



# SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE  
WOOLCOMBE LANE  
SIDMOUTH  
DEVON  
EX10 9BB

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To: All Members of the Town Council  
Town Clerk

26 May 2017

For information:

District Councillors for Sidmouth not on the Town Council  
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

## Meeting of Sidmouth Town Council Monday 5 June 2017 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

**Christopher E Holland**  
Town Clerk

### A G E N D A

		<u>Page/s</u>
	<b><u>PART 'A'</u></b>	
1	<b>Prayers</b> Prayers will be taken by the Reverend Handel Bennett.	
2	<b>Apologies</b> To receive any apologies for absence.	
3	<b>Minutes</b> To confirm the minutes of the meeting of the Town Council held on Monday 15 May 2017.	4 – 7
4	<b>Declarations of Interest</b> To receive any Members' declarations of interest in respect of items on the agenda.  Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	

5 **Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

6 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

7 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

*(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)*

8 **Police Report**

To receive the May 2017 Police Report.

*(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)*

9 **Committee/Working Group Reports**

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 17 May 2017.

8 – 10

9.2 Sid Valley Neighbourhood Plan Steering Group

To receive a short presentation from the Sid Valley Neighbourhood Plan Steering Group.

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for April 2017.

11 – 14

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **East Devon District Council – Recycling & Waste Team**

The District Council is introducing their new waste and recycling service from 12 June 2017; Gareth Bourton, EDDC Recycling & Waste Contract Manager, will attend this meeting to give further information on the new service.

12 **East Devon Arts and Culture Forum**

The District Council has advised our representatives that the Manor Pavilion Management Steering Group has been disbanded and any matters will now be forwarded to the newly formed East Devon Arts and Culture Forum. The Town Council is asked to nominate a representative and deputy to become Members of this forum; it is suggested that Cllrs Dyson and Wright be considered.

**13 Parishes Together Fund**

Members to note that the District Council has advised that the application forms, guidance and elector numbers are now available online for the new 2017/2018 Parishes Together Fund. Please note this is a brand-new funding year for a new pot of funding, so we will have our full allocation of approximately £13,000 available.

EDDC now requires at least one formal written quotation for all projects, if the project is over £5,000 then at least three written quotations must be sought and sent with the application. Also, for all ditches and drainage projects in relation to the prevention of flooding approval must be obtained from the Environment Agency, Devon County Council's Flood Risk Team and the local Devon County Council Neighbourhood Highways Team.

**14 Parishes of Ottery St Mary and West Hill Neighbourhood Plan****Pre-Submission Consultation Draft – Regulation 14 of the Neighbourhood Planning (General) Regulations 2012 – Statutory Consultees**

The Town Clerk of Ottery St Mary Town Council has written to inform that they are consulting on the pre-submission draft of the Parishes of Ottery St Mary and West Hill Neighbourhood Plan. As part of the Neighbourhood Plan process the Town Council are seeking neighbouring parish views on the draft plan. A copy of the draft plan can be found on the website [www.otterystmary-tc.gov.uk](http://www.otterystmary-tc.gov.uk) under the Neighbourhood Plan tab.

The pre-submission consultation period runs for six weeks. Comments and representations should be returned by Friday 30<sup>th</sup> June 2017.

**Forthcoming Council and Committee meetings:**

- 14 June 2017 – Planning Committee
- 19 June 2017 – Tourism & Economy Committee
- 28 June 2017 – Planning Committee
- 3 July 2017 – Council
- 12 July 2017 – Planning Committee
- 26 July 2017 – Planning Committee

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Annual Meeting of Sidmouth Town Council**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 15 May 2017 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Michael Earthey Stuart Hughes
Sidmouth South	Kelvin Dent John Dyson (Vice-Chairman) Paul Wright
Sidmouth East	Marc Kilsbie
Sidmouth West	Louise Cole John Rayson
Primley	Jeff Turner
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Chairman)
Sidbury	John Hollick Gareth Jones
Salcombe Regis	Ian Barlow David Barratt

Apologies: Sheila Kerridge, Frances Newth, Dawn Manley, Simon Pollentine

The meeting started at 6.30pm and finished at 7.25pm.

