



# SIDMOUTH TOWN COUNCIL



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DEVON  
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To: All Members of the Town Council  
Town Clerk

3 January 2017

For information:

District Councillors for Sidmouth not on the Town Council  
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

## Meeting of Sidmouth Town Council Monday 9 January 2017 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

**Christopher E Holland**  
Town Clerk

## A G E N D A

		<u>Page/s</u>
	<b><u>PART 'A'</u></b>	
1	<b>Prayers</b> Prayers will be taken by the Canon Father Paul Cummins.	
2	<b>Apologies</b> To receive any apologies for absence.	
3	<b>Minutes</b> To confirm the minutes of the meetings of the Town Council held on Monday 5 December 2016.	4 – 6
4	<b>Declarations of Interest</b> To receive any Members' declarations of interest in respect of items on the agenda.  Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	

5 **Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

6 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

7 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

*(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)*

8 **Police Report**

To receive the December 2016 Police Report.

*(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)*

9 **Committee/Working Group Reports**

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 30 November and 14 December 2016.

7 – 16

9.2 Sid Valley Neighbourhood Plan Steering Group

To receive a short presentation from the Sid Valley Neighbourhood Plan Steering Group.

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for November 2016.

17 – 20

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **East Devon District Council - Infrastructure Delivery Plan Review**

EDDC Planning Policy contacted the Council on 16 December 2016 with the following request:

“The Local Plan was supported by evidence on infrastructure capacity, known as the Infrastructure Delivery Plan (IDP), which was published in March 2015 and can be seen here: <http://eastdevon.gov.uk/media/990138/idp-draft-report-2015.pdf>

The IDP should be regularly updated to reflect latest evidence on infrastructure delivery and requirements, and the Council is now working on this with a view to publishing the Infrastructure Delivery Plan Review in February/March 2017. As a key stakeholder and/or infrastructure provider, we are seeking your assistance on this work. Responses have to be received by 20 January 2017.

- 11 The Infrastructure Delivery Plan contains a Schedule of infrastructure projects that are required to deliver housing and economic growth proposed in the Local Plan, including detail on priority, timescale, cost, funding, and delivery organisations. If a project does not currently have a funding gap, this schedule can be used when considering projects that may be funded by the Community Infrastructure Levy (and other funding sources) in the future.

I have attached an initial draft of the Infrastructure Schedule, largely reflecting the version published in March 2015. As you will see, there are tabs relating to each of the three priorities (1. critical, 2. important, 3. desirable), along with a further tab to identify infrastructure projects that have been removed from the 2015 version. **Please note that this is an initial draft only, and is likely to change following your comments, and further consideration by us.**

Can you consider the level of development to be built at the main settlements between 2016 and 2031 (Strategy 2 table attached), and send me any comments relating to infrastructure capacity issues and the Schedule, particularly in relation to the following questions:

1. Have any existing infrastructure projects been completed?
2. Are any updates required to any existing projects? E.g. to amend description, priority, timescale, cost, funding.
3. Are there any additional infrastructure projects that are required to deliver the Local Plan? If so, please insert an additional row to the spreadsheet with the required supporting information (timescale, cost, funding etc), along with justification for including the project (e.g. pressure on infrastructure capacity due to housing/economic growth).
4. Are there any other comments that you would like to make in relation to infrastructure capacity and delivery in East Devon?

**Please could you send me your comments by Friday 20<sup>th</sup> January 2017**, to enable your feedback to be incorporated into the IDP Review. I am happy to discuss further over the phone or meet in person to go through any issues that you may wish to raise.”

12 **Fairtrade Town Signs**

A request has been received from Wendy Spratling, Co-ordinator of Sidmouth Fairtrade Group that Members would consider the installation of Fairtrade Town signs at the entrances to Sidmouth. The initial application must be supported by the Town Council and would involve a site visit fee of £250. If the scheme was approved, then signs would be manufactured and erected by Devon County Council at a cost of £200 per sign.

The Town Clerk is recommending however, that signs more appropriate and similar to the Twinning/Sidmouth in Bloom panel signs be considered at a cost of approx. £130

**Forthcoming Council and Committee meetings:**

- 11 January 2017 – Planning Committee
- 16 January 2017 – Estimates & Grants
- 25 January 2017 – Planning Committee
- 6 February 2017 – Council
- 8 February 2017 – Planning Committee
- 22 February 2017 – Planning Committee

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Meeting of Sidmouth Town Council**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 5 December 2016 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Michael Earthey Stuart Hughes Dawn Manley
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Marc Kilsbie Frances Newth
Sidmouth West	Louise Cole John Rayson
Primley	Simon Pollentine Jeff Turner (Chairman)
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Vice-Chairman)
Sidbury	John Hollick
Salcombe Regis	David Barratt
Apologies:	Ian Barlow, Matt Booth, Gareth Jones

The meeting started at 6.30pm and finished at 9.05pm.

