



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

27 November 2017

For information:

District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 4 December 2017 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

- | | | <u>Page/s</u> |
|---|---|---------------|
| | <u>PART 'A'</u> | |
| 1 | Prayers Prayers will be taken by the Reverend Handel Bennett. | |
| 2 | Apologies To receive any apologies for absence. | |
| 3 | Minutes To confirm the minutes of the meetings of the Town Council held on Monday 6 November 2017. | 3 – 5 |
| 4 | Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |

5 Matters of Urgency or Report from the Chairman

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

6 Exclusion of the Public

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

7 Public Open Question Time

In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)

8 Police Report

To receive the November 2017 Police Report.

(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)

9 Committee/Working Group Reports

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meeting held on Wednesdays 1 and 15 November 2017. 6 – 13

9.2 Sid Valley Neighbourhood Plan Steering Group

To receive a short presentation from the Sid Valley Neighbourhood Plan Steering Group.

10 Reports from Members with Special Responsibilities

10.1 Finance Report

To receive the Finance Report for October 2017. 14 – 17

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 Sidmouth Parish Church Patronage Fund

The Patronage Secretary of Sidmouth Parish Church has written to invite the Town Council to continue its support by renewing its donation of £100 to commemorate the Town Council's chosen date of 11 November.

Forthcoming Council and Committee meetings:

11 December 2017 – Tourism & Economy Committee

13 December 2017 – Planning Committee

8 January 2018 – Council

10 January 2018 – Planning Committee

22 January 2018 – Estimates and Grants

24 January 2018 – Planning Committee

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 6 November 2017 at 6.30pm

| | |
|----------------|---------------------------------|
| Ward | Councillors Present: |
| Sidmouth North | Michael Earthey |
| | Stuart Hughes |
| | Dawn Manley |
| Sidmouth South | Kelvin Dent |
| | John Dyson (Vice-Chairman) |
| | Paul Wright |
| Sidmouth East | Marc Kilsbie |
| | Frances Newth |
| Sidmouth West | Louise Cole |
| | Sheila Kerridge |
| | John Rayson |
| Primley | Simon Pollentine |
| | Jeff Turner |
| Sidford | Jack Brokenshire |
| | Ian McKenzie-Edwards (Chairman) |
| Sidbury | John Hollick |
| | Gareth Jones |
| Salcombe Regis | Ian Barlow |
| | David Barratt |
| Apologies: | None |

The meeting started at 6.30pm and finished at 8.45pm.

PART 'A'

83 Prayers

Prayers were taken by the Reverend Brian Hadfield.

84 Minutes

The minutes of the meeting of the Town Council held on Mondays 2 and 9 October 2017 were signed as a true and accurate record.

85 Declarations of Interest

| Name | Item Number | Type | Action Taken | Details |
|--------------------|--|----------|---|------------------------------|
| Cllr Stuart Hughes | 93 Devon County Council (Various Roads, East Devon) (Waiting Restrictions) Amendment Order 5609 IMR/B13526 | Personal | Remained in the Chamber during discussion | DCC HATOC Committee Chairman |

86 Matters of Urgency or Report from the Chairman

- The Chairman reminded Members that there would be a short service at the War Memorial at 11am on Saturday 11 November and that the Remembrance Day Service would be held on Sunday 12 November. Members were encouraged to attend either or both services.

87 Police Report

Sgt Andy Squires presented the police report for October 2017 which showed a total of 46 crimes recorded compared to 43 recorded in October 2016. He also announced that the Shopwatch scheme to help apprehend and deter shoplifters was being reintroduced and it was hoped that as many businesses as possible would take part.

88 Committee/Working Group Reports

88.1 Planning Committee Reports

Councillor Barlow, Chairman of the Planning Committee, presented the report of the Planning Committee meeting held on Wednesdays 20 September, 4 and 18 October 2017.

RESOLVED: That the Planning Committee report be noted.

88.2 Sid Valley Neighbourhood Plan Steering Group

Cllr Louise Cole gave a report of the work being carried out by the Sid Valley Neighbourhood Plan Steering Group Committee.

RESOLVED: That the Sid Valley Neighbourhood Plan Steering Group report be noted.