## **PART 'A'**

### **1 Election of the Chairman of the Council**

It was proposed by Councillor Hollick and seconded by Councillor Brokenshire that Councillor McKenzie-Edwards be elected Chairman of Sidmouth Town Council for the forthcoming year.

There being no other nominations, Councillor McKenzie-Edwards was duly elected Chairman of Sidmouth Town Council for the forthcoming year.

Councillor McKenzie-Edwards read aloud and signed the Chairman's Declaration of Acceptance of Office.

### **2 Appointment of the Vice-Chairman of the Council**

It was proposed by Councillor Barratt and seconded by Councillor McKenzie-Edwards that Councillor Dyson be appointed Vice-Chairman of Sidmouth Town Council for the forthcoming year.

There being no other nominations, Councillor Dyson was duly appointed Vice-Chairman of Sidmouth Town Council for the forthcoming year.

Councillor Dyson read aloud and signed the Vice-Chairman's Declaration of Acceptance of Office.

### **3 Prayers**

Prayers were taken by the Reverend David Caporn.

#### **4 Minutes**

The minutes of the meeting of the Town Council held on Monday 3 April 2017 were signed as a true and accurate record.

#### **5 Declarations of Interest**

There were no Declarations of Interest received for this agenda.

#### **6 Matters of Urgency or Report from the Chairman**

- The Chairman reported that he had attended the evening session of the Sea Fest on Saturday 13 May 2017.
- The Chairman reported that the Manstone MUGA would be officially opened at 6.30pm on Tuesday 16 May 2017 and advised that Members were very welcome to attend.

#### **7 Police Report**

The Town Clerk presented the police report for April 2017 which showed a total of 43 incidents compared to 34 incidents recorded in April 2016; which is a 26.5% increase on last year's figures.

#### **8 Committee/Working Group Membership and Appointments**

The list of Committee/Working Party Memberships and Appointments was approved:

Planning Committee

Tourism & Economy Committee

Emergency Committee

Past Chairmen and Personnel Committee

Youth Provision Working Group

Section 106 Working Group

Sid Valley Neighbourhood Plan Steering Group

Parish Paths Partnership (P3)

Traffic Management Group

#### **9 Members with Special Responsibilities**

The list of nominations for Members with Special Responsibilities was approved.

#### **10 Representatives on Outside Bodies**

The list of Town Council representatives on outside bodies was approved.

#### **11 Annual Subscriptions**

The following subscriptions were considered and approved for renewal:

	<u>2016/17 Subs</u>
<b>Organisation:</b> Devon Association of Local Councils	£1,272
Society of Local Council Clerks	£ 235
South West Councils	£ 362
Information Commission	£ 35
International Tree Foundation	£ 25
Campaign to Protect Rural England	£ 10

#### **12 Register of Members' Interests and Register of Gifts and Hospitality**

Members were reminded to update their registers in respect of Members' Interests and gifts/hospitality, if necessary.

#### **13 Members' Allowances**

Members were reminded to notify the Town Clerk if they were not claiming a Members' Allowance; otherwise bacs payments would be made for 2017/2018.

**14 Council Property**

Members were advised that the Deeds and Trust documents in the custody of the Town Council were available for Members' inspection on request to the Town Clerk.

**15 Standing Orders**

Members noted that there were no changes to the Council's Standing Orders as agreed by and supplied to Members in 2015.

**16 Financial Regulations**

Members noted and approved the 2017 Financial Regulations.

**17 Risk Assessment**

Members noted and approved the 2017 Risk Assessment.

**18 Committee/Working Group Reports**

18.1 Planning Committee Reports

Councillor Barlow, Chairman of the Planning Committee, presented the reports of the Planning Committee meetings held on Wednesdays 5 and 19 April and 3 May 2017.

