

# SIDMOUTH TOWN COUNCIL



WOOLCOMBE HOUSE  
WOOLCOMBE LANE  
SIDMOUTH  
DEVON  
EX10 9BB

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To: All Members of the Town Council  
Town Clerk

29 February 2016

For information:

District Councillors for Sidmouth not on the Town Council  
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

## Meeting of Sidmouth Town Council Monday 7 March 2016 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

**Christopher E Holland**  
Town Clerk

## A G E N D A

- |   |   | <u>Page/s</u> |
|---|---|---------------|
|   | <b><u>PART 'A'</u></b>  |               |
| 1 | <b>Prayers</b><br>Prayers will be taken by the Reverend Brian Hadfield.   |               |
| 2 | <b>Apologies</b><br>To receive any apologies for absence.   |               |
| 3 | <b>Minutes</b><br>To confirm the minutes of the meeting of the Town Council held on Monday 1 February 2016.   | 4 – 6         |
| 4 | <b>Declarations of Interest</b><br>To receive any Members' declarations of interest in respect of items on the agenda.<br><br>Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. |               |

5 **Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

6 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way.

7 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

*(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)*

8 **Police Report**

To receive the February 2016 Police Report.

*(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)*

9 **Committee/Working Group Reports**

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 3 and 24 February 2016.

7 – 17

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for January 2016.

18 – 21

10.2 Neighbourhood Plan

To receive a report from the Chairman of the Neighbourhood Plan Feasibility TaFF.

10.3 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **Port Royal Flag Pole and Yardarm**

Members are asked to consider making a contribution to the cost of refurbishment of the weather vane to be placed on the new flag pole at Port Royal.

12 **Alma Bridge – Update from DCC**

Nick Jennings, Principle Bridge Engineer, Devon County Council will attend this meeting to give an update on Alma Bridge.

13 **Provision of Night Time Landing Facilities for Devon Air Ambulance**

The Council has received a request from Devon Air Ambulance Trust to consider the provision of potential night time landing facilities in the Sidmouth area.

Toby Russell of the Devon Air Ambulance Trust, will be present at the meeting to give a report.

14 **Exclusion Of The Public And Press**

The Vice-Chairman of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

**PART ‘B’**

15 **Grant Payment 2016/17**

To discuss the confidential copy of the attached letter regarding a grant payment for 2016/17.

22

**Forthcoming Council and Committee meetings:**

9 March 2016 – Planning Committee

14 March 2016 – Tourism & Economy Committee

23 March 2016 – Planning Committee

6 April 2016 – Planning Committee

11 April 2016 - Council

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the meeting of Sidmouth Town Council**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 1 February 2016 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Michael Earthey Stuart Hughes Dawn Manley
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Marc Kilsbie Frances Newth
Sidmouth West	Matt Booth Louise Cole John Rayson
Primley	Simon Pollentine Jeff Turner (Chairman)
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Vice-Chairman)
Sidbury	John Hollick
Salcombe Regis	Ian Barlow David Barratt

The meeting started at 6.30pm and finished at 7.40pm.

**PART 'A'**

**153 Prayers**

Prayers were taken by the Reverend Roger Trumper.

**154 Minutes**

The minutes of the meetings of the Town Council held on Mondays 4 and 18 January 2016 were signed as a true and accurate record.

**155 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
CLlr Marc Kilsbie	163 Town Crier	Personal	Remained in the Chamber during discussion and voting	Acquainted with applicant
CLlr Simon Pollentine	163 Town Crier	Personal	Remained in the Chamber during discussion and voting	Folk Week Charity colleague
CLlr John Dyson	163 Town Crier	Personal	Remained in the Chamber during discussion and voting	Folk Week Charity colleague

## **156 Matters of Urgency or Report from the Chairman**

- The Chairman read two letters of thanks received from Sid Valley Memory Café for the donation made by Sidmouth Town Council to the Admiral Nurse campaign.
- The Chairman reported that the Town Clerk had emailed to Members information received from the District Council regarding Parish and Town Awards to be presented on Sunday 12 June 2016. Members were asked to contact the Town Clerk with suggestions regarding the application process.
- The Chairman reported that the Town Clerk had emailed to Members information regarding two vacancies available on the EDDC Standards Board. Members were asked to contact the Town Clerk if they wished to apply for one of these positions.

## **157 Public Open Question Time**

- Councillor Earthey asked whether the Town Council's play equipment had been tested for toxic paint following Dr Turner's recent report. Councillor Pollentine responded that he had received an email from the playground supplier to report that all their equipment meets the non-toxic standards.

## **158 Sidmouth Town Council Sidbury Ward Casual Vacancy**

Members were asked to formally note the resignation of David Addis from the Sidbury Ward of Sidmouth Town Council. Notices of the resulting vacancy had been posted on the Town Council's notice boards in accordance with The Local Elections (Parishes and Communities) Rules 1986.

