



# SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council  
Town Clerk

30 October 2017

Dear Sir/Madam,

**Meeting of Sidmouth Town Council  
in its Capacity as Trustee  
Monday 6 November 2017  
on the rising of the Council meeting**

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

**Christopher E Holland**  
Town Clerk

## AGENDA

		<u>Page/s</u>
	<b><u>PART 'A'</u></b>	
1	<b>Apologies</b> To receive any apologies for absence.	
2	<b>Minutes</b> To confirm the minutes of the Trustee Meeting held on Monday 2 October 2017.	4 – 5
3	<b>Declarations of Interest</b> To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	
4	<b>Matters of Urgency or Report</b> To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency or report because of special circumstances. (Note: such circumstances need to be recorded in the minutes)	
5	<b>Exclusion of the Public</b> To agree any items to be dealt with after the public (including the press) have been excluded. There are is one item which the Clerk recommends should be dealt with in this way.	

6 **The Ham – Summer Fun Fair**

A request has been received from David Rowland of Rowlands Fun Fairs to use The Ham for a family fun fair Wednesday 6 to Saturday 9 June 2018. Details are as follows:

Access to The Ham would be needed from Monday 4 June to set up until Monday 11 June to take down and vacate The Ham.

Operating times would be:

Wednesday to Friday 5pm – 9:30pm

Saturday 1pm – 9:30pm

It would be run as a family saver fair where all rides would be only £1.50.

Rowlands Fun Fairs has two new rides coming next year; one is the 130 feet high family swing ride which offers great aerial views of Sidmouth, second is the new extreme ride which is proving very popular with the younger crowd plus a massive variety for everyone. David Rowland lives in Exeter and organises lots of fairs and festivals throughout the year; for example, Lockdown Festival, Let's Rock Exeter and many more. They will provide onsite security, toilets which will be cleaned every day.

Mr Rowland commented that he understood that one of the members of Anderton & Rowland's Fun Fair had contacted the Town Clerk about Sidmouth having two fairs in a calendar year, but that this no different to Penzance, St Austell, Exeter, Plymouth, Tiverton just to name a few. Also, Rowlands Fun Fair has a different variety of rides to each other firm so the town's residents will not be seeing the same rides each time.

*Town Clerk's note:*

*Members may recall that permission had been given to David Rowland at the July 2017 Trustee meeting to run a fun fair on The Ham in July. This unfortunately did not take place as it became too short notice to organise a successful fun fair, hence the early application now for June 2018.*

7 **The Ham – Trail Running Race**

A request has been received from Pure Trail Running to use a small area of The Ham as a start and finish location for a Relay Race along the South West Coast Path to Beer and back on Saturday 23 June 2018.

They would need to erect one gazebo on the grass to assist with the registering of the runners and anticipate a 1:30pm to 2pm start and would anticipate being on site from 12noon to 6pm. The number of finishers would be limited to 125.

The October 2016 race was organised with 50 runners completing the route solo and next year a relay race is proposed. The 2016 race raised over £500 to the South West Coast Path Association and the National Trust.

As a Trail running company, they have been arranging races for two years from 6 to 50 miles along the South West Coast Path from Westward Ho! to Bude and even across to Burgh Island. They also arrange four events on Dartmoor each year so have experience in the runs that they organise and provide valuable income to the relevant towns and villages.

8 **Exclusion of the Public and Press**

The Vice-Chairman of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

## **PART 'B'**

### **9 Salcombe Regis Recreation Field**

Following the receipt of a arboricultural report for Salcombe Regis Recreation Field Members are requested to consider the urgent works required. It will be noted that a number of trees require pruning and/or reduction to make them safe. The attached quote regarding tree maintenance is categorised, in terms of urgency, as Priority 2 and 3 (there are no Priority 1 trees.)

6

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the meeting of Sidmouth Town Council**  
**in its Capacity as Trustee**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 2 October 2017**  
**on the rising of the Council Meeting**

Ward	Councillors Present:
Sidmouth North	Michael Earthey Stuart Hughes Dawn Manley
Sidmouth South	Kelvin Dent John Dyson (Vice-Chairman) Paul Wright
Sidmouth East	Frances Newth
Sidmouth West	Louise Cole Sheila Kerridge John Rayson
Primley	Jeff Turner
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Chairman)
Sidbury	John Hollick Gareth Jones
Salcombe Regis	Ian Barlow David Barratt
Apologies:	Marc Kilsbie, Simon Pollentine

The meeting started at 8.10pm and finished at 8.20pm.

**PART 'A'**

**23 Minutes**

The minutes of the Trustee meetings held on Monday 4 September 2017 were signed as a true and accurate record.

**24 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Louise Cole	27 The Ham – Urgent Item	Personal	Remained in the Chamber during discussion and voting	Sidmouth Coastal Community Hub director

**25 Matters of Urgency or Report**

- The Town Clerk reported that an additional request to use The Ham had been received after the issue of the agenda and asked Members whether they wished to consider this request at this meeting.

**RESOLVED:** That an additional request to use The Ham be discussed as item 27 at this meeting.

- The Town Clerk reported that although permission had been granted to Kingswood Nursery School to regularly hire the scout building at Salcombe Regis Recreation Field, due to changed circumstances, this would no longer happen.

**RESOLVED:** That it be noted that Kingswood Nursery School would not be regularly hiring the scout building at Salcombe Regis Recreation Field.

**26 The Ham**

Members were asked to confirm the resolution of the Tourism & Economy Committee meeting held on 11 September regarding the request to use The Ham for an evening street food market on a series of dates during the summer of 2018 and for an event combining a street food market and an art and contemporary craft market on Saturday 18 November 2017. The Town Clerk reported that the November event would not take place. He requested that Members consider allocating the rental income from the August 2018 street food market to the Red Arrows Display income instead of The Ham income.

**RESOLVED:** That:

- 1) Members confirmed the resolution of the Tourism & Economy Committee meeting regarding a request to use The Ham and noted that the November 2017 event would not take place.
- 2) Rental income from the August 2018 street food market would be allocated to the Red Arrow income instead of The Ham income.

**27 The Ham – Urgent Item**

Sidmouth Coastal Community Hub had requested use of The Ham to hold the Sidmouth Sea Fest 2018 on Saturday 12 May 2018. They sought permission to set up two large marquees on the evening of Thursday 10 May and prepare the site on Friday 11 May. The community festival would run from 10am to 11pm, subject to funding for an evening ticketed event; appropriate event licence and public liability insurance would be in place for the event. A range of stall holders, providing their own small marquees/gazebos would set up on the morning of 12 May with vehicle access and use of electricity for lighting and production equipment also required.

**RESOLVED:** That permission be granted to Sidmouth Coastal Community Hub to hold the Sidmouth Sea Fest 2018 on The Ham on Saturday 12 May 2018.

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CHAIRMAN OF THE COUNCIL