



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

25 September 2017

Dear Sir/Madam,

**Meeting of Sidmouth Town Council
in its Capacity as Trustee
Monday 2 October 2017
on the rising of the Council meeting**

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

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| | <u>PART 'A'</u> | |
| 1 | Apologies
To receive any apologies for absence. | |
| 2 | Minutes
To confirm the minutes of the Trustee Meeting held on Monday 4 September 2017. | 3 – 5 |
| 3 | Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |
| 4 | Matters of Urgency or Report
To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency or report because of special circumstances. (Note: such circumstances need to be recorded in the minutes) | |
| 5 | Exclusion of the Public
To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way. | |

6 The Ham

Members are asked to confirm the resolution (as below) of the Tourism & Economy meeting held on 11 September regarding the request to use The Ham for an evening street food market on a series of dates during the summer of 2018 and for an event combining a street food market and an art and contemporary craft market on Saturday 18 November 2017.

19 The Ham

RESOLVED: That:

- 1) permission be granted to Unique Boutique Markets to hold an evening street food market on a series of dates during the summer of 2018 and an event combining a street food market and an art and contemporary craft market on Saturday 18 November 2017.
- 2) The current fees and bond charge would apply with no reduction for these events.
- 3) It must be recognised that Sidmouth is a Fair-Trade town when choosing stall holders.
- 4) Local retailers should also be encouraged to become stall holders.
- 5) Dates of the market operating must fit within the existing usage of the Ham.
- 6) The permission to use The Ham would be confirmed at the next Trustee meeting.

SIDMOUTH TOWN COUNCIL
Minutes of the meeting of Sidmouth Town Council
in its Capacity as Trustee
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 4 September 2017
on the rising of the Council Meeting

Ward	Councillors Present:
Sidmouth North	Michael Earthey Dawn Manley
Sidmouth South	Kelvin Dent John Dyson (Vice-Chairman) Paul Wright
Sidmouth West	Louise Cole Sheila Kerridge John Rayson
Primley	Simon Pollentine
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Chairman)
Sidbury	John Hollick Gareth Jones
Salcombe Regis	Ian Barlow David Barratt
Apologies:	Stuart Hughes, Marc Kilsbie, Frances Newth, Jeff Turner

The meeting started at 7.00pm and finished at 7.25pm.

PART 'A'

15 Minutes

The minutes of the Trustee meetings held on Monday 14 August 2017 were signed as a true and accurate record.

16 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Ian McKenzie-Edwards	21 Salcombe Regis Recreation Field – Urgent Item	Personal	Remained in the Chamber during discussion and voting	Acquainted with the applicant
Cllr David Barratt	22 Salcombe Regis Recreation Field – Urgent Item	Personal	Remained in the Chamber during discussion and voting	Acquainted with applicant who is a work colleague

17 Matters of Urgency

The Chairman reported that an additional request to use Salcombe Regis Recreation Field had been received after the issue of the agenda and asked Members whether they wished to consider this request at this meeting.

RESOLVED: That an additional request to use Salcombe Regis Recreation Field be discussed as item 22 at this meeting.

18 Alma Bridge Replacement – Amended Design

Nick Jennings, Principle Bridge Engineer, Devon County Council gave an update on an amended design for the proposed replacement for Alma Bridge. Plans were displayed for Members consideration.

RESOLVED: That Sidmouth Town Council support the proposed siting and design for the replacement for Alma Bridge and agreed that bore holes to obtain rock samples could be drilled at the appropriate sites on The Ham when required during the planning stages.

19 The Ham

Sidmouth Sailing Club had been asked to host the Lark class National championships next year; suggested dates were 16 – 19 August 2018 and requested permission to park around 75 boats on The Ham for this period.

RESOLVED: That permission be granted to Sidmouth Sailing Club to use The Ham from 16 – 19 August 2018 for boat parking during the Lark class National Championships.

20 The Ham

Aaron Clark, EDDC Community Development Worker, had requested to use The Ham to hold a Sidmouth Community Wellbeing Fete on Saturday 21 October. This would combine the Community Festival and Healthy Living Festival which last year ran separately. The timings were 1pm to 4pm but EDDC would need the full day to ensure preparation and packing away. Participants would bring gazebo, tables and chairs to run their stalls and there would be one big marquee.

RESOLVED: That permission be granted to the District Council to use The Ham on Saturday 21 October 2017 to hold a Sidmouth Community Wellbeing Fete.

21 Salcombe Regis Recreation Field

A request had been received to use the Salcombe Regis Recreation Field for a wedding reception.

A Sid Road resident would be married at Salcombe Regis Church on Saturday 5 May 2018 and would like to use the Salcombe Regis Recreation Field (and scout centre) for the wedding reception. They would like to erect a marquee on the field to seat 120 guests. Details were as follows:

- Friday 4 May – erection of marquee
- Saturday 5 May – wedding reception 4pm to 12pm midnight
- Alcohol consumed by guests but at no fee (no sale of alcohol)
- Firework display completed by 22.30pm
- Music played until midnight when wedding will finish (no live music DJ/disco only)
- Sunday 6 May – marquee dismantled

As parking was limited at the church a taxi/mini bus service would be provided for guests to run from Sidmouth to the church and wedding venue; again, finishing at midnight.

RESOLVED: That permission be granted to use the Salcombe Regis Recreation Field and scout centre for a wedding reception on Saturday 5 May 2018; subject to the usual fees and bond charge for vehicular access to the Salcombe Regis Recreation Field. Use of the field will also include a set up day; Friday 4 May 2018 and take down day; Sunday 6 May 2018.

22 Salcombe Regis Recreation Field – Urgent Item

A request had been received to use the Scout Centre for a wedding reception.

A Fortescue resident would be married at St. Mary and St. Peter’s Church on Saturday 24 March 2018 and would like to use the Scout Centre for a traditional wedding breakfast and a ceilidh. Access to the field and venue would be needed from 23 to 25 March to enable the family to prepare, decorate and clear the Scout Centre; any necessary entertainment and alcohol licences would be obtained if permission was granted. Use of the field was also

requested as it may be necessary to use part of the field for overflow parking although guests would be encouraged to arrange a lift or taxi to the church and walk to the Scout Centre.

RESOLVED: That permission be granted to use the Salcombe Regis scout centre for a wedding reception on Saturday 24 March 2018; subject to the usual bond charge for vehicular access to the Salcombe Regis Recreation Field. Access to the field will also include a set up day; Friday 23 March 2018 and take down day; Sunday 25 March 2018.

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CHAIRMAN OF THE COUNCIL