**PART 'A'**

**97 Prayers**

Prayers were taken by the Reverend Handel Bennett.

**98 Minutes**

The minutes of the meetings of the Town Council held on Monday 7 November 2016 were signed as a true and accurate record.

**99 Declarations of Interest**

There were no Declarations of Interest received at this meeting.

Name	Item Number	Type	Action Taken	Details
Cllr Frances Newth	101 Northern, Eastern and Western Devon Clinical Commissioning Group (NEW Devon CCG) Consultation	Personal	Remained in the Chamber during discussion and voting.	Sidmouth Hospital Comforts Fund Trustee and Vice-President

**100 Public Open Question Time**

- Cllr Rayson asked the Chairman to enquire what was happening to the YMCA building in Mill Street.

- Cllr Brokenshire asked County Councillor Hughes about the clearing of drains and gullies in Sidmouth. County Councillor Hughes supplied Cllr Brokenshire with the website details where further concerns could be reported.

**101 Northern, Eastern and Western Devon Clinical Commissioning Group (NEW Devon CCG) Consultation**

NEW Devon CCG had issued a consultation document entitled 'Your Future Care'. Dr Forrer GP and Janet Fitzgerald, Chief Officer of the NEW Devon CCG gave a presentation to Members. Graham Vincent and Dr Slot also attended the meeting to inform Members during discussion of the document.

**RESOLVED:** that Sidmouth Town Council was unanimously opposed to the in-patient bed closure at Sidmouth Hospital. An alternative option should be considered by the NEW Devon CCG with 24 beds at Tiverton and 16 beds at Seaton, Exmouth and Sidmouth.

The following additional points would be included within the Council's consultation response:

- It should be recognised that Sidmouth Hospital was fully integrated within its community with a hardworking Comforts Fund Committee which had raised the vast majority of funds for rebuilding, refurbishment and equipment at the hospital.
- The proposal was based on a lack of evidence; there has been no work carried out to assess how many patients in the RD&E and Community Hospitals could be cared for at home. This work would inform how many Community Hospital beds were actually required and where across the district. A more targeted approach, allocating community beds in the district would provide local care where most needed whilst alleviating the pressure on acute wards in the RD & E.
- The NEW Devon CCG business case showed that Sidmouth Hospital had a much lower cost per head than the RD&E and other Community Hospitals.
- The transport facilities and services were superior at Sidmouth compared to Seaton; with many bus services dropping passengers only a short distance from the hospital connecting Sidmouth to many other towns and villages around the East Devon area.
- There was a high proportion of elderly and dementia sufferers in Sidmouth with elderly partners and carers who would find it difficult to travel elsewhere to visit their relatives.
- Concerns were raised regarding the feasibility of the scheme due to potential difficulties with the recruitment of suitable staff for caring in the community.

**102 Police Report**

Sgt Andy Squires presented the police report for November 2016 which showed a reduction from 23 crimes in 2015 to 21 crimes in 2016.

**103 Committee/Working Group Reports**

103.1 Planning Committee Reports

Councillor Earthy, Vice-Chairman of the Planning Committee presented the reports of the Planning Committee meetings held on Wednesdays 2 and 16 November 2016.

**RESOLVED:** That the Planning Committee reports be noted.

103.2 Sid Valley Neighbourhood Plan Steering Group

Deirdre Housom gave a report of the work being carried out by the Sid Valley Neighbourhood Plan Steering Group Committee.

**RESOLVED:** That the Sid Valley Neighbourhood Plan Steering Group report be noted.

**104 Reports from Members with Special Responsibilities**

104.1 Finance Report

Councillor Wright presented the October 2016 Finance Report.

**RESOLVED:** That the October 2016 Finance Report be noted and agreed.

104.2 Sidmouth Hopper Bus

Councillor Dyson and Councillor Dent presented the Sidmouth Hopper Bus report.

**RESOLVED:** That the Sidmouth Hopper Bus report be noted. Councillors Dyson and Dent were thanked by the Chairman thanked for their work with the enhanced service..