**RESOLVED:** That the Planning Committee reports be noted.

**19 Reports from Members with Special Responsibilities**

19.1 Finance Report

Councillor Wright presented the March 2017 Finance Report.

**RESOLVED:** That the March 2017 Finance Report be noted and agreed.

19.2 Sidmouth Museum

Councillor Dent presented a report of the Sid Vale Association's Sidmouth Museum.

**RESOLVED:** That the Sidmouth Museum report be noted.

19.3 Sid Valley Neighbourhood Plan

Councillor Cole gave an update regarding the Sid Valley Neighbourhood Plan Steering Group.

**RESOLVED:** That the Sid Valley Neighbourhood Plan Steering Group report be noted and Tim Salt be thanked for all his work as the Neighbourhood Plan administrator.

**20 Review of Internal Audit**

Members were asked to consider the 2017 Review of Internal Audit schedule.

**RESOLVED:** That the 2017 Review of Internal Audit schedule be noted and agreed.

**21 Annual Return – Governance Statement**

Members were asked to consider the Annual Governance Statement as this would require completion prior to signing.

**RESOLVED:** That the Annual Governance Statement be noted and agreed for signing by the Chairman and Town Clerk.

**22 Annual Return – Statement of Accounts and Internal Audit**

The Council's Internal Auditor, Mr. Howard Slack, had visited the Council Offices and undertaken the Audit of the Council's accounts. Attached with the agenda was a copy of Mr Slack's letter and Internal Audit Report; together with a statement of the Reserves Schedule and the final Statement of Accounts which was required to be signed by the Chairman of the Council.

**RESOLVED:** 1) That the Internal Auditor's Report be noted and the final Statement of Accounts be noted and agreed for signing by the Chairman.

2) That the Council staff be thanked for their work in preparing for the audit and throughout the year, particularly Joan Hall.

**23 BT Openreach**

Members were asked to consider the following proposal, which was proposed by Cllr Stuart Hughes and seconded by Cllr Paul Wright:

‘That this council make representations to BT Openreach over the ongoing problems affecting both residential and business landline users of ALL providers within the Sid Valley as a result of the outdated Exchange and seek assurances on the timescale of upgrading of the Exchange.’

**RESOLVED:** That Sidmouth Town Council make representations to BT Openreach over the ongoing problems affecting both residential and business landline users of ALL providers within the Sid Valley as a result of the outdated Exchange and seek assurances on the timescale of upgrading of the Exchange.

.....  
CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 17<sup>th</sup> May 2017**

Councillors present: - Ian Barlow (Chairman)  
Michael Earthey (Vice-Chairman)  
Kelvin Dent  
Gareth Jones  
Marc Kilsbie  
Ian McKenzie-Edwards  
Simon Pollentine  
John Rayson  
Jeff Turner

Apologies: - Dawn Manley

The meeting started at 6.30pm and finished at 7.15 pm.

**1 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Kelvin Dent	17/0992/TCA Woodlands Hotel, Station Road, Sidmouth, EX10 8HG	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant.

**2 Minutes**

The Minutes of the Planning Committee meetings held on the 5<sup>th</sup> and 19<sup>th</sup> April and 3<sup>rd</sup> May 2017 were signed as a true and accurate record.

**3 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**4 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Applications for consideration**

- |          |  |                    |  |
|----------|--|--------------------|--|
| <b>5</b> | 17/1059/FUL<br><i>Primley Ward</i><br>Support        | MR & MRS J HANCOCK | 118 SIDFORD ROAD, SIDMOUTH, EX10 9PA<br>Single storey side/rear (wrap around) extension and alterations.                     |
| <b>6</b> | 17/1086/FUL<br><i>Primley Ward</i><br>Support        | MR & MRS MURDOCH   | 9 PRIMLEY GARDENS, SIDMOUTH, EX10 9LE<br>Single storey extension to principal elevation.                                     |
| <b>7</b> | 17/0932/FUL<br><i>Salcombe Regis Ward</i><br>Support | MS JACKI RODIKIS   | ELMSDOWN, KESTELL ROAD, SIDMOUTH, EX10 8JJ<br>Single storey extensions, internal alterations, dormer windows and remodeling. |



