



SIDMOUTH TOWN COUNCIL



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To: All Members of the Town Council
Town Clerk

1 August 2016

For information:

District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 8 August 2016 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

		<u>Page/s</u>
	<u>PART 'A'</u>	
1	Prayers Prayers will be taken by the Reverend Handel Bennett.	
2	Apologies To receive any apologies for absence.	
3	Minutes To confirm the minutes of the meeting of the Town Council held on Monday 4 July 2016.	4 – 6
4	Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	

5 Matters of Urgency or Report from the Chairman

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

6 Exclusion of the Public

To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way.

7 Public Open Question Time

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)

8 Police Report

To receive the July 2016 Police Report.

(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)

9 Committee/Working Group Reports

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 29 June, 13 and 27 July 2016.

7 – 16

9.2 Sid Valley Neighbourhood Plan Steering Group

To receive an update from the Sid Valley Neighbourhood Plan Steering Group; including a presentation from Tim Salt, Neighbourhood Plan Administrator regarding the results from the initial consultation.

10 Reports from Members with Special Responsibilities

10.1 Finance Report

To receive the Finance Report for June 2016.

17 – 20

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 Future of Sidmouth Victoria Hospital

To receive a report from Councillor Newth regarding the meeting held between the Sidmouth Hospital Trustees and the new property holders PropCo.

12 Exclusion of the Public and Press

The Vice-Chairman of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

PART 'B'

13 Devon Air Ambulance

Toby Russell, Devon Air Ambulance, will attend the meeting to present the attached report.

21 – 25

Forthcoming Council and Committee meetings:

10 August 2016 – Planning Committee

24 August 2016 Planning Committee

5 September 2016 – Council

7 September 2016 – Planning Committee

12 September 2016 – Tourism & Economy Committee

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 4 July 2016 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Stuart Hughes Dawn Manley
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Frances Newth
Sidmouth West	Louise Cole John Rayson
Primley	Simon Pollentine Jeff Turner (Chairman)
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Vice-Chairman)
Sidbury	John Hollick
Salcombe Regis	Ian Barlow David Barratt
Apologies:	Matt Booth, Michael Earthey, Gareth Jones, Marc Kilsbie

The meeting started at 6.30pm and finished at 9.55pm.

PART 'A'

35 Prayers

Prayers were taken by the Reverend Roger Trumper.

36 Minutes

The minutes of the meeting of the Town Council held on Monday 6 June 2016 were signed as a true and accurate record.

37 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Frances Newth	43, Future of Sidmouth Victoria Hospital	Personal	Remained in the Chamber during discussion and voting	Trustee of Sidmouth Victoria Hospital
Cllr Simon Pollentine	46, Markets and Street Trading in East Devon	Disclosable Pecuniary	Left the Chamber during discussion and voting	Sidmouth shop owner
Cllr John Rayson	46, Markets and Street Trading in East Devon	Personal	Left the Chamber during discussion and voting	Chamber of Commerce member
Cllr Paul Wright	46, Markets and Street Trading in East Devon	Personal	Left the Chamber during discussion and voting	Chamber of Commerce member

38 Matters of Urgency or Report from the Chairman

- The Chairman asked Members to stand for a minute's silence in memory of former Town Councillor Frank Hayward who had died recently.
- The Chairman reported that Sidmouth Town Council had been presented with the Youth Services Award by the District Council at the recent Queen's 90th Birthday Celebrations. In addition, a cheque of £100 was received as a donation to the youth services budget.
- The Chairman reported that thank you letters had been received from East Devon Walking Festival and the Admiral Nurse Campaign in recognition of the Town Council's grant payment.

39 Public Open Question Time

- Richard Eley, speaking on behalf of the Chamber of Commerce, reiterated concerns regarding the District Council's proposal to designate the whole of the district as a consent street.
- District Councillor Cathy Gardner asked about progress with regard to the Eastern Town Scoping Study.
- District Councillor Marianne Rixon commented about publicising planning meetings that had recently been held.