**105 East Devon District Council Street Collection Policy**

East Devon District Council asked for comments on their draft Street Collections Policy and Street Collections Regulations.

**RESOLVED:** that the Town Council supports the draft Street Collections policy in general but that the District Council be asked to clarify the regulations regarding buskers collecting for charity; this was not mentioned in the policy documents and was an area of concern for some residents who felt that collecting for charities whilst busking should be regulated.

**106 Meeting Dates**

Members were asked to note the provisional list of meetings for 2017/2018.

**RESOLVED:** That the list of meetings for 2017/2018 be agreed.

**107 Sidmouth Parish Church Patronage Fund**

The Patronage Secretary of Sidmouth Parish Church had written to invite the Town Council to continue its support by renewing its donation of £100 to commemorate the Town Council's chosen date of 11 November.

**RESOLVED:** That Sidmouth Town Council would support the Sidmouth Parish Church Patronage Fund in the sum of £100.

**108 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**109 Sidmouth Youth Centre Lease**

Members were asked to consider a request from Devon County Council regarding the lease of the Sidmouth Youth Centre.

**RESOLVED:** That Sidmouth Town Council would accept the transfer of freehold of Manstone Youth Centre building from Devon County Council and that the Council's Solicitors be asked to commence transfer proceedings.

.....  
CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 30<sup>th</sup> November 2016**

Councillors present: - Ian Barlow (Chairman)  
Michael Earthey (Vice-Chairman)  
Kelvin Dent  
Gareth Jones  
Dawn Manley  
Ian McKenzie-Edwards  
Simon Pollentine  
John Rayson  
Jeff Turner

Apologies: - Marc Kilsbie

The meeting started at 6.30pm and finished at 7.15 pm.

**282 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Kelvin Dent	16/0872/MFUL Council Offices, Knowle, Sidmouth, EX10 8HL	Disclosable Pecuniary	Left the meeting during discussion.	Chairman of the Knowle Residents Association and directly affected by the proposed development.

**283 Minutes**

The Minutes of the Planning Committee meetings held on the 5<sup>th</sup> and 19<sup>th</sup> October 2016 were signed as a true and accurate record.

**284 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**285 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**286 Matters of Report**

The Chairman of the Planning Committee reported that planning application 16/0872/MFUL Council Offices, Knowle, Sidmouth, EX10 8HL was on the Agenda for the Development Management Committee meeting at East Devon District Council on Tuesday 6<sup>th</sup> December. A representative from the Town Council would be attending to represent the views of the Town Council's Planning Committee.

The Planning Clerk reported that a response has been received from the Conservation Officer regarding replacement window application in the Conservation area and that this response had been circulated to Committee members.

### Applications for consideration

- 287** 16/2679/LBC MR OLI POOLE 3 ALMA TERRACE, COBURG ROAD, SIDMOUTH, EX10 8NQ  
*South Ward*  
Re-pointing the gable end wall and a small section of the front wall of the building.  
Support subject to the agreement of the Conservation Officer.
- 288** 16/2696/MRES MESSRS DOMMETT LAND AT FRYS LANE, SIDFORD  
*Sidford Ward*  
Reserved matters application pursuant to outline application 12/2222/MOUT seeking approval of appearance, landscaping, layout and scale for the construction of 12no dwellings.  
Support:  
Members were of the view that the development could increase the risk of flooding in neighbouring properties and recommended that additional landscaping be provided at the eastern end of the site. Members noted that the grant of planning permission 12/2222/MOUT stipulated that no development shall take place until full details of the construction of the proposed access road and footways, including means of lighting and means of drainage therefrom had to be submitted to and agreed in writing by the local planning authority and Members looked forward to receiving these details.
- 289** 16/2686/FUL MR S BATHARD 3 DRAKES AVENUE, SIDFORD, SIDMOUTH, EX10 9QY  
*Sidford Ward*  
Support  
Rear single storey and dormer roof extensions and alterations. Re-location of existing garage.
- 290** 16/2628/FUL MRS C ALLISON OVER THERE, BEATLANDS ROAD, SIDMOUTH, EX10 8JH  
*Salcombe Regis Ward*  
Extension of existing single storey side extension.  
Support
- 291** 16/2715/FUL MR JOHN BRENNAN 50 COULSDON ROAD, SIDMOUTH, EX10 9JP  
*Primley Ward*  
Support  
Ground floor extensions and replacement of roof with increased ridge height and addition of dormers to the front and rear (revisions to application 16/1919/FUL).
- 292** 16/2722/FUL MR & MRS MURTAGH 118 MALDEN ROAD, SIDMOUTH, EX10 9LY  
*Primley Ward*  
Support  
Single storey side extension.
- 293** 16/1394/FUL COFFEE #1 LIMITED COFFEE 1, FORE STREET, SIDMOUTH, EX10 8AQ  
*East Ward*  
Retrospective planning permission for the installation of 2no. air conditioning units to the rear of the property. *Amended plans received relating to the noise impact assessment for installed air conditioning units.*

