



SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE
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DEVON
EX10 9BB

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To: All Members of the Town Council
District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council
Town Clerk

9 January 2017

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 16 January 2017 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

Christopher E Holland
Town Clerk

A G E N D A

- | | <u>Page/s</u> |
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| <u>PART 'A'</u> | |
| 1 Apologies
To receive any apologies for absence. | |
| 2 Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or discloseable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |
| 3 Matters of Urgency or Report from the Chairman
To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes) | |
| 4 Exclusion of the Public
To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way. | |

5 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)

6 **Proposed Estimates 2017/2018**

Councillor Paul Wright, Member with Special Responsibility for Finance, will present the proposed estimates report for 2017/2018 (as attached).

3 – 7

7 **Exclusion Of The Public And Press**

The Vice-Chairman of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

PART ‘B’

8 **Grant Applications**

Members will be asked to consider Grant applications for the financial year 2017/2018; see attached confidential reports.

Attached
Report

Please Note:

Grant application forms are available for Members to scrutinise prior to the meeting if further information is required.

SIDMOUTH TOWN COUNCIL 2017-2018 ESTIMATES SCHEDULE

	Anticipated March 2017	2016 - 2017 Budget	2017 - 2018 Proposed
<u>Council Services</u>			
Public Conveniences	£27,670	£28,000	£29,000
Public Conveniences-Mtce Sidbury/Manstone	£500	£1,000	£1,000
Flower Beds, Planters & Watering	£15,829	£16,000	£17,000
Christmas Lighting & Events	£8,566	£8,800	£10,500
Donation to Christmas Lighting (Income)	-£2,000	-£1,500	-£1,500
Sidmouth Hopper Bus	£29,982	£8,000	£8,000
Donation to Hopper Bus (Income)	-£21,982		
Street Furniture	£2,500	£2,500	£4,000
Sidmouth Information Centre	£21,600	£21,600	£21,600
Drinking Fountain, Sidbury	£48	£250	£250
Annual Report Printing/Distribution	£630	£700	£700
War Memorials	£630	£630	
Parish Paths Partnership Payments	£562		
Parish Paths Partnership (Income)	-£3,664		
	£80,871	£85,980	£90,550
<u>Discretionary Expenditure</u>			
Grants	£12,000	£12,000	£14,000
Folk Week, Children's Festival & Family Tickets	£25,000	£25,000	£25,000
Folk Week Social Dance	£5,000	£5,000	£5,000
Sidmouth Town Band	£2,000	£2,000	£4,000
Boat Jetty (former Jurassic Coast Marine Links)	£25,000	£25,000	£15,000
South West Museum Development	£800	£800	£800
Dog Hygiene Bins	£865	£1,000	£1,000
Sand bags	£1,000	£1,000	£500
Youth Service Support	£30,000	£30,000	£30,000
Seagull Management	£2,500	£2,500	
Tourism Promotion Reserve	£2,000	£2,000	£2,000
Website & Social Media Development/Support	£2,000	£2,000	£2,000
Red Arrows Display Contingency	£18,041	£6,000	£6,000
Donation to Red Arrows Display (Income)	-£12,041		
Neighbourhood Plan	£23,350	£12,500	£12,500
Neighbourhood Plan Grants (Income)	-£10,850		
Western Town Webcam	£0		£3,000
Transfer from Earmarked Reserves	-£20,000	-£20,000	
Donation to use of Party Tent (Income)	-£25		
Woolley Bequest Payments	£24,308		
Woolley Bequest (Income)	-£600		
	£130,348	£106,800	£120,800

	Anticipated March 2017	2016 - 2017 Budget	2017 - 2018 Proposed
<u>Woolcombe House</u>			
Services Gas/Water/Elec	£3,947	£3,800	£4,200
Woolcombe House Business Rate	£5,808	£5,800	£6,000
Woolcombe House (Loan Interest & Repayment)	£14,889	£14,890	£14,890
Woolcombe House-General Maintenance	£5,401	£5,800	£5,800
Woolcombe House Grounds	£980	£1,200	£1,200
Woolcombe House Building Reserve	£2,000	£2,000	£2,000
Band Hut Repairs	£6,880	£6,750	£1,000
	£39,905	£40,240	£35,090
<u>Other Freehold Property</u>			
Alma Lane Field	£500	£500	£500
Manstone Youth Centre	£12,000	£12,000	£13,000
Manstone Youth Centre (Income)	-£100		
Manstone Sports and Play Areas	£5,000	£5,000	£5,000
Long Park & Play Area	£5,000	£8,000	£8,000
Other additional Play Areas	£10,000	£10,000	£15,000
Seafront Amenity Building	£20,000	£20,000	£20,000
Stowford Community Centre	£515	£515	
Conservatory Maintenance	£985	£1,000	£1,000
Fire Beacon Stewardship (Income)	-£3,338		
Sidmouth Golf Club (Income)	-£5	-£5	-£5
Elec Pole Rent (Income)	-£38	-£35	-£40
	£50,519	£56,975	£62,455
<u>Trust Property</u>			
<u>The Ham</u>			
The Ham Ground Mtce	£4,055	£4,102	£4,100
The Ham Other Mtce	£2,500	£2,500	£2,500
The Ham Play Equipment	£1,500	£1,500	£1,500
The Ham Reserve	£2,000	£2,000	£2,000
The Ham 3Phase Power	£1,507	£500	£1,500
The Ham Rent (Income)	-£8,145	-£8,125	-£8,300
<u>Manstone</u>			
Manstone Land Ground Mtce	£500	£500	£500
Manstone Other Maintenance	£1,600	£1,600	£1,600
Manstone Reserve	£2,000	£2,000	£2,000
Manstone Rent (Income)	-£990	-£990	-£990
<u>Salcombe Regis</u>			
S.R. Allotment Field Rent (Income)	-£1	-£1	
S.R. Recreation Field	£216	£250	£250
S.R. Recreation Field Rent (Income)	-£1	-£1	-£525
	£6,741	£5,835	£6,135

