

SIDMOUTH TOWN COUNCIL



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To: All Members of the Town Council
Town Clerk

25 September 2017

For information:

District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 2 October 2017 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

Christopher E Holland
Town Clerk

A G E N D A

		<u>Page/s</u>
	<u>PART 'A'</u>	
1	Prayers Prayers will be taken by the Canon Father Paul Cummins.	
2	Apologies To receive any apologies for absence.	
3	Minutes To confirm the minutes of the meeting of the Town Council held on Monday 4 September 2017.	4 – 5
4	Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	

5 **Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

6 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

7 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)

8 **Police Report**

To receive the September 2017 Police Report.

(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)

9 **Committee/Working Group Reports**

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meeting held on Wednesday 6 September 2017. 6 – 8

9.2 Tourism & Economy Committee Report

To receive the report of the Tourism & Economy Committee meeting held on Monday 11 September 2017. 9 – 10

9.3 Sid Valley Neighbourhood Plan Steering Group

To receive a short presentation from the Sid Valley Neighbourhood Plan Steering Group.

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members are asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of June 2017.

b) To receive the Finance Report for August 2017. 11 – 14

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **Fairtrade Town Status**

The Chairman of the Council to acknowledge the receipt of a certificate presented to Sidmouth on the anniversary of the granting of the status of Fairtrade Town.

12 **Sidmouth Town Band – Annual report**

Martin Cordy, Chairman of the band will update Members on the 2017 summer concert season, Last Night of the Proms and plans for 2018. He will also update Members on the band's search for a new HQ.

13 **Sidmouth Folk Week**

Sidmouth Folk Week Director, John Braithwaite will give a report on the 2017 Festival and future plans.

14 **Parishes Together Funding**

- a) To consider a request for funding for a project identified by the Sidmouth Health and Care Forum. See attached report for details.
- b) Members are reminded to inform the Town Clerk of any ideas for utilising this fund.

15

Forthcoming Council and Committee meetings:

4 October 2017 – Planning Committee

9 October 2017 – Pre-Budget meeting

18 October 2017 – Planning Committee

1 November 2017 – Planning Committee

6 November 2017 – Council

15 November 2017 – Planning Committee

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 4 September 2017 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Michael Earthey Dawn Manley
Sidmouth South	Kelvin Dent John Dyson (Vice-Chairman) Paul Wright
Sidmouth West	Louise Cole Sheila Kerridge John Rayson
Primley	Simon Pollentine
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Chairman)
Sidbury	John Hollick Gareth Jones
Salcombe Regis	Ian Barlow David Barratt
Apologies:	Stuart Hughes, Marc Kilsbie, Frances Newth, Jeff Turner

The meeting started at 6.30pm and finished at 7.00pm.

PART 'A'

59 Prayers

Prayers were taken by the Reverend Handel Bennett.

60 Minutes

The minutes of the meeting of the Town Council held on Monday 14 August 2017 were signed as a true and accurate record.

61 Declarations of Interest

There were no declarations of interest raised at this meeting.

62 Public Open Question Time

- District Councillor Marianne Rixson asked the Chairman to confirm receipt of a petition relating to Port Royal. The Chairman confirmed that the petition had been received and would be forwarded to the Port Royal Scoping Study Reference Group.
- Di Fuller asked when the Town Council and District Councils would be discussing the forthcoming report from the Port Royal Scoping Study. The Town Clerk replied that the Port Royal Scoping Study Reference Group were awaiting delivery of the report and a suitable date would be set at that time.

63 Police Report

PC Steve Lee presented the police report for August 2017 which showed a total of 86 crimes recorded compared to 51 recorded in August 2016; an increase of 68.6%.

64 Committee/Working Group Reports

64.1 Planning Committee Reports

Councillor Barlow, Chairman of the Planning Committee, presented the reports of the Planning Committee meetings held on Wednesdays 9 and 23 August 2017. Councillor Pollentine asked that Minute no. 142 be amended to show that he did not vote on application no. 17/1520/TRE

RESOLVED: That the Planning Committee reports be noted with an amendment to show that Cllr Pollentine did not vote on application no. 17/1520/TRE

64.2 Sid Valley Neighbourhood Plan Steering Group

Deirdre Hounsom gave a report of the work being carried out by the Sid Valley Neighbourhood Plan Steering Group Committee.

