



# SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council  
Town Clerk

27 March 2017

Dear Sir/Madam,

**Meeting of Sidmouth Town Council  
in its Capacity as Trustee  
Monday 3 April 2017  
on the rising of the Council Meeting**

You are hereby summoned to attend the above meeting to be held at **Sidbury Village Hall, Sidbury**. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

**Christopher E Holland**  
Town Clerk

## A G E N D A

		<u>Page/s</u>
	<b><u>PART 'A'</u></b>	
1	<b>Apologies</b> To receive any apologies for absence.	
2	<b>Minutes</b> To confirm the minutes of the Trustee Meeting held on Monday 6 March 2017.	3 – 5
3	<b>Declarations of Interest</b> To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	
4	<b>Matters of Urgency</b> To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)	
5	<b>Exclusion of the Public</b> To agree any items to be dealt with after the public (including the press) have been excluded. There are two items which the Clerk recommends should be dealt with in this way.	

6 **Exclusion Of The Public And Press**

**The Vice-Chairman of the Council to move the following:**

**“that under the Public Bodies (Admission to Meetings) Act 1960**

**the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”**

**PART ‘B’**

7 **The Ham**

Sidmouth Folk Week has requested permission to use The Ham for an event to be held in June 2017.

8 **Salcombe Regis Recreation Field**

Gareth Hughes, 1st Sid Vale Scout Group, asked Members to consider a request from a local club to regularly hire the new scout group building at Salcombe Regis Recreation Field. See attached confidential report.

6 – 8

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the meeting of Sidmouth Town Council**  
**in its Capacity as Trustee**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 6 March 2017**  
**on the rising of the Council Meeting**

Ward	Councillors Present:
Sidmouth North	Stuart Hughes Dawn Manley
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Marc Kilsbie Frances Newth
Sidmouth West	Louise Cole John Rayson
Primley	Simon Pollentine Jeff Turner (Chairman)
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Vice-Chairman)
Sidbury	John Hollick
Salcombe Regis	David Barratt
Apologies:	Ian Barlow, Michael Earthey

The meeting started at 7.55pm and finished at 9.10pm.

**PART 'A'**

**33 Minutes**

The minutes of the Trustee meetings held on Monday 6 February 2017 were signed as a true and accurate record.

**34 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Barratt	42 Salcombe Regis Recreation Field	Personal	Remained in the Chamber during discussion and voting	Works with Gareth Hughes wife
Cllr Hughes	44 Manstone Recreation Field	Personal	Left the Chamber during discussion and voting	President of STAFC

**35 Matters of Urgency**

Members agreed that there would be additional items for discussion in Part B of this meeting.

**36 The Ham**

Nick Jennings, Principle Bridge Engineer, Devon County Council attended the meeting to give an update and show Members plans and designs of the proposed replacement for Alma Bridge.

**RESOLVED:** That Sidmouth Town Council support the proposed siting and design for the replacement for Alma Bridge and urged Devon County Council to proceed with Construction at the earliest opportunity.

**37 Use of Salcombe Regis Recreation Field**

The Salcombe Regis Country Fair Committee had written to request permission to use the Salcombe Regis Recreation Field on Thursday 1 June 2017 for car parking during the fair.

**RESOLVED:** That permission be granted to Salcombe Regis Country Fair Committee to use Salcombe Regis Recreation Field on Thursday 1 June 2017 for car parking during the fair.

**38 Sidmouth Science Festival 2017 – 6 to 15 October 2017**

The Sidmouth Science Festival Committee sought approval for the following:

1. Situate marquees on The Ham on Sunday 8 October; the small number of marquees would house demonstrations from for example Science Festival, SVA, EDDC, Sidmouth in Bloom, SeaFest and Walking Group. The demonstrations would be part of our planned event to celebrate the science and technology of the Sidmouth promenade (land, coastline and sea)
2. Have access to electricity supply on The Ham on Sunday 8 October.

**RESOLVED:** That permission be granted to Sidmouth Science Festival Committee to erect marquees on The Ham on Sunday 8 October 2017 and to have access to the electricity supply on that day.