Members continued to support this application subject to a condition that the use of the units be limited to between 8am and 6pm and that the applicant installs an automatic timer to ensure compliance.



**294** 16/1272/LBC MR H STOUT MOCHA RESTAURANT, PROSPECT PLACE,  
*East Ward* SIDMOUTH, EX10 8AS  
Installation of an air handling and extract system.  
*Amended plans received.*

Support subject to the agreement of the Conservation Officer.

**295** 16/1631/FUL MR H STOUT MOCHA RESTAURANT, PROSPECT PLACE,  
*East Ward* SIDMOUTH, EX10 8AS  
Installation of revised air handling and extract  
Support system with associated screen fencing. *Amended  
plans received.*

### **Tree Applications for Decision**

The Town Council is authorised to make a decision on the following tree applications.

**296** 16/2660/TRE BLUE CEDAR HOMES 17 COOMBE HAYES, SIDMOUTH, EX10 9XX  
*Primley Ward* MGT CPY LTD Eucalyptus: remove lower limbs.

Deferred pending receipt of the Arboricultural Officer's report.

### **297 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**

The Town Council has been given the required notification of the following tree works and may comment accordingly.

**a)** 16/2619/TCA MR S VELAYUDHAN SIDHOLME HOTEL, ELYSIAN FIELDS, SIDMOUTH,  
*South Ward* EX10 8UJ  
Leylandii x 3 Fell.

This application was withdrawn by the applicant.

**b)** 16/2510/TCA MR MIKE NEWMAN ST PETER AND ST MARYS CHURCH  
*Salcombe Regis* SALCOMBE REGIS  
*Ward* Fell Variegated Poplar.

Works noted

### **298 Matters of Report**

The Planning Clerk reported that applications 16/2463/TCA Royal Glen Hotel, Glen Road, Sidmouth, EX10 8RW and 16/2481/TCA All Saints Vicarage, All Saints Road, Sidmouth, EX10 8ES had been withdrawn by the applicant.

The Planning Clerk reported that a Tree Preservation Order had been made in respect of land at 17 Meadow View Close, Sidmouth.

### **299 Tree Exemption Reports**

No Tree Exemption works were reported.

### **300 Unsupported Decisions**

Planning Application 16/2331/FUL  
4 Drakes Avenue, Sidford, EX10 9QY

Construction of single storey rear extension, dormer window to rear and alterations to windows on west elevation.

Town Council	District Council
Unable to support	Granted

### **301 Appeals**

No Appeals were reported.

**302 Enforcement Letters**

No Enforcement letters were received.

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**CHAIRMAN OF THE PLANNING COMMITTEE**

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 14<sup>th</sup> December 2016**

Councillors present: - Ian Barlow (Chairman)  
Michael Earthey (Vice-Chairman)  
Kelvin Dent  
Gareth Jones  
Ian McKenzie-Edwards  
Simon Pollentine  
John Rayson

Apologies: - Dawn Manley  
Marc Kilsbie  
Jeff Turner

The meeting started at 6.30pm and finished at 8.00 pm.

**303 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Ian Barlow	16/2758/FUL Thorn Farm Buildings, Salcombe Regis, Sidmouth, EX10 OJH	Personal Interest	Remained in the Chamber during discussion and voting	Acquainted with the Applicant
Cllr Ian McKenzie-Edwards	16/2758/FUL Thorn Farm Buildings, Salcombe Regis, Sidmouth, EX10 OJH	Personal Interest	Remained in the Chamber during discussion and voting	Acquainted with the Applicant
Cllr John Rayson	16/2758/FUL Thorn Farm Buildings, Salcombe Regis, Sidmouth, EX10 OJH	Personal Interest	Remained in the Chamber during discussion and voting	Acquainted with the Applicant
Cllr Gareth Jones	16/2573/FUL Harts Mead, Buckley Road, Sidbury, EX10 OSL	Personal Interest	Remained in the Chamber during discussion and voting	Acquainted with the Applicant
Cllr Ian Barlow	16/2573/FUL Harts Mead, Buckley Road, Sidbury, EX10 OSL	Personal Interest	Remained in the Chamber during discussion and voting	Acquainted with the Applicant
Cllr John Rayson	16/2573/FUL Harts Mead, Buckley Road, Sidbury, EX10 OSL	Personal Interest	Remained in the Chamber during discussion and voting	Acquainted with the Applicant