40 Police Report

Sgt Andy Squires presented the police report for June 2016 which showed a total of 40 incidents compared to 25 incidents recorded in June 2015.

41 Committee/Working Group Reports

41.1 Planning Committee Reports

Councillor Barlow, Chairman of the Planning Committee presented the reports of the Planning Committee meetings held on Wednesdays 1, 8 and 15 June 2016.

RESOLVED: That the Planning Committee reports be noted.

41.2 Tourism & Economy Committee Report

Councillor Pollentine, Chairman of the Tourism & Economy Committee presented the report of the Tourism & Economy Committee meeting held on Monday 13 June 2016.

RESOLVED: That the Tourism & Economy Committee reports be noted.

41.3 Sid Valley Neighbourhood Plan Steering Group

Councillor Cole gave a report regarding the latest work carried out by the Sid Valley Neighbourhood Plan Steering Group.

RESOLVED: That the Sid Valley Neighbourhood Plan Steering Group report be noted.

42 Reports from Members with Special Responsibilities

42.1 Finance Report

Councillor Wright presented the May 2016 Finance Report.

RESOLVED: That the May 2016 Finance Report be noted and agreed.

43 Future of Sidmouth Victoria Hospital

Graham Vincent, Chairman of the Trustees at Sidmouth Victoria Hospital, Di Fuller, Chairman of the Health and Social Care Forum and Dr Mike Slot attended the meeting to give a presentation to Members regarding the impact to Sidmouth of the changes in the National Health Service and ownership of Sidmouth Hospital.

RESOLVED: That:

- 1) Graham Vincent, Di Fuller and Dr Mike Slot be thanked for giving such a full and informative presentation and for all their hard work with regard to the Sidmouth Victoria Hospital.

- 2) Councillor Newth would report to the August meeting regarding the forthcoming meeting between the Sidmouth Hospital Trustees and the new property holders PropCo.

44 Delivering Economic Development and Regeneration

Alison Hayward, Senior Manager, Regeneration and Economic Delivery, East Devon District Council gave a presentation to Members on how to achieve economic development in the public sector. Richard Cohen, EDDC Deputy Chief Executive, gave a presentation regarding the forthcoming Port Royal Scoping Exercise.

The Chairman reported that the next step in the Scoping Exercise was a stakeholder meeting. So far the Town Council had been represented by the Chairman, Town Clerk and Councillor Barlow but he reported that there would be opportunity for other Members to become more involved if they so wished in the future.

RESOLVED: That the report from Alison Hayward and Richard Cohen be noted.

45 Beach Management Plan

East Devon District Council held its public consultation for the Sidmouth and East Beach Management Plan options at Kennaway House on Wednesday 15 June 2016. The Chairman gave an update on his attendance at the most recent Beach Management Plan Steering Group meeting held on Thursday 16 June 2016 and asked Members to consider the five Options as presented for public consultation.

Nick Jennings, Devon County Council, gave a presentation and distributed plans showing the current potential designs for a replacement for Alma Bridge.

RESOLVED: That:

- 1) Sidmouth Town Council supported Option 4(b) of the Sidmouth and East Devon Beach Management Plan.
- 2) Sidmouth Town Council supported, in principle, the plan for a replacement Alma Bridge incorporating a ramp on the Ham to a bridge further north of the existing.

46 Markets and Street Trading in East Devon

Members were asked to give their views on the East Devon District Council consultation which proposed to designate the whole of the district as a consent street. This item had been previously discussed at the Tourism & Economy meeting held on Monday 13 June.

RESOLVED: That Sidmouth Town Council does not support any extension of Consent Street status in Sidmouth.

47 Parishes Together Fund

At the June meeting Members were asked to consider a funding application received from Sidmouth Netball Club. This item was deferred until this meeting of the Council for the Town Clerk to liaise with the applicant regarding total cost of the project and any other funding being applied for.

RESOLVED: That Sidmouth Town Council supports the creation of a junior netball team with an application to the Parishes Together Fund in the sum of £1,846.