89 Reports from Members with Special Responsibilities

89.1 Finance Report

Councillor Wright presented the September 2017 Finance Report.

RESOLVED: That the September 2017 Finance Report be noted and agreed.

89.2 RHS Britain in Bloom Awards – Report from Sidmouth in Bloom

Peter Endersby and Cheryl Allen attended the meeting to report that for 2017; Sidmouth had been awarded a Gold and the prize for the Best Small Coastal Town in Great Britain (under 12,000 people) and due to continued successes had also been nominated for the Champion of Champions Award 2018.

RESOLVED: That

1. the Sidmouth in Bloom report be noted, and congratulations and thanks be recorded to the Sidmouth in Bloom team, EDDC Streetscene and Boyces of Manstree who were all involved in helping to achieve the accolades for Sidmouth.
2. the town entry signs be updated to show this year's awards
3. the District Council be asked to bring the plaques in Connaught Gardens up to date.

90 Parishes Together Funding – Sid Valley HELP

At the October Council meeting Members were asked to consider a request from the Sidmouth Health and Care Forum for £5,000 of funding to help pump prime a new project called Sid Valley HELP and funding co-ordinator time for the new advice and information service, for a scoping study, volunteer expenses and accommodation costs. At that meeting it was resolved that representatives from the project be invited to attend a future Council meeting to give more detailed information to Members regarding the request for funding. Di Fuller, Jill Ryall and Adrian Ford attended the meeting to present the Sid Valley HELP proposals and answer any questions raised by Members.

RESOLVED: That Sidmouth Town Council support the Sid Valley HELP project with an application for £5,000 of Parishes Together Funding.

91 Parishes Together Funding – Town Centre Drinking Fountain

Members were asked to consider a suggestion from Councillor Paul Wright that Parishes Together funding be considered for the installation of a public drinking fountain in the town.

RESOLVED: That the project to install a town centre drinking fountain be supported 'in principle' but that a final decision be deferred whilst awaiting further detailed costs and information.

92 Town Centre and Grounds Maintenance TaFF

Members were asked to agree the membership of the Town Centre Maintenance TaFF. The TaFF would meet to discuss the current levels of spend and maintenance with a view to making a final recommendation to the Council in January when setting the annual budget.

RESOLVED: That the membership of the Town Centre Maintenance TaFF be set as Councillors Barlow, Earthy, Hughes and Wright..

93 Devon County Council (Various Roads, East Devon) (Waiting Restrictions) Amendment Order 5609 IMR/B13526

Ian Roberts, DCC Legal Department, had written to inform that an advert for this proposal had been advertised in the local press and a copy of the statement of reasons and plans were attached for Members consideration. If the Council had any comments or object to the proposal, we were asked to reply by 10 November:

- Introduce **No Waiting At Any Time** on specified lengths of Bedford Square, Bickwell Valley, Cotmaton Road, Cottington Mead, Cranford, Frys Lane, Glen Road, Higher Brook Meadow, Livonia Road, Manstone Lane, Primley Road, Sidford Road, Station Road & The Esplanade;
- Introduce **No Waiting Mon-Fri 8am-6pm** on a specified length of Primley Mead;
- Introduce **Limited Waiting Mon-Sat 10am-6pm 30 Minutes No Return Within 30 Minutes** on specified lengths of Bedford Square;
- Introduce **Buses Only 10am-6pm Max Stay 1 Hour No Return Within 1 Hour** on a specified length of The Esplanade

RESOLVED: That the following comments/observations be forwarded to the County Council:

- Concerns were raised regarding the loss of 3 parking spaces on The Esplanade to enable coaches to stop for very short periods of time for drop off and pick up.
- Concerns were raised regarding losing parking spaces on Station Road where it was felt there was plenty of visibility at its junction with Alexandria Road.
- An additional road order was suggested at the junction of Malden Road and Sidford Road where there was regularly dangerous parking on the corner including across the disabled access dropped kerb.
- It was reiterated that Sidmouth urgently required a full Traffic Management Plan/Study rather than piecemeal traffic management.

94 Meeting Dates

Members were asked to note the list of meeting dates for January 2018 to May 2019.

RESOLVED: That the list of meeting dates for January 2018 to May 2019 be agreed.