**304 Minutes**

The Minutes of the Planning Committee meetings held on the 2<sup>nd</sup> and 16<sup>th</sup> November 2016 were signed as a true and accurate record.

**305 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**306 Applications for consideration**

**Resolved**

That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Applications for consideration**

**307** 16/2117/FUL MR AND MRS CHASE 22 YARDE HILL ORCHARD, SIDMOUTH, EX10 9JZ  
*Primley Ward*  
Proposed single storey extension for master bedroom, ensuite and revised garage.  
Support

**308** 16/2779/FUL MR & MRS MURDOCH 9 PRIMLEY GARDENS, SIDMOUTH, EX10 9LE  
*Primley Ward*  
Single storey extension to principal elevation.  
Support

**309** 16/2758/FUL MRS MARY KING THORN FARM BUILDINGS, SALCOMBE REGIS, SIDMOUTH, EX10 0JH  
*Salcombe Regis*  
Retention of tennis court lighting and pedestrian access lighting.

Members were unable to support the application for the following reasons:

- The proposal would adversely affect the rural and undeveloped character and appearance, as well as the tranquility of the Area of Outstanding Natural Beauty within which it is located.
- The proposal would adversely affect the neighbouring property by reason of light pollution and intrusion on privacy.
- The proposal would not provide any social or economic benefit contrary to Strategy 46 of the Local Plan.

**310** 16/2573/FUL MR EDWARD WILLIS- HARTS MEAD, BUCKLEY ROAD, SIDBURY, EX10 0SL  
*Sidbury Ward* FLEMING  
Change of use and construction of extension to garage/outbuilding to create holiday let accommodation.

Support subject to a tie to the main dwelling.

Note: Members were of the view that if the Local Planning Authority continues to have concerns with the prospect of the proposal becoming an independent dwelling in the open countryside, that it should explore other means of controlling this and suggested that a condition could be made limiting the rental time to a specific number of weeks per occupant.

**311** 16/2770/RES MR D. KERLEY & MS K. BICKWELL HOUSE, STADWAY MEADOW, SIDMOUTH, EX10 8TB  
*South Ward* PAYNE  
Reserved matters application for the construction of one dwelling pursuant to outline permission 13/1746/OUT

Support

Note: Members continued to be of the view that East Devon District Council's Tree Officer must be consulted on all aspects of tree works on this site.

- 312** 16/2820/FUL REVEREND J A & MRS A J CRANFORD, 2 CONNAUGHT CLOSE, SIDMOUTH,  
*South Ward* FISHER EX10 8TU  
 Extensions and alterations including replacement of existing garage and provision of annexe.

Members were unable to support the application for the following reasons:

- The proposed design would be out of keeping with the character of the area.
- The proposed design would be detrimental to the street scene of the area and was contrary to the policy of local design and distinctiveness.
- The proposal was overdevelopment of the site.
- The proposal would dominate the neighbouring properties in bulk and mass.

- 313** 16/2835/FUL MR M & MRS A PEAKABOO, PEAK HILL ROAD, SIDMOUTH,  
*South Ward* KINGDON EX10 0NW  
 Construction of two storey side extension and detached guest cabin.

**314** SPLIT DECISION

- 1) Members **SUPPORTED** the construction of the two storey side extension.
- 2) Members were **UNABLE TO SUPPORT** the proposal for a detached guest cabin for the following reason:
  - The proposed development would create a detrimental visual impact in the Area of Outstanding Natural Beauty within which it is located also being in close proximity to the public footpath.

- 315** 16/2838/FUL MR V GOODWIN COLEBROOK, ICE HOUSE LANE, SIDMOUTH,  
*West Ward* EX10 9DS  
 Garage conversion and new garage

Support

**Tree Applications for Decision**

The Town Council is authorised to make a decision on the following tree applications.