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CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 29th June 2016**

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Marc Kilsbie
Ian McKenzie-Edwards
Jeff Turner

Apologies: - Matt Booth
Gareth Jones
Dawn Manley
John Rayson
Simon Pollentine

The meeting started at 6.30pm and finished at 7.50 pm.

68 Declarations of Interest

No Declarations of Interest were received.

69 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

70 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

71 Matters of Urgency or Report from the Chairman

a) The Planning Clerk reported that she had spoken with the Enforcement Officer at East Devon District Council regarding application 15/2163/ADV 52-58 High Street, Sidmouth, who advised that a letter had been sent to the applicant giving them 28 days to remove the signage which had not been approved. No response had to date been received and so the Enforcement Officer would now look at taking further action against the applicant.

b) The Planning Chairman proposed that a letter be sent from the Planning Committee to the Environment Agency and to Mr. Hugo Swire MP outlining the Committee views as to why application 16/0669/MOUT Land Adjacent to Two Bridges should not be granted planning permission.

RESOLVED: That the Town Clerk be asked to write a letter to the Environment Agency and to Mr. Hugo Swire MP outlining the Committee views as to why application 16/0669/MOUT Land Adjacent to Two Bridges should not be granted planning permission.

Applications for consideration

- 72** 16/0695/FUL MR DAVID POWELL 2 EAST STREET, SIDMOUTH, EX10 8BL
East Ward Single storey rear infill extension.
Support
- 73** 16/1058/LBC CREW CLOTHING CO. UNIT 2 ROYAL LONDON HOUSE, FORE STREET,
East Ward SIDMOUTH, EX10 8AQ
Internal refurbishment and external alterations including installation of replacement fascia and hanging projecting signs.
Support subject to the agreement of the Conservation Officer.
- 74** 16/1074/ADV CREW CLOTHING CO. UNIT 2 ROYAL LONDON HOUSE, FORE STREET,
East Ward SIDMOUTH, EX10 8AQ
Approved Display of replacement non-illuminated fascia and hanging projecting signs.
- 75** 16/1247/FUL MS M JENKINS OLINDA COTTAGE, HEYDONS LANE, SIDMOUTH,
East Ward EX10 8NJ
Construction of rear extension and conservatory, creation of parking space including partial demolition of boundary wall and alteration to front gate.
Support subject to the agreement of the Conservation Officer.
- 76** 16/1271/LBC MRS HEATHER BEWICK GRASMERE, STATION ROAD, SIDMOUTH,
East Ward EX10 8NY
Replacement bay window.
Support subject to the agreement of the Conservation Officer.
- 77** 16/1381/FUL VISION EXPRESS VISION EXPRESS, FITZALAN HOUSE, OLD FORE
East Ward STREET, SIDMOUTH, EX10 8LP
Installation of 4 no. air conditioning units on the roof of existing single storey rear extension.
Members were unable to support the application on the basis that the proposal was considered to be visually intrusive to neighbouring properties due to the location of the units.
Note: Members would prefer the units to be sited either at the rear or on the side of the extension. Members also advised that were the application to be granted, a condition limiting the use of the units to between 9am and 5pm should be imposed.
- 78** 16/1403/LBC VISION EXPRESS VISION EXPRESS, FITZALAN HOUSE, OLD FORE
East Ward STREET, SIDMOUTH, EX10 8LP
Installation of 4 no. air conditioning units on the flat roof of existing single storey rear extension.
Members were unable to support the application on the basis that the proposal was considered to be visually intrusive to neighbouring properties due to the location of the units.
Note: Members would prefer the units to be sited either at the rear or on the side of the extension. Members also advised that were the application to be granted, a condition limiting the use of the units to between 9am and 5pm should be imposed.