SIDMOUTH TOWN COUNCIL 2017-2018 ESTIMATES SCHEDULE

	Anticipated March 2017	2016 - 2017 Budget	2017 - 2018 <i>Proposed</i>
<u>Members</u>			
Members/Chairman's Allowances	£4,649	£5,500	£5,500
Chairman's Expenses	£1,080	£2,000	£2,000
Members Expenses/Training	£482	£1,000	£1,000
Elections	£3,000	£3,000	£2,000
Civic & Hospitality	£404	£1,000	£2,000
Civic Regalia	£2,500	£2,500	£1,000
Sale of Ties & Badges (Income)	-£8		
	£12,107	£15,000	£13,500
<u>Staff</u>			
Salaries	£88,039	£90,000	£90,000
Pensions	£17,073	£18,000	£18,000
Staff Eye Tests	£60	£100	£100
Training & Conferences	£500	£1,000	£1,000
Officers Expenses	£83	£100	£100
Tourism/Promotion Admin (Income)	-£10,000	-£10,000	-£10,000
Advert Planning Fees (Income)	£0		
	£95,755	£99,200	£99,200
<u>Office Expenses</u>			
Postage	£1,495	£1,000	£1,500
Stationery	£1,060	£1,500	£1,500
Telephone	£3,320	£3,000	£3,500
Subscriptions	£1,939	£2,000	£2,000
Photocopier	£1,540	£1,500	£1,500
Internet, website and webcams	£450	£500	£750
Computer Software Contracts	£1,200	£1,200	£1,200
Computer Maintenance Contingency	£3,000	£3,000	£1,000
Advertisements	£40	£500	£500
Audit	£1,600	£1,600	£1,600
Insurance	£6,039	£5,600	£6,200
Sundry	£1,370	£1,200	£1,200
Bank Charges	£150	£300	£150
Bank Interest Received (Income)	-£2,190		
	£21,013	£22,900	£22,600

SIDMOUTH TOWN COUNCIL 2017-2018 ESTIMATES SCHEDULE

	Anticipated	2016 -	2017 -
	March 2017	2017	2018
Expense Group Totals		Budget	Proposed
Council Services	£80,871	£85,980	£90,550
Discretionary Expenditure	£130,348	£106,800	£120,800
Woolcombe House	£39,905	£40,240	£35,090
Other Freehold Property	£50,519	£56,975	£62,455
Trust Property	£6,741	£5,835	£6,135
Members	£12,107	£15,000	£13,500
Staff	£95,755	£99,200	£99,200
Office Expenses	£21,013	£22,900	£22,600
Total Estimate	£437,259	£432,930	£450,330
Council Tax Support Grant	£13,795	£13,795	£6,070
Estimated Precept	£423,464	£419,135	£444,260
Represents Parish Tax at Council Tax Band 'D'		£60.55	£63.70

SIDMOUTH TOWN COUNCIL 2017-2018 ESTIMATES SCHEDULE

Anticipated Balance at 31st March 2017

EARMARKED RESERVES

Alma Lane Field	£500
Band Hut Repairs (Thatching)	£6,750
Sidmouth Beach Management Plan	£10,000
Boat Jetty (former Jurassic Coast Marine Links)	£85,000
Civic Regalia	£5,000
Computer Reserve	£9,688
Conservatory Maintenance	£2,656
Elections	£8,000
Fisherman's Sheds	£7,000
Grants	£10
Ham Maintenance	£18,438
Legal Fees (inc Planning Appeals)	£1,176
Long Park & Play Area Maintenance	£32,207
Manor Pavilion/Arts Centre Contingency	£30,000
Manstone Sports & Play Area Mtce	£33,732
Neighbourhood Plan	£6,600
Notice Boards and Fingerposts	£2,710
Other Additional Play Areas	£20,000
Red Arrows Display 2015 Collections	£18,987
Salcombe Regis Field Maintenance	£1,600
Sand Bags	£2,300
Seafront Amenity Building	£9,582
Seagull Management	£2,500
Stowford Community Centre	£10,000
Tourism Contingency	£6,482
War Memorials	£2,000
Woolcombe House Building Reserve	£19,724
Youth Centre Building Reserve (<i>from DCC</i>)	£11,750
Youth Service Support	£8,460
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	£372,852

STC HOLDING ACCOUNTS

Fire Beacon Nature Reserve	£39,844
Parish Paths Partnership	£3,664
Sidmouth Hopper Bus	£5,159
Woolley Bequest	£31,322