- 316** 16/2660/TRE BLUE CEDAR HOMES 17 COOMBE HAYES, SIDMOUTH, EX10 9XX  
*Primley Ward* MGT CPY LTD Eucalyptus: remove lower limbs.

APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report.

- 317** 16/2712/TRE MRS J MOSS TERRA NOVA, HIGHER BROOK MEADOW, SIDFORD,  
*Sidford Ward* EX10 9SS  
 T1, Oak: Remove lowest lateral branch over main driveway and a crown reduction by up to 2.5m.  
 Pruning cuts no more than 100mm.

SPLIT DECISION (a part of the application has been refused and a part approved).

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

The removal of the lower limb over driveway back to the first union not to the main stem.

1. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.  
 (Reason – To ensure that the works are carried out within a reasonable period of time)
2. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work – Recommendations).

(Reason – In the interests of amenity and to ensure the works are carried out in a satisfactory manner).

The Council hereby **REFUSES** permission to carry out work described below for the following reasons:

Removal of the lowest lateral limb over the driveway and reduce height and width of tree by up to 2.5m to suitable pruning points no more than 100mm cuts. These works are excessive to a previously untouched tree and not within good arboricultural practice.

- 318** 16/2200/TRE MR M LAIRD LITTLE COURT COTTAGES, SEAFIELD ROAD,  
*South Ward* SIDMOUTH, EX10 8HF  
T1, Beech: Crown reduction or new growth.  
Reducing tree height by up to 3 metres and side growth by up to 2 metres.

SPLIT DECISION (a part of the application has been refused and a part approved).

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

A reduction to gain 2m clearance from the neighbouring property.

1. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work – Recommendations).

(Reason – In the interests of amenity and to ensure the works are carried out in a satisfactory manner).

2. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.

(Reason – To ensure that the works are carried out within a reasonable period of time)

The Council hereby **REFUSES** permission to carry out work described below for the following reasons:

An overall crown reduction by 3m on the top and 2m around the sides on the grounds that there is no reason for the works, it is excessive and it is not in best arboricultural practice.

- 319** 16/2584/TRE THE LAURELS STREET RECORD, THE LAURELS, SIDMOUTH  
*South Ward* MANAGEMENT T50, T54: Cut back from lights 2m.  
COMPANY T56, Monterey Cypress: Reduce spread of lower crown at roof level by 1m, building side.

SPLIT DECISION (a part of the application has been refused and a part approved).

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

T50, T54 a reduction to gain 1.2m clearance of the light with pruning cuts of no more than 50mm.

T56 target pruning to suitable union length of no more than 1m and cuts no greater than 20mm.

1. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work – Recommendations).

(Reason – In the interests of amenity and to ensure the works are carried out in a satisfactory manner).

2. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.

(Reason – To ensure that the works are carried out within a reasonable period of time)

The Council hereby **REFUSES** permission to carry out work described below for the following reasons:

T50, T54 cut back from lights 2m, this work detail is very vague and excessive, not in line with good arboricultural practices.

**320 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- a) 16/2778/TCA MR LEWIS COOMBE CROFT, BEATLANDS ROAD, SIDMOUTH, EX10 8JH  
*Salcombe Regis Ward*  
 T1 Tulip Tree: Reduce lowest branch to north to epicormic growth 2m from stem. Prune to give 3m clearance to garage, reduce canopy to north by 2m making pruning cuts up to 75mm in diameter. Reduce spread to east by 2m pruning back to upright growth 1m from the fence line making pruning cuts up to 75mm in diameter. G1 Trees by drive: Prune back to boundary to include felling Sweet Chestnut.

Members noted the withdrawal of the T1 Tulip Tree from the application and the decision to make a Tree Preservation Order on the 3 Maples and the 1 Sweet Chestnut.

- b) 16/2645/TCA MR PADDY FAIRCLOTH ALL SAINTS VICARAGE, ALL SAINTS ROAD, SIDMOUTH, EX10 8ES  
*South Ward*  
 Works noted  
 G1- Bay/Hazel reduce height to 2.4m above ground level.  
 G2 – 2 multi-stemmed Bays – side prune by no more than 1m removing branches of no more than 20mm and a height reduction to 3m above ground level.  
 T3 – Lawson Cypress – crown lift to 3m above ground level, removing branches of no more than 50mm to a suitable pruning point.