- 79 MD/DCC/3870/2016 MR D BARBOUR TROW FARM, ROAD PAST TURNPIKE COTTAGE,
Salcombe Regis TROW, SALCOMBE REGIS, EX10 0PB
Ward Installation and use of modular aerobic digestion
(bio-digester) plant on existing equine waste
composting pad.
Support subject to additional screening being provided.
- 80 16/0988/FUL MR TIM MONTIER 4 MILLFORD AVENUE, SIDMOUTH, EX10 8DS
Salcombe Regis Construction of single storey rear extension.
Ward
Support
- 81 16/1199/FUL MR ALAN SWANN 78 ALEXANDRIA ROAD, SIDMOUTH, EX10 9HG
West Ward Retaining wall to side and rear of garden.
Members were unable to support the application as the plans provided by the applicant were
substandard and contained insufficient detail regarding appearance and scale.
- 82 16/1262/FUL ALASTAIR FRANKS OAKDOWN HOLIDAY PARK, WESTON,
Adjoining Parish SIDMOUTH, EX10 0PT
Convert 50 no. pitches from grass to hard
standing; extension to existing children's play
area and installation of two pieces of equipment.
Support
- 83 **Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**
The Town Council has been given the required notification of the following tree works and may
comment accordingly.
- a) 16/1209/TCA MRS ECCLES NORTHCOMBE FARM, SALCOMBE REGIS,
Salcombe Regis SIDMOUTH, EX10 0JQ
Ward T1 & T2, Leyland Cypress: Fell.
T3, Spruce: Fell
Works noted
- 84 **Tree Exemption Reports**
No Tree Exemption works were reported.
- 85 **Unsupported Decisions**
Planning Application 16/0252/FUL
Harts Mead, Buckley Road, Sidbury, Sidmouth, EX10 0SL
Construction of extension to garage/outbuilding to create additional ancillary accommodation to
main dwelling.
Town Council District Council
Supported Refused
- 86 **Appeals**
Planning Application No. 15/2008/FUL Meadow Lea, Boughmore Road, Sidmouth, EX10 8SH
Demolition of garage and greenhouse and construction of dwelling house and garage and new
garage for existing dwelling house.
The Planning Clerk reported that an appeal had been lodged by the Applicant in respect of the
above application.
- 87 **Enforcement Letters**
No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 13th July 2016**

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Marc Kilsbie
Ian McKenzie-Edwards
John Rayson
Simon Pollentine
Jeff Turner

Apologies:- Kelvin Dent
Gareth Jones
Dawn Manley

The meeting started at 6.30pm and finished at 8.00 pm.

88 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Simon Pollentine	16/1242/FUL 61 Sidford Road, Sidmouth, EX10 9LR	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with one of the objectors to the application.
Cllr Simon Pollentine	16/1256/FUL 12 Pathwhorlands, Sidmouth, EX10 9HF	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant.
Cllr Jeff Turner	16/1531/FUL 70 Sidford Road, Sidmouth, EX10 9LR	Personal Interest	Remained in the Chamber during discussion but did not vote.	The applicant is a near neighbour.

89 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

90 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

91 Notification of installation of telecommunications equipment

Members to note the following works are to be carried out.

- a) *North Ward* HARLEQUIN GROUP WOOLBROOK ROAD, S/O FLAT 5, WHITTON COURT, MOOR VIEW CLOSE, WOOLBROOK, SIDMOUTH, EX10 9XS
Installation of fixed-line broadband electronic communications apparatus

Works noted.

Note: Members noted that there was already communications apparatus at the site and requested if possible for the new apparatus to incorporate the existing apparatus which would result in only one equipment cabinet to be on site.

- b)** *Primley Ward* HARLEQUIN GROUP MANSTONE MEAD, OPP 56 SIDFORD ROAD, SIDMOUTH, EX10 9LR
Installation of fixed-line broadband electronic communications apparatus

Works noted.

Note: Members noted that there was already communications apparatus at the site and requested if possible for the new apparatus to incorporate the existing apparatus which would result in only one equipment cabinet to be on site.

92 Urgent Plans Received

- 16/1242/FUL MR THOMAS PATRICK 61 SIDFORD ROAD, SIDMOUTH, EX10 9LR
Primley Ward O'HARA Construction of shed in rear garden (retrospective).