95 Standing Orders 2017

Members were asked to approve the revised Standing Orders for the Council which had been updated in line with the National Association of Local Councils model.

RESOLVED: That the revised Standing Orders be agreed with the revision of replacing any specific gender references where legally possible.

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CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 1st November 2017**

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Simon Pollentine
John Rayson
Jeff Turner

Apologies: - Marc Kilsbie
Dawn Manley
Ian McKenzie-Edwards

The meeting started at 6.30pm and finished at 7.45 pm.

233 Declarations of Interest

| Name | Item Number | Type | Action Taken | Details |
|------------------|---|-----------------------|--|---|
| CLlr John Rayson | 17/2408/FUL 55 Peaslands Road, Sidmouth, EX10 9BE | Personal Interest | Remained in the Chamber during discussion but did not speak or vote. | Acquainted with Applicant. |
| CLlr Kelvin Dent | 16/0872/MFUL Council Offices, Knowle, Sidmouth, EX10 8HL | Disclosable Pecuniary | Remained in the Chamber during discussion but did not speak. | Chairman of the Knowle Residents Association and directly affected by the proposed development. |

234 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

235 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Applications for consideration

- 236** 17/2489/LBC MR & MRS FOLAN RINGS OF GOLD, OLD FORE STREET, SIDMOUTH, EX10 8LP
East Ward
Conversion of existing outbuilding to a dwelling and internal alterations to listed building.
Support subject to the agreement of the Conservation Officer.
- 237** 17/2394/FUL MR P SKINNER 66 BETJEMAN CLOSE, SIDMOUTH, EX10 9FG
North Ward
Proposed rear extension and front porch.

SPLIT DECISION:

- 1) Members **supported** the proposed rear extension.
- 2) Members **were unable to support** the proposed front porch for the following reasons:
 - The proposed porch would project forward from the existing building line.
 - The proposed porch would be too close to the pavement.

| | | | |
|------------|--|--------------------|--|
| 238 | 17/2458/FUL <i>Primley Ward</i> | SAM ENSALL | 22 LIVONIA ROAD, SIDMOUTH, EX10 9JB Two-storey rear and single-storey side extensions. |
| | Support | | |
| 239 | 17/2428/FUL <i>Salcombe Regis Ward</i> | MRS HILARY ABRAMS | 7 MEADOW VIEW CLOSE, SIDMOUTH, EX10 9AP Proposed conversion of existing garage to dining room and study and construction of single garage extension. |
| | Support | | |
| 240 | 17/2162/LBC <i>Sidbury Ward</i> | MR MARK EGGLETON | COBBLERS COTTAGE, 103 FORE STREET, SIDBURY, EX10 0SD Various works to include: replacement window on rear elevation; replacement door on front elevation; canopy over front door; render front elevation; re-plaster internal walls; removal of internal walls; creation of cupboard by infilling between existing walls; replace 7 internal doors; enlarge fireplace opening. |
| | Support subject to the agreement of the Conservation Officer. | | |
| 241 | 17/2515/FUL <i>South Ward</i> | MR AND MRS J GOODY | MULBERRIES, GLEN ROAD, SIDMOUTH, EX10 8RW Proposed annexe. |
| | Support | | |
| 242 | 17/2408/FUL <i>West Ward</i> | MRS JAYNE OUGH | 55 PEASLANDS ROAD, SIDMOUTH, EX10 9BE Construction of two storey dwelling within garden. |
| | Members were unable to support the application for the following reasons: | | |
| | | | <ul style="list-style-type: none">• The proposal does not provide any off-street parking and is therefore contrary to policy TC9 of the East Devon District Council Local Plan.• The proposed dwelling would constitute overdevelopment of the site.• The proposed dwelling would project forward of the existing building line and would therefore be detrimental to the existing street scene.• The proposed site is an important feature of the area and its situation on the junction of two roads softens the landscape by reason of a green area in a residential road. |
| 243 | Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice) | | |
| | The Town Council has been given the required notification of the following tree works and may comment accordingly. | | |
| | 17/2331/TCA <i>East Ward</i> | MR GRAHAM GILL | FLAT 1, NORTON GARTH COURT, STATION ROAD, SIDMOUTH, EX10 8NY T1 Birch – 5% crown thin, maximum cuts 25mm – reason to re-balance crown. |

Works noted

T2 Eucalyptus – remove first, second order branch on westerly aspect back to parent branch and reduce second parent branch back to its previous pruning point to rebalance crown and reduce overhang on pavement and road.