**RESOLVED:** that the Sidbury Ward casual vacancy be noted.

## **159 Police Report**

PC Simon Blyth presented the police report for January 2016 which showed a total of 27 incidents compared to 32 incidents in January 2015. He reported that there had been a 300% increase in criminal damage due to the spate of graffiti in the Stowford area and damage to the Blackmore Gardens conservatory.

## **160 Committee/Working Group Reports**

### 160.1 Planning Committee Reports

Councillor Dyson, Chairman of the Planning Committee presented the reports of the Planning Committee meetings held on Wednesdays 6 and 20 January 2016.

**RESOLVED:** that the Planning Committee reports be noted and agreed.

## **161 Reports from Members with Special Responsibilities**

### 161.1 Finance Report

Councillor Dyson presented the December 2015 Finance Report.

**RESOLVED:** that the December 2015 Finance Report be noted and agreed.

### 161.2 Neighbourhood Plan

Councillor Cole, Chairman of the Neighbourhood Plan Feasibility TaFF, gave a verbal report of the Public Meeting held on Tuesday 19 January 2016.

**RESOLVED:** that Councillor Cole's report be noted.

### 161.3 Sidmouth Town Guide

Councillor Pollentine thanked those Members who had helped to bag up over 10,000 town guides ready for posting. He reported that nearly 3,500 guides had already been posted and there had been over 11,000 website hits in the first month of the year.

## **162 Fair Trade Sidmouth**

Sharon Howe, Elizabeth Harris and Trish Sulaimani attended the meeting to give a presentation regarding Sidmouth becoming a Fair Trade Town. Fair Trade fortnight was to run

from 29 February to 14 March 2016; Members were invited to attend the Sidmouth launch event which began at 10.30am on Tuesday 1 March at Sidholme Music Room.

**RESOLVED:** that

1. Sidmouth Town Council supports the Sidmouth Fair Trade steering group in its endeavor to register Sidmouth as a Fair Trade town.
2. Sidmouth Town Council would directly support the Fairtrade scheme by offering Fairtrade tea and coffee in meetings and implementing Fairtrade principles in purchasing policies where possible.
3. The Chairman of the Council would become the Town Council's representative on the Sidmouth Fair Trade committee; although a deputy will attend the Sidmouth launch event as the Chairman will be away.

**163 Town Crier**

Members were asked to consider a letter received from Mr Vernon asking that the Town Council create an official appointment of Town Crier in Sidmouth. Members agreed that should the Council decide that a Town Crier be appointed for Sidmouth, applications would need to be requested from other potential candidates. It was considered that more information was needed on the management of the post and function in order for the Council to determine whether a Town Crier was appropriate or needed for Sidmouth.

**RESOLVED:** that this item be deferred until a future meeting to enable the Town Clerk to obtain further information.

**164 Meeting Dates**

Members were asked to consider the list of provisional meeting dates for 2016/2017. Members were also asked to note a number of amendments to the original dates up to May 2016; these were shown in italics on the list.

**RESOLVED:** that the list of meeting dates be noted and agreed.

.....  
CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 3<sup>rd</sup> February 2016**

Councillors present: -           John Dyson (Chairman)  
  Ian Barlow (Vice-Chairman)  
  Jack Brokenshire  
  Kelvin Dent  
  Michael Earthey  
  Marc Kilsbie  
  Dawn Manley  
  Ian McKenzie-Edwards  
  John Rayson  
  Simon Pollentine  
  Jeff Turner

Apologies: -                       Stuart Hughes

The meeting started at 6.30pm and finished at 8.05 pm.

**369 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Simon Pollentine	16/0064/FUL 24 Tyrell Mead, Sidmouth, EX10 9TP	Personal Interest	Remained in the Chamber during discussion but did not vote.	Acquainted with applicant.
Cllr Kelvin Dent	16/0057/TCA Churchills, Convent Road, Sidmouth, EX10 8RD	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant.

**370 Minutes**

The Minutes of the Planning Committee meetings held on the 6<sup>th</sup> and 20<sup>th</sup> January were signed as a true and accurate record.

**371 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**372 Applications for consideration**

**Resolved**       That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**373 Matters of Report**

The Planning Clerk reported that a response had been received from Nick Wright, Economy Practice Manager at East Devon District Council explaining how Application 15/2859 had been decided.