Support

Note: Members supported the application subject to the following conditions:

1. The shed is only to be used as incidental to the residential use of the property and not as a residential annexe or for business use.
2. The design and materials used for the shed should reflect the style and character of the properties in the locality.
3. Any future extension or alteration to the shed will require planning consent.

Applications for consideration

- 93** 16/1256/FUL MR & MRS A HAYMAN 12 PATHWHORLANDS, SIDMOUTH, EX10 9HF
West Ward Construction of detached two storey dwelling.

Support

- 94** 16/1516/FUL MR AND MRS BATES 50 WINSLADE ROAD, SIDMOUTH, EX10 9EX
West Ward Construction of single storey rear extension.

Support

- 95** 16/1543/FUL MR M PIERCE HILLSIDE, BICKWELL VALLEY, SIDMOUTH, EX10 8SG
South Ward Construction of replacement conservatory.

Support

- 96** 16/1542/FUL MR & MRS BARNETT COTLANDS LODGE, COTLANDS, SIDMOUTH, EX10 8SP
South Ward Construction of single and two storey extensions including provision of replacement balcony.

Support

- 97** 16/0867/MFUL CHURCHILL GREEN CLOSE, DRAKES AVENUE, SIDFORD, EX10 9JU
Primley Ward RETIREMENT LIVING Demolition of former residential care home and construction of 36 sheltered apartments including communal facilities, access, car parking and landscaping.

Members were unable to support the application for the following reasons:

- Members had reservations regarding the proposed access from South Lawn which is a narrow road and in close proximity to the traffic junction at Sidford Cross.
- Members were of the view that Sidmouth would benefit more from affordable housing on the site rather than additional sheltered accommodation.
- Members were of the view that any application should include either affordable housing on site or a financial contribution towards offsite affordable housing, neither of which were being proposed by the Applicant.

Note: Members supported the design of the proposed development.

98 16/1531/FUL MR & MRS D TRIM 70 SIDFORD ROAD, SIDMOUTH, EX10 9LR
Primley Ward First floor extension over existing flat roof.

Support

99 16/1394/FUL COFFEE #1 LIMITED COFFEE 1, FORE STREET, SIDMOUTH, EX10 8AQ
East Ward Retrospective planning permission for the installation of 2no. air conditioning units to the rear of the property.

Support subject to a condition that the use of the units be limited to between 8am and 6pm and that the applicant install an automatic timer to ensure compliance.

100 16/1395/LBC COFFEE #1 LIMITED COFFEE 1, FORE STREET, SIDMOUTH, EX10 8AQ
East Ward Retention of 2no. air conditioning units installed at rear of property.

Support subject to a condition that the use of the units be limited to between 8am and 6pm and that the applicant install an automatic timer to ensure compliance.

101 **Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**
The Town Council has been given the required notification of the following tree works and may comment accordingly.

a) 16/1390/TCA MR A RUGG-GUNN MORVEN, BOUGHMORE ROAD, SIDMOUTH,
South Ward EX10 8SH
T1, Beech: Fell main stem and retain stem growing over neighbours garden.

Works noted

102 **Tree Exemption Reports**
No Tree Exemption works were reported.

103 **Unsupported Decisions**
No Unsupported Decisions were received.

104 **Appeals**
No Appeals were reported.

105 **Enforcement Letters**
No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 27th July 2016**

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Ian McKenzie-Edwards
John Rayson
Simon Pollentine

Apologies:- Matt Booth
Gareth Jones
Marc Kilsbie
Jeff Turner

The meeting started at 6.30pm and finished at 7.30 pm.

106 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Ian Barlow	16/1631/FUL Mocha Restaurant, Prospect Place, Sidmouth, EX10 8AS	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant.

107 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

108 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

109 Notification of installation of telecommunications equipment

Members to note the following works are to be carried out.