T3 Horse Chestnut- fell – diseased.

T4 Sycamore – fell – asymmetrical, poorly pruned, suppressed.

244 Matters of Report

The Planning Clerk reported that Tree Preservation Orders had been made in respect of land to the rear of 32 Malden Road, Sidmouth, EX10 9LS and land in front of number 8 Fairlawn Court, Sidmouth, EX10 8UR.

245 Unsupported Decisions

No unsupported decisions were reported.

246 Appeals

Planning Application 16/1981/FUL Carinas Niteclub, Fore Street, Sidmouth, EX10 8AG.

Replacement of timber windows with double glazed upvc windows to front and side elevations of 1st and 2nd floor flats.

The Planning Clerk reported that the appeal lodged by the Applicant in respect of the above application had been dismissed.

Planning Application 16/0872/MFUL Council Offices, Knowle, Sidmouth, EX10 8HL.

The construction of an assisted living community for older people comprising extra care units, staff accommodation and communal facilities, including a kitchen, restaurant/bar/café, a well-being suite comprising gym, treatment rooms and pool, a communal lounge and storage facilities; car parking for residents, visitors and staff of the assisted living community; comprehensive landscaping comprising communal and private spaces; and associated groundworks.

The Planning Clerk reported that the appeal inquiry would be held on Tuesday 28th November 2017 at 10.00 am in the Council Chamber, Council Offices, Knowle, Sidmouth, EX10 8HL. The Inquiry was expected to be heard for the duration of five days.

247 Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 15th November 2017**

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Marc Kilsbie
Dawn Manley
Ian McKenzie-Edwards
Simon Pollentine
John Rayson
Jeff Turner

The meeting started at 6.30pm and finished at 7.55 pm.

248 Declarations of Interest

| Name | Item Number | Type | Action Taken | Details |
|------------------|---|----------------------|---|---|
| Cllr Kelvin Dent | 17/2385/ADV and 17/2448/LBC Seasalt, 44 Fore Street, Sidmouth, EX10 8AQ | Personal Interest | Remained in the Chamber during discussion but did not vote. | Applicant is a sponsor of the Hopper Bus. |

249 Minutes

The Minutes of the Planning Committee meetings held on the 20th September, 4th October and 18th October 2017 were signed as a true and accurate record.

250 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

251 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans

- | | | | |
|------------|---------------------------|-------------------------------------|--|
| 252 | 17/2321/FUL West Ward | MISS LISA SOUTHWELL | 1 ELIM CLOSE, PEASLANDS ROAD, SIDMOUTH, EX10 9BG Single storey extension. <i>Amended plans received relating to design of the proposed extension to replace the lean-to roof with a flat roof and lantern roof light.</i> |
| 253 | 17/1262/FUL South Ward | ST JOHNS INTERNATIONAL SCHOOL | ST JOHNS SCHOOL, BROADWAY, SIDMOUTH, EX10 8RG Replacement of portakabins with new two storey building to create four new classrooms, staff room, storage area, wcs and play area. <i>Amended plans</i> |

Support

received relating to the design of the proposed extension and amendments to the tree protection plan.

Applications for consideration

| | | | |
|------------|----------------------------------|--------------------------------|--|
| 254 | 17/2534/FUL <i>West Ward</i> | BRADFORDS BUILDING SUPPLIES | BRADFORD BUILDING SUPPLIES LTD STATION YARD, SIDMOUTH, EX10 9HE Demolition of existing storage unit and erection of replacement storage unit. Minor external alterations to tool hire workshop. |
| 255 | 17/2521/VAR <i>South Ward</i> | MR & MRS D KERLEY & K PAYNE | BICKWELL HOUSE, STADWAY MEADOW, SIDMOUTH, EX10 8TB Variation of condition 2 (plans condition) of planning permission 16/2770/RES (reserved matters application for the construction of one dwelling) to allow changes to the garage roof and addition of dormer windows. |
| 256 | 17/2635/FUL <i>South Ward</i> | MS EMMA PAGE | WOODPECKER COTTAGE, 2 BROADWAY, SIDMOUTH, EX10 8XH Garage, utility and sunroom extension plus garage conversion to annex and first floor extension. |