### Applications for consideration

- 374** 16/0073/FUL MR ALAN SWANN 78 ALEXANDRIA ROAD, SIDMOUTH, EX10 9HG  
*West Ward* Construction of retaining wall (retrospective).  
Support subject to the applicant agreeing to a planting scheme to ensure long term green periods in keeping with the surrounding area.  
(1 letter of objection was received)
- 375** 15/2666/LBC MRS S RIGNALL OLD FARMHOUSE, HILLSIDE ROAD, SIDMOUTH, EX10 8JG  
*Salcombe* Re-roofing of annexe building.  
*Regis Ward*  
Support subject to the agreement of the Conservation Officer.
- 376** 16/0087/FUL MR & MRS BELVEDERE, HIGHER FORTESCUE, SIDMOUTH, EX10 9QE  
*Salcombe* RICHARD FULLER Construction of dormer windows in association with loft  
*Regis Ward* construction.
- Support
- 377** 16/0064/FUL MR N COLLINS 24 TYRELL MEAD, SIDMOUTH, EX10 9TP  
*Primley Ward* Formation of new vehicular access and 1no.off road parking  
space, construction of detached single garage and re-siting of  
existing garden screen wall (revisions to planning permission  
15/2512/FUL).  
Support
- 378** 16/0119/FUL MR CHRIS POWELL 7 PRIMLEY GARDENS, SIDMOUTH, EX10 9LE  
*Primley Ward* Construction of single storey side extension.  
Support
- 379** 16/0162/FUL MR AND MRS J 69 NEWLANDS ROAD, SIDMOUTH, EX10 9NN  
*Primley Ward* HARDING Construction of single storey rear extension.  
Support
- 380** 16/0036/LBC MRS LINDA 110 WOOLBROOK ROAD, SIDMOUTH, EX10 9EA  
*North Ward* BENNETT Installation of new gas supply to existing dwelling.  
Support subject to the agreement of the Conservation Officer.  
Note: Members advised that they would prefer to see the meter box inside the property rather than outside as requested by the applicant and hoped that the Conservation Officer would request this to be done also.
- 381** 15/2829/LBC MRS JACQUI SUSSEX HOUSE, STATION ROAD, SIDMOUTH, EX10 8NP  
*East Ward* MEACHAM Replacement verandah on front elevation, including the  
replacement of balustrades and the replacement/re-covering  
of the canopy roof.  
Support subject to the agreement of the Conservation Officer.
- 382** 16/0037/LBC THE MOCHA MOCHA RESTAURANT, PROSPECT PLACE, SIDMOUTH,  
*East Ward* RESTAURANT EX10 8AS  
Installation of replacement windows at first floor level, repair  
and replacement of slate roof and installation of new flashing  
to dormer windows.  
Support subject to the agreement of the Conservation Officer.



**383** 16/0082/FUL MS M JENKINS OLINDA COTTAGE, HEYDONS LANE, SIDMOUTH, EX10 8NJ  
*East Ward* Construction of rear extension and verandah, creation of parking space including partial demolition of boundary wall and alteration to front gate. Demolition of part of boundary wall. Creation of parking space. Amendment to front gate. Construction of verandah.

Members were unable to support the application for the following reasons:

- The proposed development would constitute overdevelopment within the Conservation Area by reason of a cramped layout.
- The proposed development would adversely affect the amenity of the neighbouring properties.

**384** 16/0102/LBC MRS BEVERLEY CAFETERIA FLAT, OLD FORE STREET, SIDMOUTH, EX10 8LP  
*East Ward* HAIDAR Installation of new gas supply to ground floor flat.

Support

**Tree Application for Decision**

The Town Council is authorised to make a decision on the following tree application.

**385** 16/0046/TRE MR COLMAN HILBRE, CONNAUGHT CLOSE, SIDMOUTH, EX10 8TU  
*South Ward* T1 Magnolia: Reduce by 1.5m in height and up to 1m from side branches then thin by 15-20% to achieve an even crown density. Pruning cuts not to exceed 50mm in diameter, leaving a finished height of 6m in height and 4m radial spread.

This application was deferred pending receipt of the Arboricultural Officer's report.

**386** 16/0083/TRE MR MATHEW LITTLE HAYES, SALCOMBE HILL ROAD, SIDMOUTH, EX10 8JR  
*Salcombe* PLAYER T1 Oak: Reduce spread of canopy to west by approximately 4m. Pruning canopy to approximately the edge to the swimming pool. Making it 8 to 10 target pruning cuts 5 to 12 cm in diameter and 2 or 3 coronet type cuts to epicormic growth where no dominant side branches exist on branches to be pruned. Retaining a tree with an average radial spread to west of 6.5m.  
T2 Oak: Reduce eastern through to southern aspect of canopy by approximately 2 to 3m to retain a crown spread from east through to the south at 4.5m. Target pruning cuts to be between 5 and 12cm in diameter.  
T3 Variegated Holly: Fell.

This application was deferred pending receipt of the Arboricultural Officer's report.

**387** 16/0099/TRE MISS WOLF LUSWAYS, SALCOMBE HILL ROAD, SIDMOUTH, EX10 8JS  
*Salcombe* T1, Cherry: Crown reduction by approximately 2m to retain a tree with a height of approximately 15m and a radial spread of approximately 3m.  
*Regis Ward*

This application was deferred pending receipt of the Arboricultural Officer's report.