<i>Sidbury Ward</i>	HARLEQUIN GROUP	80 CHAPEL STREET, SIDBURY, EX10 0RQ Installation of fixed-line broadband electronic communications apparatus
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Works noted

Applications for consideration

110 16/1381/FUL *East Ward* VISION EXPRESS VISION EXPRESS, FITZALAN HOUSE, OLD FORE STREET, SIDMOUTH, EX10 8LP
Installation of 1 no. air conditioning unit to be mounted on the rear elevation at ground floor level. *Amended plans relating to the reduction in the number of air conditioning units from 4 to 1 and its proposed repositioning to the ground floor rear wall.*
Support

111	16/1403/LBC <i>East Ward</i>	VISION EXPRESS	VISION EXPRESS, FITZALAN HOUSE, OLD FORE STREET, SIDMOUTH, EX10 8LP Installation of 1 no. air conditioning unit to be mounted on the rear elevation at ground floor level. <i>Amended plans relating to the reduction in the number of air conditioning units from 4 to 1 and its proposed repositioning to the ground floor rear wall.</i>
	Support		
112	16/1631/FUL <i>East Ward</i>	MR STOUT	MOCHA RESTAURANT, PROSPECT PLACE, SIDMOUTH EX10 8AS Installation of revised air handling and extract system with associated screen fencing.
	Support		
113	16/1662/FUL <i>Primley Ward</i>	MISS C COOPER	33A COULSDON ROAD, SIDMOUTH, EX10 9JP Construction of detached garage.
	Support subject to the workshop being for domestic purposes only.		
114	16/1200/FUL <i>Salcombe Regis Ward</i>	MR G HUMPHRIES	SID ABBEY COTTAGE, SID ROAD, SIDMOUTH, EX10 9HN Construction of replacement porch, two storey extension and provision of dormer windows. <i>Amended plans received relating to amended proposal description.</i>
	Support (1 letter of objection received)		
115	16/1599/LBC <i>Salcombe Regis Ward</i>	MR JONATHAN SKEELES	SPRINGCOMBE COTTAGE, SALCOMBE REGIS, SIDMOUTH, EX10 0JN Remediation works to repair damage from heating oil leak, including excavation and re-construction of internal walls.
	Support		
116	16/1219/FUL <i>Sidbury Ward</i>	MR LUKE SHEPPARD	MINCOMBE BARN, SIDBURY, EX10 0QN Construction of agricultural barn for sheep handling and storage.
	Support		
117	16/1592/FUL <i>Sidbury Ward</i>	MR & MRS FRANK EUL	HARCOMBE HOUSE, HARCOMBE, SIDMOUTH, EX10 0PR Construction of first floor extension over existing conservatory and construction of raised terrace (revised proposal to permission reference 16/0664/FUL).
	Support		
118	16/1559/FUL <i>Sidford Ward</i>	DR E MORRIS	TRENOWETH, COREWAY, SIDFORD, EX10 9SE Raising of roof of garage to create first floor storage area and construction of attached garden store.
	Support with the condition that the building be used for domestic purposes only and subject to a tie to the main dwelling. (At the time of the meeting 1 letter of support had been received by the District Council).		
119	16/1633/FUL <i>Sidford Ward</i>	DR G RYALL	BROOMLEAF HEIGHTS, COREWAY, SIDFORD, EX10 9SD Construction of single storey front and rear extensions, conversion of existing garage to form annexe, and construction of detached double garage.

Support:

Note: Members noted that the applicant already had permission for the erection of a rear extension to provide annexe and double garage with office over under planning application number 15/0691/FUL and recommended that if the application were to be granted, there be a condition imposed which would only allow one of planning permissions to be implemented.

- 120** 16/1627/FUL MRS VAL 20 GLEBELANDS, SIDMOUTH, EX10 8UD
South Ward COZENS Construction of a single storey rear extension.

Support

- 121** 16/1643/FUL MRS R EVANS- MOORINGS, GLEN ROAD, SIDMOUTH, EX10 8RW
South Ward WHITE Construction of first floor extension and balcony of existing ground floor kitchen/utility.