Members were unable to support the application for the following reasons:

- The proposed development would constitute overdevelopment of the site.
- The proposed development would be out of keeping with the character of the area.
- The proposed development would project forward of the existing building line and would therefore be detrimental to the existing street scene.
- The proposed development would urbanise the rural aspect of the area.

| | | | |
|------------|---|------------------------------|--|
| 257 | 17/2301/LBC <i>Sidford Ward</i> | VALE COURT MANAGEMENT LTD | FLAT 1 AND 3 VALE COURT, CHURCH STREET, SIDFORD, EX10 9RE Flat 1: replace 1no. window on ground floor East elevation. Flat 3; replace 1no. window on front first floor South elevation, 2 no. windows on rear North elevation and 1no. on West facing side elevation. 4 COREWAY CLOSE, SIDFORD, EX10 9SX Construction of single storey rear extension. |
| 258 | 17/2514/FUL <i>Sidford Ward</i> | MR JOHN RICHARDS | |
| 259 | 17/2138/FUL <i>Salcombe Regis Ward</i> | MR JOHN MOORE | SIDCLIFFE FARMHOUSE, SID ROAD, SIDMOUTH, EX10 9AL Replacement of clay tile roof on outbuilding to natural slate. |
| 260 | 17/2139/LBC <i>Salcombe Regis Ward</i> | MR JOHN MOORE | SIDCLIFFE FARMHOUSE, SID ROAD, SIDMOUTH, EX10 9AL Replacement of clay tile roof on outbuilding to natural slate. |

Support subject to the agreement of the Conservation Officer.

- 261** 17/2591/FUL MR & MRS LAYLAND NANT, HILLSIDE ROAD, SIDMOUTH, EX10 8JF
Salcombe Regis Ward Removal of conservatory and replacement with single storey rear extension.
- Support
- 262** 17/2559/FUL MR AND MRS JOHN 6 YARDE CLOSE, SIDMOUTH, EX10 9JN
Primley Ward HOWARD Construction of garden room extension.
- Support
- 263** 17/2311/ADV MR DAVE EDWARDS TESCO, 132 HIGH STREET, SIDMOUTH, EX10 8EE
East Ward Replacement signage and illuminated hanging sign.

RESOLVED:

- 1) That the replacement signage and illuminated hanging sign be **APPROVED**
- 2) That the internal illumination of the central "Tesco Express" sign be **REFUSED** for the following reasons:

Members considered that the internally illuminated fascia sign were unnecessary and intrusive and caused light pollution in the town's conservation area contrary to the Town Council's Design Statement and Policies for Fascia Boards and Hanging Signs.

Note: Members suggested that the applicant submit an application for an externally trough illuminated fascia sign.

- 264** 17/2385/ADV MR MORGAN SEASALT, 44 FORE STREET, SIDMOUTH, EX10 8AQ
East Ward 2 no non-illuminated fascia signs, 1no. high level painted sign on the southern gable wall and 1 no hanging sign.

RESOLVED:

- 1) That the 2 non-illuminated fascia signs and the 1no high level painted sign on the southern gable wall be **APPROVED**.
- 2) That the 1no hanging sign be **REFUSED** for the following reasons:

Members considered that the proposed hanging sign would be out of keeping with the conservation area contrary to the Town Council's Design Statement and Policies for Fascia Boards and Hanging Signs.

- 265** 17/2448/LBC MR MORGAN SEASALT, 44 FORE STREET, SIDMOUTH, EX10 8AQ
East Ward Re-decorating shop frontage to include: 2no. non-illuminated fascia signs on front East elevation and side South elevation; 1 no. high level painted sign on South gable elevation wall and 1no. non-illuminated hanging sign on front East elevation.