**388** 15/2789/TRE MRS JAYNE SMITH 7 BRAMBLE CLOSE, SIDMOUTH, EX10 9XY  
*Primley Ward* G1, Hazel: Re-coppice  
T605 & T606, Holly: Pollard down to crown break @2m

T610, Hawthorn: Pollard down to 2m

T607, Ash (13.2m Height): Reduce crown maintaining tree height of 10.5m and 4m north/south crown spread

G2, Box: Reduce height down to 2m.

**SPLIT DECISION (a part of the application has been refused and a part approved).**

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

G1, Hazel: Re-coppice

T605 & T606, Holly: Pollard down to crown break @ 2m

T610, Hawthorn: Crown reduction to remove crown extremities to balance crown form as indicated in the image (Appendix 1).

1. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.  
(Reason - To ensure that the works are carried out within a reasonable period of time.)
2. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work - Recommendations).  
(Reason - In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)

The Council hereby **REFUSES** permission to carry out work described below for the following reasons:

T610, Hawthorn: Pollard down to 2m

T607, Ash (13.2m Height): Reduce crown maintaining tree height of 10.5m and 4m north/south crown spread

1. The trees contribute to the amenity, character, biodiversity of the area and they mark the location of the historical agricultural boundary. The pollarding of the hawthorn (T610) would remove its amenity and biodiversity value. Lesser shaping works have been approved to allow reasonable management of the Hawthorn (T610). The reduction of the ash (T607) would lead to dense epicormic regrowth that would be unattractive and out of character for the species. Insufficient justification has been provided for the proposed works).

**389 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- |   |  |  |
|---|--|--|
| <b>a)</b>   | 15/2852/TCA MRS BUCKLER<br><i>South Ward</i>       | ALMA TERRACE, COBURG ROAD, SIDMOUTH<br>T1, Mimosa: Fell.<br>T2, Pittosporum: Crown reduction to retain a tree with a height of approximately 6m and a radial spread of 2m.   |
| Works noted   |  |  |
| <b>b)</b>   | 15/2894/TCA MR MICHAEL<br><i>South Ward</i> PEIRCE | HILLSIDE, BICKWELL VALLEY, SIDMOUTH, EX10 8SG<br>T1 Cedar: fell; T2, T3, T4 Conifers: fell; T5 Cherry: fell; T6, T7, T8, T9 Conifers: fell; T10 Cedar: fell; T11 Pine: fell; T12 Conifer: fell; T13 Cotinus: prune; T14 Ash: fell; T15, T16 Bay: prune; T17 Cherry: fell; A1 Laurel & other species: prune; A2 Hazel, Pyracantha, Conifer and others: fell, A2 Camelia: transplant |
| Works noted<br>(1 letter of objection was received) |  |  |
| <b>c)</b>   | 16/0057/TCA MR ROGER MILLS<br><i>South Ward</i>    | CHURCHILLS, CONVENT ROAD, SIDMOUTH, EX10 8RD<br>T1, Lawson Cypress – Fell  |

T2, Lawson Cypress – Fell

T3, Lawson Cypress – Fell

T4, Lawson Cypress – Fell

T2A, Pittisporum – Fell

This application was deferred pending receipt of the Arboricultural Officer's report.

**d)** 16/0100/TCA MR CLARKE  
*South Ward*

THE HILL, MUTTERSMOOR ROAD, SIDMOUTH, EX10 8RH

T1, Western Red Cedar Zebrina: Fell

T2, Cryptomeria: Fell.

T3, Pittosporum: Fell.

T4, Holly: Remove reverted green suckers.

T5, Lawson Cypress: Fell

T6, Laurel: Reduce to hedge level at approx. 2m above ground

G1, Western Red Cedars: Crown raise to give 6m clearance  
above ground level

T7, Cherry: Fell

T8, Laurel: Remove larger stems growing into garden

T9, Variegated Holly: Fell

This application was deferred pending receipt of the Arboricultural Officer's report.

**390 Notification of installation of telecommunications equipment.**

Members to note the following works are to be carried out.

*Sidbury Ward* HARLEQUIN

CHAPEL STREET, S/O 80 CHAPEL STREET, SIDBURY, EX10 0RQ

Works noted GROUP

Installation of fixed-line broadband electronic  
communications apparatus.

**391 Tree Exemption Reports**

No Tree Exemption works were reported.

**392 Unsupported Decisions**

Planning Application 15/1656/FUL

68 Sidford High Street, Sidford, Sidmouth, EX10 9SQ

Construction of dwelling (amendments to planning permission 14/0825/FUL).

Town Council

SPLIT DECISION (a part of the application was supported and a part was unsupported).

Members supported the new window configuration was but were unable to support the proposed car port and workshop as the masse of the building was considered excessive and would detrimentally affect the amenity of the neighbouring properties.

District Council

Granted

**393 Appeals**

No Appeals were reported.

**394 Enforcement Letters**

No Enforcement letters were received.