- |           |   |                   |  |
|-----------|---|-------------------|--|
| <b>8</b>  | 17/1101/FUL<br><i>Sidbury Ward</i>                            | MR & MRS ROWE     | 4 ORCHARDSIDE, SIDBURY, EX10 0SX<br>Single storey extension and garden wall.   |
|           | Support   |                   |  |
| <b>9</b>  | 17/1073/FUL<br><i>Sidford Ward</i>                            | MR DAVID EVANS    | 6 BROOK LANE, SIDFORD, EX10 9PW<br>Demolition of rear kitchen extension and conservatory, construct new single storey rear extension and garden room.  |
|           | Support   |                   |  |
| <b>10</b> | 17/0881/LBC<br><i>South Ward</i>                              | MRS SYVRET        | FLAT 3, GREEN GABLES, ALL SAINTS ROAD, SIDMOUTH, EX10 8EU<br>Internal alterations to layout including alteration of internal wall, the removal of cupboard and creation of new cupboards. Modification of 4no small fixed glazed units above french windows to have internal hinges. |
|           | Support subject to the agreement of the Conservation Officer. |                   |  |
| <b>11</b> | 17/1004/FUL<br><i>South Ward</i>                              | MR PETER WILLIAMS | BRAEMEDE, COTLANDS, SIDMOUTH, EX10 8SP<br>Construction of first floor extension.   |
|           | Support   |                   |  |
| <b>12</b> | 17/1045/FUL<br><i>South Ward</i>                              | MR RICHARD FLEET  | WESTCOMBE, MOORCOURT CLOSE, SIDMOUTH, EX10 8SU<br>First floor over garage to form a home office.   |
|           | Support   |                   |  |
| <b>13</b> | 17/1054/FUL<br><i>South Ward</i>                              | MS J LAMBERT      | MEADOW LEA, BOUGHMORE ROAD, SIDMOUTH, EX10 8SH<br>Construction of detached double garage and new vehicular access.   |
|           | Support   |                   |  |

### **Tree Applications for Decision**

The Town Council is authorised to make a decision on the following tree applications.

- |           |   |               |  |
|-----------|---|---------------|--|
| <b>14</b> | 17/0702/TRE<br><i>South Ward</i>  | MRS MACLEOD   | 3 SIDLANDS, SIDMOUTH, EX10 8UE<br>T1, C.macroparpa: Crown lift the branches close to the shed roof.                                    |
|           | APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report. |               |  |
| <b>15</b> | 17/0820/TRE<br><i>South Ward</i>  | MRS HOLDEN    | TUDOR HOUSE, CONNAUGHT CLOSE, SIDMOUTH, EX10 8TU<br>T1 Holm Oak: Reduce by 1.5m to retain tree at 7m. Trim back side branches by 0.5m. |
|           | APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report. |               |  |
| <b>16</b> | 17/0834/TRE<br><i>South Ward</i>  | MR B REYNOLDS | PEAK LODGE, PEAK HOUSE, COTMATON ROAD, SIDMOUTH, EX10 8SY<br>T1, Sycamore: Fell  |
|           | APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report. |               |  |

### **17 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**

The Town Council has been given the required notification of the following tree works and may comment accordingly.

17/0992/TCA MR DAN COZENS WOODLANDS HOTEL, STATION ROAD, SIDMOUTH,  
South Ward EX10 8HG  
Works noted T1 Holly tree – listing and offering no value.  
T2 Cypress Tree – fell  
Overcrowding adjacent oak tree – Fell

**18 Matters of Report**

**East Devon Planning Obligations Supplementary Planning Document**

Members are invited to provide representations on the Local Authority's amended Planning Obligations SPD and the accompanying Consultation Statement.