SPLIT DECISION:

- 1) Members supported the re-decorating of the shop frontage to include 2 no. non-illuminated fascia signs on front East elevation and side South elevation and 1 no. high level painted sign on South gable elevation wall.
- 2) Members were unable to support the 1 no. non-illuminated hanging sign on front East elevation for the following reasons:
 - The proposed hanging sign would be out of keeping with the character of the conservation area.

Tree Applications for Decision

The Town Council is authorised to make a decision on the following tree applications.

- 267** 17/2329/TRE MRS ELIZABETH 5 BENNETTS HILL, SIDMOUTH, EX10 9XH
West Ward COTTON Crown raise 3 no. beech trees.

SPLIT DECISION (a part of the application has been refused and a part approved).

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

Crown raise to 2.4m reducing secondary and tertiary branches target pruning cut diameter no more than 60mm.

1. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work – Recommendations).

(Reason – In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)

2. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.

(Reason – To ensure that the works are carried out within a reasonable period of time.)

The Council hereby **REFUSES** permission to carry out work described below for the following reasons:

Crown Raise

1. The Tree works description was vague and unspecified.

268 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- a)** 17/2405/TCA MRS HARDING BROADWAY COTTAGE, BROADWAY, SIDMOUTH, EX10 8RQ
South Ward
- Works noted T1, holm oak – reduce height by 1.5m and side growth by 1m to leave a height of approximately 6m and a radial spread of approximately 5m.
- b)** 17/2406/TCA MR EVEREST-PHILLIPS THE OLD CHANCEL, COBURG TERRACE, SIDMOUTH, EX10 8NH
East Ward
- Works noted R1, beech – reduce height by approximately 2m to leave a height of approximately 4m.

269 Matters of Report

The Planning Clerk reported that a Tree Preservation Order had been made in respect of land at Sidmount Gardens, Sidmouth.

270 Tree Exemption Reports

No Tree Exemption Reports were received.

271 Unsupported Decisions

Planning Applications 17/0542/FUL and 17/0638/LBC

Myrtle Farm, Fore Street, Sidbury, EX10 ORS

Conversion of existing barns to facilitate use as 2 no. holiday lets and partial demolition, conversion and alteration of outbuilding to form further holiday let unit.

Town Council
Supported

District Council
Refused

Planning Application 17/2168/FUL

16 Salters Meadow, Sidmouth

Construction of two storey rear extension, front parking area, changes to front porch, change of first floor bathroom to bedroom and alterations to windows.

Town Council

District Council

Supported

Refused

272

Appeals

No Appeals were reported.

273

Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 7 - October 2017**

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance |
|---|----------------------------|---------------------------|-----------------------------|--------------------|
| <u>Council Services</u> | | | | |
| Public Conveniences | 0 | 27,872 | 30,000 | 2,128 |
| Youth Service Support | 7,500 | 22,500 | 30,000 | 7,500 |
| Flower Beds, Planters & Watering | 2,875 | 12,172 | 17,000 | 4,828 |
| Christmas Lighting & Events | 4,500 | 5,097 | 10,500 | 5,403 |
| Donation to Christmas Lighting (Income) | 0 | 0 | -1,500 | -1,500 |
| Sidmouth Hopper Bus | 7,055 | 29,429 | 8,000 | -21,429 |
| Donation to Hopper Bus (Income) | -6,000 | -25,126 | 0 | 25,126 |
| Street Furniture | 0 | 0 | 4,000 | 4,000 |
| Sidmouth Information Centre | 11,600 | 21,600 | 21,600 | 0 |
| Drinking Fountain, Sidbury | 0 | 54 | 250 | 196 |
| Dog Hygiene Bins | 0 | 800 | 1,000 | 200 |
| Annual Report Printing/Distribution | 0 | 732 | 700 | -32 |
| War Memorials | 0 | 0 | 0 | 0 |
| Parish Paths Partnership Payments | 52 | 155 | 0 | -155 |
| Parish Paths Partnership (Income) | 0 | -3,963 | 0 | 3,963 |
| | £27,582 | £91,322 | £121,550 | £30,228 |
| <u>Discretionary Expenditure</u> | | | | |
| Grants | 0 | 14,000 | 14,000 | 0 |
| Folk Week, Children's Festival & Family Tickets | 0 | 25,000 | 25,000 | 0 |
| Folk Week Social Dance | 0 | 5,000 | 5,000 | 0 |
| Sidmouth Town Band | 0 | 4,000 | 4,000 | 0 |
| Boat Jetty (former Jurassic Coast Marine Links) | 0 | 0 | 15,000 | 15,000 |
| South West Museum Development | 0 | 0 | 800 | 800 |
| Sand bags | 0 | 0 | 500 | 500 |
| Tourism Promotion Reserve | 0 | 1,425 | 2,000 | 575 |
| Donation to use of Party Tent (Income) | 0 | -100 | 0 | 100 |
| Red Arrows Display | 99 | 13,370 | 6,000 | -7,370 |
| Donation to Red Arrows Display (Income) | -14,500 | -14,500 | 0 | 14,500 |
| Neighbourhood Plan | 1,781 | 16,189 | 12,500 | -3,689 |
| Neighbourhood Plan Grants (Income) | 0 | 0 | 0 | 0 |
| Western Town Webcam | 0 | 1,475 | 3,000 | 1,525 |
| Transfer from Earmarked Reserves | 0 | 0 | 0 | 0 |
| Woolley Bequest Payments | 0 | 5,000 | 0 | -5,000 |
| Woolley Bequest (Income) | 0 | -150 | 0 | 150 |
| | -£12,620 | £70,709 | £87,800 | £17,091 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 7 - October 2017

