voting	EDDC Member
Cllr Dawn Manley	123 East Devon Local Plan	Personal	Remained in the Chamber during discussion and voting	EDDC Member
Cllr Matt Booth	125 Potential Transfer of Knowle Open Space from East Devon District Council	Personal	Remained in the Chamber during discussion and voting	EDDC Member

112 Matters of Urgency or Report from the Chairman

112.1

- The Chairman welcomed newly elected Town Councillor Matt Booth.
- The Chairman reported that Councillor Dent had had an accident and was currently in Derriford Hospital; he would send a get well card from the Council.

- The Chairman reminded Members that Sunday 8 November 2015 was Remembrance Day and encouraged as many Members as possible to attend the War Memorial or join the parade which would form up outside the Co-op store at 10.30am. Wreaths would also be placed by Members of the Town Council at Sidford, Sidbury and Salcombe Regis.
- The Chairman reported that the Christmas Lights would be switched on by Matt Rodgers of Heart FM at 5.30pm on Saturday 14 November. The Chamber of Commerce had invited Members of the Council to Blinis at 6pm.
- The Chairman reported that the Town Council offices would be closed on Thursday 24 December 2015 and would reopen on Monday 4 January 2016.
- The Chairman reported that the District Council had invited four Members of each Parish and Town Council to attend a meeting to be held on Tuesday 1 December 2015 between 6pm and 8.45pm. Presentations would be made by Devon County Council Leader John Hart, Devon and Cornwall Police Commissioner Tony Hogg and East Devon District Council Leader Paul Diviani.

112.2 The Chairman asked Members to receive the report from the EDDC Returning Officer following the recent election in the West Ward.

RESOLVED: That the report from the EDDC Returning Officer be noted.

112.3 The Chairman asked Members to consider Councillor Booth's request to join the Tourism & Economy Committee.

RESOLVED: that Councillor Booth be appointed as a Member of the Tourism & Economy Committee.

113 Public Open Question Time

- In the absence of Councillor Dent the Chairman read his question to County Councillor Hughes regarding the timetable for the County Council Transport Study which is especially relevant for parking issues in Sidmouth. County Councillor Hughes responded that the County Council's funding was very limited for design and construction and although there would be a Scoping Study carried out in early 2016, with the Town Council as consultee, low cost/quick win solutions would be sought which did not require major investment.

114 Police Report

Sgt Andy Squires presented the police report for October 2015 which showed a total of 23 incidents compared to 40 incidents in October 2014, which was a reduction of 42.5%. Year to date figures showed a total of 365 incidents compared to 403 incidents in 2014; a reduction of 9.4%. He also reported that he had a supply of alarmed shed padlocks which were available for purchase at £7 each.

115 Committee/Working Group Reports

115.1 Planning Committee Reports

Councillor Dyson, Chairman of the Planning Committee presented the reports of the Planning Committee meetings held on Wednesdays 7 and 21 October 2015.

RESOLVED: that the Planning Committee reports be noted and agreed.

116 Reports from Members with Special Responsibilities

116.1 Finance Report

Councillor Dyson presented the September 2015 Finance Report.

RESOLVED: that the September 2015 Finance Report be noted and agreed.

117 Sidmouth Independent Christmas Shopping Challenge

Members were asked to consider a request for funding received from Claire Jenkins, who was working on behalf of the Chamber of Commerce to organise the Independent Christmas Shopping Challenge.

RESOLVED: that the Town Council support the Sidmouth Independent Christmas Shopping Challenge in the sum of £150 to be used to purchase two banners which would be able to be used for a number of years. The banners would have the Town Council Crest and 'Supported by Sidmouth Town Council' on them.

118 Telephone Box at Burnt Oak, Sidbury

Members were asked to consider a request received from Sidbury resident; Mr Webb. He asked whether the Town Council would purchase the old telephone box at Burnt Oak, Sidbury from British Telecom on the same basis as that for the residents of Fortescue, Sidmouth. He would then be willing to renovate and maintain the box along with another resident who lived nearby at Hillside.

RESOLVED: that Sidmouth Town Council would adopt the telephone box at Burnt Oak, Sidbury at an adoption charge of £1.00. Mr. Webb and other Sidbury residents would take responsibility for the refurbishment and any ongoing maintenance required.

119 Manor Pavilion Theatre Management Steering Committee

The District Council asked for a new Town Council representative on the Manor Pavilion Theatre Management Steering Committee. Councillor Dyson currently acted as Deputy for this role but there had always been two representatives from the Town Council on the Steering Committee.

RESOLVED: that Councillor Wright be appointed to act as the Town Council representative on the Manor Pavilion Theatre Management Steering Committee with Councillor Dyson continuing as Deputy.

120 Eastern Town Regeneration Scoping Exercise

Following discussions between the Town and District Councils, stemming from the negotiations on the proposed transfer of Knowle to the Town Council, it was proposed that a Scoping Exercise be undertaken to start the process of looking at regeneration of Eastern Town. A Scoping Exercise is a preliminary analysis and study to establish what a potential project could involve, what the risks and possible difficulties are, likely cost and how such a project should be organised and tackled. East Devon District Council as the main landowner, would fund the majority of the costs of the study and in partnership Sidmouth Town Council contribute £2000 towards the exercise. To start the regeneration process with a maximum of transparency, the scoping exercise would include a consultation exercise with key stakeholders and interest groups.

RESOLVED: that Sidmouth Town Council would contribute £2,000 towards an Eastern Town Regeneration Scoping Exercise which would act as a module of any forthcoming Neighbourhood Plan.

121 Licensing Act 2003 and Gambling Act 2005

Statement of Licensing Policy – Statutory Consultation

Before the District Council determined policy statements they were consulting with a wide range of organisations and individuals including Town and Parish Councils and

their own District Councillors. A copy of the draft policy documents including consultation response forms could be downloaded from the EDDC licensing hub.

RESOLVED: that the EDDC Licensing Act 2003 and Gambling Act 2005 Statement of Licensing Policy draft documents be noted.

122 Moving and Improving Questionnaire

Members were asked to consider an email received from East Devon District Council.

RESOLVED: that Members would complete the online EDDC Moving and Improving questionnaire individually.

123 East Devon Local Plan

Members were asked to consider an email received from the District Council. The East Devon Local Plan Inspector had asked that EDDC consult on additional changes to the local plan. The consultation would run from Friday 16 October 2015 to 12.00 Noon on Monday 30 November 2015. These changes and further information about the consultation could be viewed on the District Council web site.

RESOLVED: that the Town Clerk would make representation on various inconsistencies found between sections of the Local Plan report compared to the Table of Proposed Changes.

PART 'B'

124 Exclusion Of The Public And Press

RESOLVED: that under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

125 Potential Transfer of Knowle Open Space from East Devon District Council

The Chairman reported that he along with Councillor Barlow and the Town Clerk had several meetings with Richard Cohen, East Devon District Council regarding the potential transfer of Knowle Open Space to the Town Council. He asked Members whether they wished the negotiations to continue between the two Councils.

RESOLVED: that the Chairman, Councillor Barlow and the Town Clerk would continue negotiations with the District Council with regard to the potential transfer of Knowle open space to the Council.

.....
CHAIRMAN OF THE COUNCIL