<http://eastdevon.gov.uk/planning/planning-policy/planning-obligations-supplementary-planning-document-spd/>

**RESOLVED:** Members supported the policies contained in the document but had concerns regarding the implementation and administration of CIL. Members were of the view that there were too many exemptions which compromised the amount of CIL payments collected.

**19 Tree Exemption Reports**

No Tree Exemption works were reported.

**20 Matters of Report**

The Planning Clerk reported that Tree Preservation Orders had been made in respect of land at Cedar Shade, All Saints Road, Sidmouth.

**21 Unsupported Decisions**

Planning Application 17/0474/COU

Carinas Night Club, Fore Street, Sidmouth, EX10 8AG.

Proposed change of use of basement and ground floor from Sui Generis (Nightclub) to A3 Restaurants and Cafes.

Town Council

District Council

Supported

Refused

**22 Appeals**

No Appeals were reported.

**23 Enforcement Letters**

No Enforcement letters were received.

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**CHAIRMAN OF THE PLANNING COMMITTEE**

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 1 - April 2017

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Council Services</u></b>				
Public Conveniences	0	0	29,000	29,000
Public Conveniences-Mtce Sidbury/Manstone	0	0	1,000	1,000
Youth Service Support	0	0	30,000	30,000
Flower Beds, Planters & Watering	546	546	17,000	16,454
Christmas Lighting & Events	0	0	10,500	10,500
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500
Sidmouth Hopper Bus	49	49	8,000	7,951
Donation to Hopper Bus (Income)	0	0	0	0
Street Furniture	0	0	4,000	4,000
Sidmouth Information Centre	0	0	21,600	21,600
Drinking Fountain, Sidbury	0	0	250	250
Dog Hygiene Bins	800	800	1,000	200
Annual Report Printing/Distribution	0	0	700	700
War Memorials	0	0	0	0
Parish Paths Partnership Payments	68	68	0	-68
Parish Paths Partnership (Income)	-3,963	-3,963	0	3,963
	<b>-£2,500</b>	<b>-£2,500</b>	<b>£121,550</b>	<b>£124,050</b>
<b><u>Discretionary Expenditure</u></b>				
Grants	14,000	14,000	14,000	0
Folk Week, Children's Festival & Family Tickets	25,000	25,000	25,000	0
Folk Week Social Dance	5,000	5,000	5,000	0
Sidmouth Town Band	4,000	4,000	4,000	0
Boat Jetty (former Jurassic Coast Marine Links)	0	0	15,000	15,000
South West Museum Development	0	0	800	800
Sand bags	0	0	500	500
Tourism Promotion Reserve	1,300	1,300	2,000	700
Website & Social Media Development/Support	500	500	2,000	1,500
Donation to use of Party Tent (Income)	0	0	0	0
Red Arrows Display Contingency	0	0	6,000	6,000
Donation to Red Arrows Display (Income)	0	0	0	0
Neighbourhood Plan	448	448	12,500	12,052
Neighbourhood Plan Grants (Income)	0	0	0	0
Western Town Webcam	0	0	3,000	3,000
Woolley Bequest Payments	5,000	5,000	0	-5,000
Woolley Bequest (Income)	-50	-50	0	50
	<b>£55,198</b>	<b>£55,198</b>	<b>£89,800</b>	<b>£34,602</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 1 - April 2017

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Woolcombe House</u></b>				
Services Gas/Water/Elec	0	0	4,200	4,200
Woolcombe House Business Rate	3,110	3,110	6,000	2,890
Woolcombe House (Loan Interest&Repayment)	0	0	14,890	14,890
Woolcombe House-General Maintenance	448	448	5,800	5,352
Woolcombe House Grounds	86	86	1,200	1,114
Woolcombe House Building Reserve	0	0	2,000	2,000
Band Hut Repairs	0	0	1,000	1,000
	<b>£3,644</b>	<b>£3,644</b>	<b>£35,090</b>	<b>£31,446</b>