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance |
|---|----------------------------|---------------------------|-----------------------------|--------------------|
| <u>Woolcombe House</u> | | | | |
| Services Gas/Water/Elec | 84 | 1,120 | 4,200 | 3,080 |
| Woolcombe House Business Rate | 3,110 | 6,220 | 6,000 | -220 |
| Woolcombe House (Loan Interest&Repayment) | 0 | 7,444 | 14,890 | 7,446 |
| Woolcombe House-General Maintenance | 438 | 3,991 | 8,000 | 4,009 |
| Woolcombe House Building Reserve | 0 | 0 | 2,000 | 2,000 |
| Council Chamber Hire (Income) | 0 | -120 | 0 | 120 |
| | £3,632 | £18,655 | £35,090 | £16,435 |

Other Property

| | | | | |
|----------------------------------|---------------|----------------|----------------|----------------|
| Alma Lane Field | 0 | 80 | 500 | 420 |
| Alma Lane Field (Income) | 0 | 0 | 0 | 0 |
| Manstone Youth Centre | 526 | 8,337 | 13,000 | 4,663 |
| Manstone Youth Centre (Income) | 0 | 0 | 0 | 0 |
| Manstone Sports and Play Areas | 1,440 | 3,505 | 20,000 | 16,495 |
| Long Park & Play Area | 2,179 | 3,483 | 8,000 | 4,517 |
| Seafront Amenity Building | 534 | 16,496 | 20,000 | 3,504 |
| Conservatory Maintenance | 0 | 260 | 1,000 | 740 |
| Fire Beacon Stewardship (Income) | 0 | -3,338 | 0 | 3,338 |
| Sidmouth Golf Club (Income) | 0 | 0 | -5 | -5 |
| Elec Pole Rent (Income) | 0 | -38 | -40 | -2 |
| | £4,679 | £28,785 | £62,455 | £33,670 |

Trust Property

The Ham

| | | | | |
|------------------------|---|--------|--------|-------|
| The Ham Ground Mtce | 0 | 3,859 | 4,100 | 241 |
| The Ham Other Mtce | 0 | 2,510 | 2,500 | -10 |
| The Ham Play Equipment | 0 | 0 | 1,500 | 1,500 |
| The Ham Reserve | 0 | 0 | 2,000 | 2,000 |
| The Ham 3Phase Power | 0 | 158 | 1,500 | 1,342 |
| The Ham Rent (Income) | 0 | -7,665 | -8,300 | -635 |

Manstone

| | | | | |
|----------------------------|---|------|-------|-------|
| Manstone Land Ground Mtce | 0 | 408 | 500 | 92 |
| Manstone Other Maintenance | 0 | 0 | 1,600 | 1,600 |
| Manstone Reserve | 0 | 0 | 2,000 | 2,000 |
| Manstone Rent (Income) | 0 | -495 | -990 | -495 |