- c) 16/2665/TCA MR MITCHELL WEST HAYES, CONVENT ROAD, SIDMOUTH, EX10 8RL  
*South Ward*  
 Works noted  
 Cotoneaster: Fell  
 2 x Cherry: Fell  
 2 x Lawson Cypress: Fell  
 Scots Pine: Fell  
 G1 Leyland Cypress: Fell

- d) 16/2723/TCA MRS V BESS ROYAL GLEN HOTEL, GLEN ROAD, SIDMOUTH, EX10 8RW  
*South Ward*  
 Works noted  
 Monterey Pine: Inspect and crown clean, remove deadwood and reduce by 1 metre.

- e) 16/2807/TCA MR J GREENLEES OLD ORCHARD, BICKWELL VALLEY, SIDMOUTH, EX10 8SG  
*South Ward*  
 T1: Remove 3 branches to facilitate entry and exit for larger vehicles.  
 T2, T4 & T5 Lime: Fell.

Deferred pending receipt of the Arboricultural Officer's report.

**321 Matters of Report**

The Planning Clerk reported that Tree Preservation Orders had been made in respect of land at 1, 3, 5 and 7 Brownlands Road, Sidmouth, 1 Gilchrist Way, Sidmouth, 1 to 3 Regency Gate, Sidmouth, and 14 Regency Gate, Sidmouth.

**322 Tree Exemption Reports**

No Tree Exemption works were reported.

**323 Unsupported Decisions**

No Unsupported Decisions were received.

**324 Appeals**

Planning Application No. 16/1740/TRE Cedar Shade, All Saints Road, Sidmouth. Fell T2, Holm Oak.

The Planning Clerk reported that an appeal had been lodged by the Applicant in respect of the above application.

**325 Enforcement Letters**

No Enforcement letters were received.

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**CHAIRMAN OF THE PLANNING COMMITTEE**



**Sidmouth Town Council - Detailed Income and Expenditure Report  
Month 8 - November 2016**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Council Services</u></b>				
Public Conveniences	0	0	28,000	28,000
Public Conveniences-Mtce Sidbury/Manstone	0	0	1,000	1,000
Flower Beds, Planters & Watering	2,688	14,429	16,000	1,571
Christmas Lighting & Events	66	4,066	8,800	4,734
Donation to Christmas Lighting (Income)	0	-500	-1,500	-1,000
Sidmouth Hopper Bus	0	28,055	8,000	-20,055
Donation to Hopper Bus (Income)	100	-21,982	0	21,982
Noticeboards and Fingerposts	0	740	2,500	1,760
Sidmouth Information Centre	0	15,000	21,600	6,600
Drinking Fountain, Sidbury	0	36	250	214
Annual Report Printing/Distribution	0	630	700	70
War Memorials	0	0	630	630
Parish Paths Partnership Payments	165	562	0	-562
Parish Paths Partnership (Income)	0	-3,664	0	3,664
	<b>£3,019</b>	<b>£37,372</b>	<b>£85,980</b>	<b>£48,608</b>

**Discretionary Expenditure**

Grants	0	12,000	12,000	0
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	2,000	2,000	0
Boat Jetty (former Jurassic Coast Marine Links)	0	0	25,000	25,000
South West Museum Development	0	0	800	800
Dog Hygiene Bins	0	65	1,000	935
Sand bags	0	0	1,000	1,000
Youth Service Support	0	21,000	30,000	9,000
Seagulls Management	0	0	2,500	2,500
Tourism Promotion Reserve	0	2,000	2,000	0
Website & Social Media Development/Support	0	1,500	2,000	500
Donation to use of Party Tent (Income)	0	-25	0	25
Red Arrows Display Contingency	0	12,301	6,000	-6,301
Donation to Red Arrows Display (Income)	0	-12,041	0	12,041
Neighbourhood Plan	669	10,130	12,500	2,370
Neighbourhood Plan Grants (Income)	0	-10,850	0	10,850
Transfer from Earmarked Reserves	0	-20,000	-20,000	0
Woolley Bequest Payments	764	24,189	0	-24,189
Woolley Bequest (Income)	-50	-400	0	400
	<b>£1,383</b>	<b>£71,869</b>	<b>£106,800</b>	<b>£34,931</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 8 - November 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Woolcombe House</u></b>				
Services Gas/Water/Elec	336	2,738	3,800	1,062
Woolcombe House Business Rate	0	5,808	5,800	-8
Woolcombe House (Loan Interest&Repayment)	0	7,444	14,890	7,446
Woolcombe House-General Maintenance	446	3,352	5,800	2,448
Woolcombe House Grounds	76	626	1,200	574
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	0	0	0	0
Band Hut Repairs	0	0	6,750	6,750
	<b>£858</b>	<b>£19,968</b>	<b>£40,240</b>	<b>£20,272</b>