Support

Tree Application for Decision

The Town Council is authorised to make a decision on the following tree application.

- 122** 16/1313/TRE HILLSDON KNOWLE GRANGE, KNOWLE DRIVE, SIDMOUTH,
South Ward MANAGEMENT EX10 8HN
T1, Sycamore – Fell.

APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report.
(1 letter of support received)

123 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- a)** 16/1457/TCA MRS L WARD AMBERLEIGH, BEATLANDS ROAD, SIDMOUTH,
Salcombe Regis EX10 8JH
Ward T1, Sycamore: Fell.
T2, Holly: Coppice.

SPLIT DECISION (a part of the application has been refused and a part approved).

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

T2, Holly: Coppice

The Council hereby **REFUSES** permission to carry out work described below for the following reasons:

T1, Sycamore: Fell

The Sycamore is an individually significant tree which contributes to the amenity of the area. Insufficient justification has been made to support its removal. A Tree Preservation Order assessment has been undertaken and the tree is considered suitable for statutory protection. A TPO should be made to prevent the removal of the tree.

- b)** 16/1502/TCA MRS C UPLANDS, BOUGHMORE ROAD, SIDMOUTH,
South Ward LAURENTI EX10 8SJ
T1 & T2, Holly: Height reduction by up to 1.5metres.

Works Noted

124 Tree Exemption Reports

No Tree Exemption works were reported.

125 Unsupported Decisions

Planning Application 16/0538/FUL

19 Tyrell Mead (land Adjoining), Sidmouth, EX10 9TP.

Construction of new attached dwelling to the north west of 19 Tyrell Mead.

Town Council

District Council

Unable to support

Granted

126 Appeals

No Appeals were reported.

127 Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Council Services</u>				
Public Conveniences	0	0	28,000	28,000
Public Conveniences-Mtce Sidbury/Manstone	0	0	1,000	1,000
Flower Beds, Planters & Watering	0	535	16,000	15,465
Christmas Lighting & Events	-1,000	-1,000	8,800	9,800
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500
Sidmouth Hopper Bus	1,365	1,365	8,000	6,635
Donation to Hopper Bus (Income)	-1,488	-1,488	0	1,488
Noticeboards and Fingerposts	0	0	2,500	2,500
Sidmouth Information Centre	0	0	21,600	21,600
Drinking Fountain, Sidbury	0	11	250	239
Annual Report Printing/Distribution	375	630	700	70
War Memorials	0	0	630	630
Parish Paths Partnership Payments	347	352	0	-352
Parish Paths Partnership (Income)	0	-3,664	0	3,664
	-£401	-£3,259	£85,980	£89,239

Discretionary Expenditure

Grants	0	12,000	12,000	0
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	2,000	2,000	0
Boat Jetty (former Jurassic Coast Marine Links)	0	0	25,000	25,000
South West Museum Development	0	0	800	800
Dog Hygiene Bins	0	65	1,000	935
Sand bags	0	0	1,000	1,000
Youth Service Support	0	6,000	30,000	24,000
Seagulls Management	0	0	2,500	2,500
Tourism Promotion Reserve	169	399	2,000	1,601
Website & Social Media Development/Support	0	500	2,000	1,500
Donation to use of Party Tent (Income)	0	0	0	0
Red Arrows Display Contingency	0	0	6,000	6,000
Donation to Red Arrows Display (Income)	0	-50	0	50
Neighbourhood Plan	4,289	5,773	12,500	6,727
Neighbourhood Plan Grants (Income)	0	-2,000	0	2,000
Transfer from Earmarked Reserves	0	0	-20,000	-20,000
Woolley Bequest Payments	500	10,500	0	-10,500
Woolley Bequest (Income)	-50	-150	0	150
	£4,908	£65,037	£106,800	£41,763

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Woolcombe House</u>				
Services Gas/Water/Elec	219	1,234	3,800	2,566
Woolcombe House Business Rate	0	2,904	5,800	2,896
Woolcombe House (Loan Interest&Repayment)	7,444	7,444	14,890	7,446
Woolcombe House-General Maintenance	616	983	5,800	4,817
Woolcombe House Grounds	152	228	1,200	972
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	0	0	0	0
Band Hut Repairs	0	0	6,750	6,750
	£8,431	£12,793	£40,240	£27,447