Salcombe Regis

| | | | | |
|-------------------------------------|-----------|----------------|---------------|---------------|
| S.R. Allotment Field | 0 | 300 | 0 | -300 |
| S.R. Allotment Field Rent (Income) | 0 | 0 | 0 | 0 |
| S.R. Recreation Field (water) | 0 | 88 | 250 | 162 |
| S.R. Recreation Field Rent (Income) | 0 | -1,215 | -525 | 690 |
| | £0 | -£2,052 | £6,135 | £8,187 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 7 - October 2017

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance |
|----------------------------------|----------------------------|---------------------------|-----------------------------|--------------------|
| <u>Members</u> | | | | |
| Members/Chairman's Allowances | 0 | 4,649 | 5,500 | 851 |
| Chairman's Expenses | 0 | 221 | 2,000 | 1,779 |
| Members Expenses/Training | 0 | 46 | 1,000 | 954 |
| Elections | 0 | 0 | 2,000 | 2,000 |
| Civic & Hospitality | 0 | 673 | 2,000 | 1,327 |
| Civic Regalia | 0 | 0 | 1,000 | 1,000 |
| | £0 | £5,589 | £13,500 | £7,911 |
| <u>Staff</u> | | | | |
| Salaries | 7,405 | 51,773 | 90,000 | 38,227 |
| Pensions | 1,432 | 10,027 | 18,000 | 7,973 |
| Staff Eye Tests | 0 | 0 | 100 | 100 |
| Training & Conferences | 0 | 0 | 1,000 | 1,000 |
| Officers Expenses | 0 | 45 | 100 | 55 |
| Tourism/Promotion Admin (Income) | 0 | 0 | -10,000 | -10,000 |
| Advert Planning Fees (Income) | 0 | 0 | 0 | 0 |
| | £8,837 | £61,845 | £99,200 | £37,355 |
| <u>Office Expenses</u> | | | | |
| Postage | 0 | 939 | 1,500 | 561 |
| Stationery | 49 | 636 | 1,500 | 864 |
| Telephone | 648 | 2,235 | 3,500 | 1,265 |
| Subscriptions | 0 | 1,889 | 2,000 | 111 |
| Photocopier | -15 | 264 | 1,500 | 1,236 |
| Internet, website and webcams | 500 | 1,650 | 2,750 | 1,100 |
| Computer Software Contracts | 360 | 668 | 1,200 | 532 |
| Computer Maintenance Contingency | 0 | 147 | 1,000 | 853 |
| Advertisements | 0 | 0 | 500 | 500 |
| Audit | 0 | 300 | 1,600 | 1,300 |
| Insurance | 0 | 4,543 | 6,200 | 1,657 |
| Sundry | 18 | 287 | 1,200 | 913 |
| Bank Charges | 24 | 108 | 150 | 42 |
| Bank Interest Received (Income) | 0 | -482 | 0 | 482 |
| | £1,584 | £13,184 | £24,600 | £11,416 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 7 - October 2017

| Expense Group Totals | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance |
|------------------------------------|----------------------------|---------------------------|-----------------------------|--------------------|
| Council Services | 27,582 | 91,322 | 121,550 | 30,228 |
| Discretionary Expenditure | -12,620 | 70,709 | 87,800 | 17,091 |
| Woolcombe House | 3,632 | 18,655 | 35,090 | 16,435 |
| Other Freehold Property | 4,679 | 28,785 | 62,455 | 33,670 |
| Trust Property | 0 | -2,052 | 6,135 | 8,187 |
| Members | 0 | 5,589 | 13,500 | 7,911 |
| Staff | 8,837 | 61,845 | 99,200 | 37,355 |
| Office Expenses | 1,584 | 13,184 | 24,600 | 11,416 |
| Precept Received | 0 | -444,260 | -444,260 | 0 |
| Council Tax Support Grant | 0 | -6,070 | -6,070 | 0 |
| Net Income over Expenditure | £33,694 | -£162,293 | £0 | £162,293 |

Current/Deposit Bank Accounts

£676,638

of which

Woolley Bequest

£25,338

Earmarked Reserves

£369,402