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**CHAIRMAN OF THE PLANNING COMMITTEE**

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 24<sup>th</sup> February 2016**

Councillors present: - Ian Barlow (Vice-Chairman in the Chair)  
Jack Brokenshire  
Kelvin Dent  
Michael Earthey  
Ian McKenzie-Edwards  
John Rayson  
Simon Pollentine

Apologies: - John Dyson  
Marc Kilsbie  
Stuart Hughes  
Dawn Manley  
Jeff Turner

The meeting started at 6.30pm and finished at 7.55 pm.

In the absence of the Chairman, Councillor Michael Earthey was appointed as Vice-Chairman for the meeting.

**395 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Simon Pollentine	16/0252/FUL Harts Mead, Buckley Road, Sidbury, EX10 0SL	Personal Interest	Remained in the Chamber during discussion and voting	Acquainted with applicant.
Cllr Ian Barlow	16/0252/FUL Harts Mead, Buckley Road, Sidbury, EX10 0SL	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant.
Cllr Ian Barlow	16/0208/FUL April Lodge, Bickwell Valley, Sidmouth, EX10 8SG	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant.
Cllr Kelvin Dent	16/0046/TRE Hilbre, Connaught Close, Sidmouth, EX10 8JS	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant.
Cllr Kelvin Dent	16/0057/TCA Churchills, Convent Road, Sidmouth, EX10 8RD	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant.

**396 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**397 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

### 398 Matters of Report

The Planning Clerk reported that the application for approximately 900m of cycle/walkway, typically 3m in width with associated fencing, landscaping, bridge and boardwalk on land adjacent to the A375 between Sidbury and Sidford at Land adjacent to A375 from Hillside, Sidbury, to Laundry Lane, Sidford had been withdrawn by the applicant.

#### Applications for consideration

- 399** 15/2889/ADV THE CORNISH 15 HIGH STREET, SIDMOUTH, EX10 8LN  
*East Ward* BAKERY Display of 1no. non illuminated steel peg shop sign above bay window, 1 no non illuminated projecting sign and vinyl window graphics. *Amended plans received relating to further details regarding projecting sign.*
- Approved
- 400** 16/0280/LBC MR AND MRS 10 CAMBRIDGE TERRACE, SALCOMBE ROAD,  
*East Ward* WALLACE SIDMOUTH, EX10 8PL  
Replacement of existing flat roof on rear extension with pitched roof.  
Support subject to the agreement of the Conservation Officer.
- 401** 16/0036/LBC MRS LINDA 110 WOOLBROOK ROAD, SIDMOUTH, EX10 9EA  
*North Ward* BENNETT Installation of new gas supply to existing dwelling.  
*Amended plans for consultation relating to additional information received.*
- Support subject to the agreement of the Conservation Officer.
- 402** 16/0261/FUL MR ANDREW 6 WOOLBROOK RISE, SIDMOUTH, EX10 9UB  
*North Ward* GARDINER Construction of single storey side/rear extension and first floor roof extension to rear elevation.  
Members were unable to support the application for the following reasons:
- The proposed design was unsympathetic and not in keeping with the character of the area.
  - The proposed development would adversely affect the amenity of the neighbouring properties by reason of massing and bulk.
- 403** 16/0396/FUL MR AND MRS M 87 MANSTONE AVENUE, SIDMOUTH, EX10 9TG  
*North Ward* CARNELL Two storey rear extension.  
Support
- 404** 16/0252/FUL MR EDWARD HARTS MEAD, BUCKLEY ROAD, SIDBURY, EX10 0SL  
*Sidbury Ward* WILLIS-FLEMING Construction of extension to garage/outbuilding to create additional ancillary accommodation to main dwelling.  
Support subject to a tie to the main dwelling.
- 405** 16/0346/FUL MR AND MRS B 9 NEWLANDS CLOSE, SIDMOUTH, EX10 9NW  
*Primley Ward* CLARKE Construction of extension to garage.  
Support
- 406** 16/0357/FUL MR AND MRS M 1 GREEN MOUNT, SIDMOUTH, EX10 9DB  
*Salcombe Regis Ward* TRUMAN Single storey rear and side extensions.  
Support

- |            |                                    |                                  |   |
|------------|------------------------------------|----------------------------------|---|
| <b>407</b> | 16/0268/FUL<br><i>Sidbury Ward</i> | MR SIMON PRICE                   | LAND ADJACENT TO 4 OAK BRIDGE, SIDBURY, EX10 0SE<br>Demolition of existing garage, construction of detached dwelling and infilling of existing wall to create 2no pedestrian entrances. |
|            | Support                            |                                  |   |
| <b>408</b> | 16/0245/FUL<br><i>Sidford Ward</i> | MR NICK KENDALL                  | KELSO, FRYS LANE, SIDFORD, EX10 9SR<br>Demolition of existing outbuilding and construction of single storey rear extension and raised patio and balustrade.                             |
|            | Support                            |                                  |   |
| <b>409</b> | 16/0208/FUL<br><i>South Ward</i>   | MR & MRS PETER & JAN SOKELL      | APRIL LODGE, BICKWELL VALLEY, SIDMOUTH, EX10 8SG<br>Construction of a single storey rear extension and a pitched dormer window in the existing south west elevation.                    |
|            | Support                            |                                  |   |
| <b>410</b> | 16/0403/VAR<br><i>South Ward</i>   | PENINSULAR DEVELOPMENTS (SW) LTD | LAND AT SIDMOUTH HOUSE AND BAY TREES, COTMATON ROAD, SIDMOUTH, EX10 8ST<br>Variation of condition 2 of planning permission 14/0468/FUL to amend the design of the approved dwelling.    |