### **Other Property**

Alma Lane Field	0	0	500	500
Manstone Youth Centre	2,936	2,936	13,000	10,064
Manstone Sports and Play Areas	1,631	1,631	5,000	3,369
Long Park & Play Area	1,219	1,219	8,000	6,781
Other Additional Play Areas	0	0	15,000	15,000
Seafront Amenity Building	2,866	2,866	20,000	17,134
Conservatory Maintenance	0	0	1,000	1,000
Fire Beacon Stewardship (Income)	0	0	0	0
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	-37	-37	-40	-3
	<b>£8,615</b>	<b>£8,615</b>	<b>£62,455</b>	<b>£53,840</b>

### **Trust Property**

#### **The Ham**

The Ham Ground Mtce	3,259	3,259	4,100	841
The Ham Other Mtce	449	449	2,500	2,051
The Ham Play Equipment	0	0	1,500	1,500
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	0	0	1,500	1,500
The Ham Rent (Income)	-1,000	-1,000	-8,300	-7,300

#### **Manstone**

Manstone Land Ground Mtce	408	408	500	92
Manstone Other Maintenance	0	0	1,600	1,600
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	0	-990	-990

#### **Salcombe Regis**

S.R. Allotment Field Rent (Income)	0	0	0	0
S.R. Recreation Field (water)	0	0	250	250
S.R. Recreation Field Rent (Income)	0	0	-525	-525
	<b>£3,116</b>	<b>£3,116</b>	<b>£6,135</b>	<b>£3,019</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 1 - April 2017

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Members</u></b>				
Members/Chairman's Allowances	0	0	5,500	5,500
Chairman's Expenses	0	0	2,000	2,000
Members Expenses/Training	0	0	1,000	1,000
Elections	0	0	2,000	2,000
Civic & Hospitality	0	0	2,000	2,000
Civic Regalia	0	0	1,000	1,000
	<b>£0</b>	<b>£0</b>	<b>£13,500</b>	<b>£13,500</b>
<b><u>Staff</u></b>				
Salaries	7,399	7,399	90,000	82,601
Pensions	1,432	1,432	18,000	16,568
Staff Eye Tests	0	0	100	100
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	0	100	100
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	0	0	0
	<b>£8,831</b>	<b>£8,831</b>	<b>£99,200</b>	<b>£90,369</b>
<b><u>Office Expenses</u></b>				
Postage	-2	-2	1,500	1,502
Stationery	-5	-5	1,500	1,505
Telephone	646	646	3,500	2,854
Subscriptions	1,654	1,654	2,000	346
Photocopier	100	100	1,500	1,400
Internet, website and webcams	0	0	750	750
Computer Software Contracts	0	0	1,200	1,200
Computer Maintenance Contingency	0	0	1,000	1,000
Advertisements	0	0	500	500
Audit	300	300	1,600	1,300
Insurance	0	0	6,200	6,200
Sundry	0	0	1,200	1,200
Bank Charges	7	7	150	143
Bank Interest Received (Income)	-92	-92	0	92
	<b>£2,608</b>	<b>£2,608</b>	<b>£22,600</b>	<b>£19,992</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 1 - April 2017

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b>Expense Group Totals</b>				
Council Services	-2,500	-2,500	121,550	124,050
Discretionary Expenditure	55,198	55,198	89,800	34,602
Woolcombe House	3,644	3,644	35,090	31,446
Other Freehold Property	8,615	8,615	62,455	53,840
Trust Property	3,116	3,116	6,135	3,019
Members	0	0	13,500	13,500
Staff	8,831	8,831	99,200	90,369
Office Expenses	2,608	2,608	22,600	19,992
Precept Received	-222,130	-222,130	-444,260	-222,130
Council Tax Support Grant	-3,035	-3,035	-6,070	-3,035
<b>Net Income over Expenditure</b>	<b>-£145,653</b>	<b>-£145,653</b>	<b>£0</b>	<b>£145,653</b>

#### Current/Deposit Bank Accounts

£690,557

*of which*

#### Woolley Bequest

£25,238

#### Earmarked Reserves

£377,273