### **Other Property**

Alma Lane Field	0	0	500	500
Alma Lane Field (Income)	0	0	0	0
Manstone Youth Centre	422	7,928	12,000	4,072
Manstone Youth Centre (Income)	0	-100	0	100
Manstone Sports and Play Areas	0	138	5,000	4,862
Long Park & Play Area	0	346	8,000	7,654
Other Additional Play Areas	0	0	10,000	10,000
Seafront Amenity Building	261	6,681	20,000	13,319
Stowford Community Centre	0	0	515	515
Conservatory Maintenance	0	595	1,000	405
Fire Beacon Stewardship (Income)	0	-3,338	0	3,338
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-38	-35	3
	<b>£683</b>	<b>£12,212</b>	<b>£56,975</b>	<b>£44,763</b>

### **Trust Property - The Ham**

The Ham Ground Mtce	0	0	4,102	4,102
The Ham Other Mtce	0	1,940	2,500	560
The Ham Play Equipment	0	1,275	1,500	225
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	54	1,305	500	-805
The Ham Rent (Income)	0	-7,680	-8,125	-445

### **Manstone**

Manstone Land Ground Mtce	0	0	500	500
Manstone Other Maintenance	0	260	1,600	1,340
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	-495	-990	-495

### **Salcombe Regis**

S.R. Allotment Field Rent (Income)	0	0	-1	-1
S.R. Recreation Field (water)	0	156	250	94
S.R. Recreation Field Rent (Income)	0	0	-1	-1
	<b>£54</b>	<b>-£3,239</b>	<b>£5,835</b>	<b>£9,074</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 8 - November 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Members</u></b>				
Members/Chairman's Allowances	0	4,649	5,500	851
Chairman's Expenses	0	0	2,000	2,000
Members Expenses/Training	90	332	1,000	668
Elections	0	0	3,000	3,000
Civic & Hospitality	8	310	1,000	690
Civic Regalia	0	0	2,500	2,500
Sale of Ties & Badges (Income)	0	-8	0	8
	<b>£98</b>	<b>£5,283</b>	<b>£15,000</b>	<b>£9,717</b>
<b><u>Staff</u></b>				
Salaries	7,335	58,699	90,000	31,301
Pensions	1,418	11,400	18,000	6,600
Staff Eye Tests	0	60	100	40
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	36	100	64
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	0	0	0
	<b>£8,753</b>	<b>£70,195</b>	<b>£99,200</b>	<b>£29,005</b>
<b><u>Office Expenses</u></b>				
Postage	0	1,142	1,000	-142
Stationery	20	721	1,500	779
Telephone	0	2,383	3,000	617
Subscriptions	0	1,879	2,000	121
Photocopier	0	1,043	1,500	457
Internet, website and webcams	120	450	500	50
Computer Software Contracts	0	732	1,200	468
Computer Maintenance Contingency	0	0	3,000	3,000
Advertisements	0	40	500	460
Audit	0	1,600	1,600	0
Insurance	0	6,039	5,600	-439
Sundry	228	1,063	1,200	137
Bank Charges	41	126	300	174
Bank Interest Received (Income)	-448	-1,482	0	1,482
	<b>-£39</b>	<b>£15,736</b>	<b>£22,900</b>	<b>£7,164</b>

**Sidmouth Town Council - Detailed Income and Expenditure Report**  
**Month 8 - November 2016**

<b>Expense Group Totals</b>	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	3,019	37,372	85,980	48,608
Discretionary Expenditure	1,383	71,869	106,800	34,931
Woolcombe House	858	19,968	40,240	20,272
Other Freehold Property	683	12,212	56,975	44,763
Trust Property	54	-3,239	5,835	9,074
Members	98	5,283	15,000	9,717
Staff	8,753	70,195	99,200	29,005
Office Expenses	-39	15,736	22,900	7,164
Precept Received	0	-419,135	-419,135	0
Council Tax Support Grant	0	-13,795	-13,795	0
<b>Net Income over Expenditure</b>	<b>£14,809</b>	<b>-£203,534</b>	<b>£0</b>	<b>£203,534</b>

**Current/Deposit Bank Accounts**

£725,952

*of which*

**Woolley Bequest**

£31,390

**Earmarked Reserves**

£336,223