**39 Use of Salcombe Regis Recreation Field**

The Town Council had received a request to hire the recreation field for a large family celebration in 2018 The request was as follows:

“Next year as a family we have all the big birthdays – a 16<sup>th</sup>, an 18<sup>th</sup> and two 50<sup>th</sup>'s and we would very much like to hold one big party for all our friends up at the Scout Field. As both boys are in an exam year we would like to hold the party on the August Bank Holiday 2018, after all their exams have finished. Our thoughts are to camp up at the field on the Friday night (a lot of our friends will be coming from far). Set up the party on the Saturday, hold the party on the Saturday Night with people camping over, have a live band and a hog roast and then clear up on the Sunday – the exact dates are: 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> August 2018. We would need access to the field the week before these dates in order to set up a stage for the band.

- Would we be able to hire the scout field for these dates and how much would it cost?
- Would we be allowed to have a band playing music in the field? If it is ok for us to hire the field from you we will clear a band and live music with the District Council as well in case there are licences or time restrictions too.”

**RESOLVED:** That the request to use Salcombe Regis Recreation Field for a family party in August 2018 be declined.

**40 Use of The Ham**

Sidmouth Sailing Club were hosting two sailing open meetings in 2017 and had requested to use The Ham for dinghy parking on the following dates.

- Scorpion Open: Saturday 24 & Sunday 25 June (*Saturday 24 June had already been booked to Sidmouth RBL for their Drum Head Service*)
- Laser Open: Sunday 1 October

**RESOLVED:** That:

- permission be granted to Sidmouth Sailing Club to use The Ham on Sunday 25 June and Sunday 1 October 2017.
- further discussions to be held between the Town Clerk, Sailing Club and Sidmouth RBL regarding the use of The Ham on Saturday 24 June to ascertain whether agreement can be reached to enable both events to take place on that day.

**41 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**42 Salcombe Regis Recreation Field**

Gareth Hughes, 1st Sid Vale Scout Group, asked Members to consider a request from a local nursery to regularly hire the new scout group building at Salcombe Regis Recreation Field. This item had been deferred from the February Trustee meeting to enable the Town Clerk to obtain further information.

Nancy Craven had responded to the Town Clerk's questions on behalf of the scouts. She also commented that the scouts were keen to proceed with the hire and hoped that the responses were helpful. It was noted that it would be of great benefit to the nursery to be able to make the move over the Easter holidays – whilst there were no children around – and so they needed to be able to give notice to their current landlord to do so by mid-March.

**RESOLVED:** That Sidmouth Town Council support the request from Kingswood Nursery School to regularly hire the scout building at Salcombe Regis Recreation Field with the following provisions:

- This hire agreement to reviewed annually by the Town Council.
- If the nursery registration was ever increased above 20 children, new permission must be sought from the Town Council.
- Authorised vehicles must be confined to the scout hut designated parking area.
- The field gates must be securely closed and locked throughout the day to ensure that no unauthorised vehicles can access and park in the field.
- This permission does not preclude further discussion by Sidmouth Town Council should a planning application be required for change of use.

**43 The Ham (Urgent Item)**

Further to earlier discussions regarding use of The Ham Councillor Kilsbie reported that he had visited and discussed concerns raised by a local resident in that area. He had confirmed to the resident that Sidmouth Town Council maintained The Ham on behalf of all the community and enabled events to be held on The Ham for the benefit of the community.

**RESOLVED:** That any further issues would only be considered by Members when notified in writing at the time of the occurrence to the Town Clerk, stating the specific complaint and giving the date, time and nature of the problem.

**44 Manstone Recreation Field (Urgent Item)**

Planning permission had now been granted for lighting poles and a mobile telephone mast to be erected in the Manstone Recreation Field. Members had previously granted 'in principle' permission to the football club to pursue this project and were now asked whether they wished to sign a 25-year lease with Shared Access to enable the erection of the lighting poles and mobile telephone mast.

**RESOLVED:** That further discussions/negotiations be conducted between the Town Council and Shared Access prior to final permission being granted.

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CHAIRMAN OF THE COUNCIL