

# SIDMOUTH TOWN COUNCIL



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To: All Members of the Town Council  
Town Clerk

19 October 2015

Dear Sir/Madam,

## **Pre-Budget Meeting of Sidmouth Town Council Monday 26 October 2015 at 6.30pm**

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

**Christopher E Holland  
Town Clerk**

## **A G E N D A**

### **PART 'A'**

**1 Apologies**

To receive any apologies for absence.

**2 Declarations of Interest**

To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

**3 Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

**4 Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way.

### **PART 'B'**

**5 Exclusion Of The Public And Press**

The Vice-Chairman of the Council to move the following:

**"that under the Public Bodies (Admission to Meetings) Act 1960  
the public (including the press) be excluded from the meeting due to the  
confidential nature of its contents."**

6 **Budgets/Estimates**

To consider recommendations to make prior to the Budget/Estimate meeting in January. The attached **CONFIDENTIAL** schedule may be useful and Members are asked to bring this to the meeting.

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**Note:**

Members are reminded that they should contact the Town Clerk should they require any background information regarding the draft budget headings. This invitation is especially extended to newly elected Members.