Other Property

Alma Lane Field	0	0	500	500
Alma Lane Field (Income)	0	0	0	0
Manstone Youth Centre	2,176	4,341	12,000	7,659
Manstone Youth Centre (Income)	-100	-100	0	100
Manstone Sports and Play Areas	0	0	5,000	5,000
Long Park & Play Area	53	100	8,000	7,900
Other Additional Play Areas	0	0	10,000	10,000
Seafront Amenity Building	413	4,318	20,000	15,682
Stowford Community Centre	0	0	515	515
Conservatory Maintenance	130	455	1,000	545
Fire Beacon Stewardship (Income)	-3,338	-3,338	0	3,338
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-37	-35	2
	-£666	£5,739	£56,975	£51,236

Trust Property - The Ham

The Ham Ground Mtce	0	0	4,102	4,102
The Ham Other Mtce	0	329	2,500	2,171
The Ham Play Equipment	0	0	1,500	1,500
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	138	138	500	362
The Ham Rent (Income)	-4,900	-5,900	-8,125	-2,225

Manstone

Manstone Land Ground Mtce	0	0	500	500
Manstone Other Maintenance	180	180	1,600	1,420
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	-238	-238	-990	-752

Salcombe Regis

S.R. Allotment Field Rent (Income)	0	0	-1	-1
S.R. Recreation Field (water)	0	52	250	198
S.R. Recreation Field Rent (Income)	0	0	-1	-1
	-£4,820	-£5,439	£5,835	£11,274

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Members</u>				
Members/Chairman's Allowances	4,649	4,649	5,500	851
Chairman's Expenses	0	0	2,000	2,000
Members Expenses/Training	0	91	1,000	909
Elections	0	0	3,000	3,000
Civic & Hospitality	-1	234	1,000	766
Civic Regalia	0	0	2,500	2,500
Sale of Ties & Badges (Income)	0	-8	0	8
	£4,648	£4,966	£15,000	£10,034
<u>Staff</u>				
Salaries	7,405	21,778	90,000	68,222
Pensions	1,452	4,255	18,000	13,745
Staff Eye Tests	0	0	100	100
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	0	100	100
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	0	0	0
	£8,857	£26,033	£99,200	£73,167
<u>Office Expenses</u>				
Postage	36	36	1,000	964
Stationery	40	318	1,500	1,182
Telephone	146	749	3,000	2,251
Subscriptions	0	1,869	2,000	131
Photocopier	324	320	1,500	1,180
Internet, website and webcams	0	0	500	500
Computer Software Contracts	236	236	1,200	964
Computer Maintenance Contingency	0	0	3,000	3,000
Advertisements	0	40	500	460
Audit	0	300	1,600	1,300
Insurance	0	0	5,600	5,600
Sundry	0	499	1,200	701
Bank Charges	7	14	300	286
Bank Interest Received (Income)	-407	-619	0	619
	£382	£3,762	£22,900	£19,138

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2016

Expense Group Totals	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	-401	-3,259	85,980	89,239
Discretionary Expenditure	4,908	65,037	106,800	41,763
Woolcombe House	8,431	12,793	40,240	27,447
Other Freehold Property	-666	5,739	56,975	51,236
Trust Property	-4,820	-5,439	5,835	11,274
Members	4,648	4,966	15,000	10,034
Staff	8,857	26,033	99,200	73,167
Office Expenses	382	3,762	22,900	19,138
Precept Received	0	-209,567	-419,135	-209,568
Council Tax Support Grant	0	-6,898	-13,795	-6,897
Net Income over Expenditure	£21,339	-£106,833	£0	£106,833

Current/Deposit Bank Accounts

£657,534

of which

Woolley Bequest

£44,830

Earmarked Reserves

£358,555