Members were unable to support the application as the amendments proposed did not alter their view that the design and mass of the proposed dwelling would be totally out of keeping and inappropriate to the character of the area by reason of a poor design particularly the large roof area which would appear over dominating in the street scene.

- |            |  |                    |   |
|------------|--|--------------------|---|
| <b>411</b> | 16/0019/FUL<br><i>Adjoining Parish</i> | MR ALASTAIR FRANKS | OAKDOWN HOLIDAY PARK, WESTON, SIDMOUTH, EX10 0PT<br>Convert pitches from grass to hard standing; residential accommodation for security staff/warden; extension to existing children's play area and installation of two pieces of equipment. |
|------------|--|--------------------|---|

Support

Note: Members advised that they would prefer the use of grass Crete or other such material if possible in respect of the pitches to be converted.

- |            |  |                      |   |
|------------|--|----------------------|---|
| <b>412</b> | 16/0254/FUL<br><i>Adjoining Parish</i> | MR & MRS G SWEETLAND | BOVEYS DOWN FARM, FARWAY, COLYTON, EX24 6JD<br>Conversion of lean to agricultural barn to form tea room with associated ground engineering works and relocation of two external stores to extend existing car parking area. |
|------------|--|----------------------|---|

Support subject to the proposal continuing to be ancillary to the main farm enterprise.

#### **Tree Application for Decision**

The Town Council is authorised to make a decision on the following tree application.

- |            |   |                  |  |
|------------|---|------------------|--|
| <b>413</b> | 16/0083/TRE<br><i>Salcombe Regis Ward</i> | MR MATHEW PLAYER | LITTLE HAYES, SALCOMBE HILL ROAD, SIDMOUTH, EX10 8JR<br>T1 Oak: Reduce spread of canopy to west by approximately 4m. Pruning canopy to approximately the edge to the swimming pool. Making it 8 to 10 target pruning cuts 5 to 12 cm in diameter and 2 or 3 coronet type cuts to epicormic growth where no dominant side |
|------------|---|------------------|--|

branches exist on branches to be pruned. Retaining a tree with an average radial spread to west of 6.5m.  
 T2 Oak: Reduce eastern through to southern aspect of canopy by approximately 2 to 3m to retain a crown spread from east through to the south at 4.5m. Target pruning cuts to be between 5 and 12cm in diameter.  
 T3 Variegated Holly: Fell.

**SPLIT DECISION (a part of the application has been refused and a part approved).**

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

T1 Oak: Reduce spread of canopy to west by approximately 4m. Pruning canopy to approximately the edge to the swimming pool. Making 8 to 10 target pruning cuts 5 to 12 cm in diameter and 2 or 3 coronet type cuts to epicormic growth where no dominant side branches exist on branches to be pruned. Retaining a tree with an average radial spread to west of 6.5m.

T2 Oak: Reduce eastern through to southern aspect of canopy by approximately 1.5 metres spread from east through to the south of approximately 5.5 metres. Target pruning cuts up to 50mm in diameter.

T3 Variegated Holly: Fell

The Council hereby **REFUSES** permission to carry out work described below for the following reasons:

T2 Oak: Reduce eastern through to southern aspect of canopy by approximately 2 to 3m to retain a crown spread from east through to the south at 4.5m. Target pruning cuts to be between 5 and 12cm in diameter.

(1 letter of objection received)

**414** 16/0099/TRE MISS WOLF LUSWAYS, SALCOMBE HILL ROAD, SIDMOUTH, EX10 8JS  
*Salcombe Regis* T1, Cherry: Crown reduction by approximately 2m to  
*Ward* retain a tree with a height of approximately 15m and a  
 radial spread of approximately 3m.

APPROVED: Subject to the conditions made in the Arboricultural Officer's Report.

**415** 16/0046/TRE MR COLMAN HILBRE, CONNAUGHT CLOSE, SIDMOUTH, EX10 8TU  
*South Ward* T1 Magnolia: Reduce by 1.5m in height and up to 1m  
 from side branches then thin by 15-20% to achieve an  
 even crown density. Pruning cuts not to exceed 50mm  
 in diameter, leaving a finished height of 6m in height  
 and 4m radial spread.

APPROVED: Subject to the conditions made in the Arboricultural Officer's Report.

**416 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**

The Town Council has been given the required notification of the following tree works and may comment accordingly.

**a)** 16/0161/TCA MRS LONG 41 CHURCH STREET, SIDBURY, SIDMOUTH, EX10 0SB  
*Sidbury Ward* T1, Blue Atlas Cedar: Reduce crown by approximately  
 1.5 metres, retaining a crown spread of 4.5 metres.  
 Maximum diameter of pruning cuts 100mm.

This application was deferred pending receipt of the Arboricultural Officer's report.

- b)** 16/0057/TCA MR ROGER MILLS CHURCHILLS, CONVENT ROAD, SIDMOUTH, EX10 8RD  
*South Ward*  
 T1, Lawson Cypress – Fell  
 T2, Lawson Cypress – Fell  
 T3, Lawson Cypress – Fell  
 T4, Lawson Cypress – Fell  
 T2A, Pittisporum – Fell

Works noted

(1 letter of objection was received)

- c)** 16/0100/TCA MR CLARKE THE HILL, MUTTERSMOOR ROAD, SIDMOUTH,  
*South Ward* EX10 8RH  
 T1, Western Red Cedar Zebrina: Fell  
 T2, Cryptomeria: Fell  
 T3, Pittosporum: Fell  
 T4, Holly: Remove reverted green suckers  
 T5, Lawson Cypress: Fell  
 T6, Laurel: Reduce to hedge level at approx. 2m above ground  
 G1, Western Red Cedars: Crown raise to give 6m clearance above ground level  
 T7, Cherry: Fell  
 T8, Laurel: Remove larger stems growing into garden  
 T9, Variegated Holly: Fell

This application was deferred pending receipt of the Arboricultural Officer's report.

(1 letter of objection was received).

- d)** 16/0158/TCA MRS SALLY 6 SIDMOUNT, STATION ROAD, SIDMOUTH, EX10 8XU  
*South Ward* TICHENER  
 T1, Bay: Reduce crown by up to 5 metres.  
 T2, Pittosporum (intertwined with T1: Reduce crown by up to 3 metres).  
 T3, Tulip Tree: Fell  
 T4, Pittosporum: Fell  
 T5, Holm Oak: Reduce crown by 2.6 metres.

Works noted

- e)** 16/0178/TCA MR ROB CANN GREEN GABLES, ALL SAINTS ROAD, SIDMOUTH,  
*South Ward* EX10 8EU  
 T1, Cherry: Crown reduction, to retain tree at 5.5m high with radial spread of 2.5m.  
 T2, Magnolia: Crown reduction and thinning: Northeast stem by 50% leaf area removing branch sections up to 1.5m long and Southeast stem by 25% leaf area removing branch sections up to 1.5m long.

This application was deferred pending receipt of the Arboricultural Officer's report.

**417 Tree Exemption Reports**

No Tree Exemption works were reported.

**418 Unsupported Decisions**

No unsupported decisions were received.



**419 Appeals**  
No Appeals were reported.

**420 Enforcement Letters**  
No Enforcement letters were received.

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**CHAIRMAN OF THE PLANNING COMMITTEE**

**Sidmouth Town Council - Detailed Income and Expenditure Report  
Month 10 - January 2016**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Council Services</u></b>				
Public Conveniences	27,134	27,134	28,000	866
Public Conveniences-Mtce Sidbury/Manstone	0	0	1,000	1,000
Flower Beds, Planters & Watering	0	14,639	16,000	1,361
Christmas Lighting & Switch-on	0	327	8,800	8,473
Donation to Christmas Lighting (Income)	-1,500	-1,500	-1,500	0
Sidmouth Hopper Bus	0	22,693	8,000	-14,693
Donation to Hopper Bus (Income)	0	-15,120	0	15,120
Noticeboards and Fingerposts	0	2,215	2,500	285
Sidmouth Information Centre	0	21,600	21,600	0
Drinking Fountain, Sidbury	15	46	100	54
Annual Report Printing/Distribution	0	635	1,000	365
War Memorials	0	36	0	-36
Parish Paths Partnership Payments	643	751	0	-751
Parish Paths Partnership (Income)	0	-2,774	0	2,774
	<b>£26,292</b>	<b>£70,682</b>	<b>£85,500</b>	<b>£14,818</b>

**Discretionary Expenditure**

Grants	0	10,190	12,000	1,810
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	2,000	2,000	0
Boat Jetty (former Jurassic Coast Marine Links)	0	0	25,000	25,000
South West Museum Development	0	0	800	800
Dog Hygiene Bins	0	0	600	600
Sand bags	0	0	1,500	1,500
Youth Service Support	0	24,000	24,000	0
Seagulls Management	0	192	450	258
Website & Social Media Development/Support	280	280	2,000	1,720
Donation to use of Party Tent (Income)	0	-25	0	25
Donation to Red Arrows Display (Income)	0	-13,247	0	13,247
Neighbourhood Plan	362	362	0	-362
Woolley Bequest Payments	0	1,220	0	-1,220
Woolley Bequest (Income)	-50	-500	0	500
	<b>£592</b>	<b>£54,472</b>	<b>£98,350</b>	<b>£43,878</b>

# Sidmouth Town Council - Detailed Income and Expenditure Report

## Month 10 - January 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Woolcombe House</u></b>				
Services Gas/Water/Elec	145	2,456	3,800	1,344
Woolcombe House Business Rate	0	5,760	5,800	40
Woolcombe House (Loan Interest&Repayment)	0	14,889	14,890	1
Woolcombe House-General Maintenance	382	4,583	5,800	1,217
Woolcombe House Grounds	76	848	1,200	352
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	0	0	0	0
Band Hut Repairs	0	0	6,750	6,750
	<b>£603</b>	<b>£28,536</b>	<b>£40,240</b>	<b>£11,704</b>

### **Other Property**

Alma Lane Field	0	150	500	350
Alma Lane Field (Income)	0	-50	0	50
Manstone Youth Centre	241	8,124	12,000	3,876
Manstone Youth Centre (Income)	0	-48	0	48
Manstone Sports and Play Areas	1,570	1,570	5,000	3,430
Long Park & Play Area	1,152	4,483	8,000	3,517
Other Additional Play Areas	0	0	10,000	10,000
Seafront Amenity Building	12,458	18,673	20,000	1,327
Stowford Community Centre	0	85	5,000	4,915
Conservatory Maintenance	33	618	1,000	382
Fire Beacon Stewardship (Income)	0	-3,338	0	3,338
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-38	-35	3
	<b>£15,454</b>	<b>£30,229</b>	<b>£61,460</b>	<b>£31,231</b>

### **Trust Property – The Ham**

The Ham Ground Mtce	3,989	3,989	4,103	114
The Ham Other Mtce	87	339	2,500	2,161
The Ham Play Equipment	0	110	1,300	1,190
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	18	356	500	144
The Ham Rent (Income)	0	-8,125	-8,125	0

### **Manstone**

Manstone Land Ground Mtce	358	358	500	142
Manstone Other Maintenance	0	385	1,600	1,215
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	-713	-950	-237

### **Salcombe Regis**

S.R. Allotment Field Rent (Income)	0	0	-1	-1
S.R. Recreation Field (water)	0	72	250	178
S.R. Recreation Field Rent (Income)	0	0	-2	-2
	<b>£4,452</b>	<b>-£3,229</b>	<b>£5,675</b>	<b>£8,904</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 10 - January 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Members</u></b>				
Members/Chairman's Allowances	0	4,932	5,500	568
Chairman's Expenses	0	1,434	2,000	566
Members Expenses/Training	0	539	1,000	461
Elections	0	7,080	7,000	-80
Civic & Hospitality	0	225	1,000	775
Civic Regalia	0	0	2,500	2,500
	<b>£0</b>	<b>£14,210</b>	<b>£19,000</b>	<b>£4,790</b>
<b><u>Staff</u></b>				
Salaries	7,054	70,637	90,000	19,363
Pensions	1,388	13,896	18,000	4,104
Staff Eye Tests	0	0	100	100
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	111	100	-11
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	-165	0	165
	<b>£8,442</b>	<b>£84,479</b>	<b>£99,200</b>	<b>£14,721</b>
<b><u>Office Expenses</u></b>				
Postage	121	668	1,500	832
Stationery	314	1,573	1,500	-73
Telephone	600	2,796	3,000	204
Subscriptions	0	1,972	2,000	28
Photocopier	559	1,408	1,500	92
Internet, website and webcams	0	380	500	120
Computer Software Contracts	0	514	1,200	686
Computer Maintenance Contingency	0	0	3,000	3,000
Advertisements	0	40	500	460
Audit	0	1,600	1,600	0
Insurance	0	5,614	5,300	-314
Sundry	31	712	1,200	488
Bank Charges	6	58	0	-58
Bank Interest Received (Income)	-568	-1,902	0	1,902
	<b>£1,063</b>	<b>£15,433</b>	<b>£22,800</b>	<b>£7,367</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report Month 10 - January 2016

<b>Expense Group Totals</b>	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	26,292	70,682	85,500	14,818
Discretionary Expenditure	592	54,472	98,350	43,878
Woolcombe House	603	28,536	40,240	11,704
Other Freehold Property	15,454	30,229	61,460	31,231
Trust Property	4,452	-3,229	5,675	8,904
Members	0	14,210	19,000	4,790
Staff	8,442	84,479	99,200	14,721
Office Expenses	1,063	15,433	22,800	7,367
Precept Received	0	-413,328	-413,328	0
Council Tax Support Grant	0	-18,897	-18,897	0
<b>Net Income over Expenditure</b>	<b>£56,898</b>	<b>-£137,413</b>	<b>£0</b>	<b>£137,413</b>

### **Current/Deposit Bank Accounts**

£569,771

*of which*

### **Woolley Bequest**

£54,500

### **Earmarked Reserves**

£276,546