RESOLVED: That the Sid Valley Neighbourhood Plan Steering Group report be noted.

65 Reports from Members with Special Responsibilities

65.1 Finance Report

Councillor Wright presented the July 2017 Finance Report.

RESOLVED: That the July 2017 Finance Report be noted and agreed.

66 Sidmouth Town Council Planning Committee

Councillor Gareth Jones had written to advise that he had resigned from the Planning Committee, but wished to continue as a Town Councillor.

RESOLVED: 1) That it be noted that Councillor Gareth Jones had resigned from the Planning Committee.

2) That Members not serving on the Planning Committee consider doing so.

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CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 6th September 2017**

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Marc Kilsbie
Dawn Manley
Ian McKenzie-Edwards
Simon Pollentine
John Rayson

Apologies: - Jeff Turner

The meeting started at 6.30pm and finished at 7.25 pm.

163 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Ian Barlow	17/2015/FUL 22 Sidford High Street, Sidford, EX10 9SL	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with Applicant.
Cllr Kelvin Dent	17/0578/FUL Trow Farm Offices, Trow, Salcombe Regis, Sidmouth, EX10 0PB	Personal Interest	Remained in the Chamber during discussion and voting.	Applicant is a sponsor of the Hopper Bus.

164 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

165 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Amended Plans Received

- | | | |
|------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 166 | 17/1652/FUL MS BEER
<i>West Ward</i> | 84 WINSLADE ROAD, SIDMOUTH, EX10 9EZ
Roof extensions to provide additional accommodation. New vehicle access to highway and garage set within front garden and new pedestrian access to highway. <i>Amended plans received relating to garage being removed and replaced with a parking bay. Rear first floor window removed with the extension becoming half-hipped with roof lights in either side of roof.</i> |
|------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

SPLIT DECISION:

- 1) Members **SUPPORTED** the removal of the rear first floor window and the half-hipped extension with roof lights in either side of the roof.
- 2) Members were **UNABLE TO SUPPORT** the replacement of the garage with a parking bay for the following reasons:
 - The proposed parking bay would be detrimental to the street scene and contrary to the policy of local design and distinctiveness.
 - The proposed parking bay would be out of keeping with the character of the area.

Applications for consideration

167	17/1716/LBC <i>East Ward</i>	MR ROGER EVEREST- PHILLIPS	THE OLD CHANCEL, COBURG TERRACE, SIDMOUTH, EX10 8NH Roof repairs to link passage including the removal and re-instatement of roof lantern. Support subject to the agreement of the Conservation Officer.
168	17/1937/LBC <i>East Ward</i>	MR P TOMLINSON	LOCOMOTION, 1 BEDFORD PLACE, STATION ROAD, SIDMOUTH, EX10 8PG Retention and modification of rear canopy. Modification include: replace existing slate roof with a mix of Georgian wired in a patent glazing format, vent and soil pipe surround to be clad in lead; soffit and fascia boards to be removed and guttering to be attached to rafters; side panels to be render and painted; supporting posts to be rebated with post base plinths. Support subject to the agreement of the Conservation Officer.
169	17/0578/FUL <i>Salcombe Regis Ward</i>	DONKEY SANCTUARY	TROW FARM OFFICES, TROW, SALCOMBE REGIS, SIDMOUTH, EX10 0PB Provision of staff car parking. <i>Amended plans received relating to a reduction in the number of parking spaces proposed and submission of a travel plan.</i> Support subject to the parking surface being grasscrete. Note: Members were still of the view that the Applicant should consider alternative options with regards to bringing staff on site and felt that the Applicant's travel plan could be more robust and strengthened by including either incentives or penalties to address transport issues.
170	17/2015/FUL <i>Sidford Ward</i>	MR AND MRS R BELLAIRS	22 SIDFORD HIGH STREET, SIDFORD, EX10 9SL Retention of boundary wall and fence and associated engineering operations. Support subject to the Applicant providing the landscaping proposed to screen the wall from the highway.
171	17/1262/FUL <i>South Ward</i>	ST JOHN'S INTERNATIONAL SCHOOL	ST JOHNS SCHOOL, BROADWAY, SIDMOUTH, EX10 8RG Replacement of portakabins with new two storey building to create four new classrooms, staff room, storage area, wcs and play area. <i>Amended plans received relating to 1. Tree report and plans</i> Support

provided. 2. Additional block plan and sections provided.

172 17/2048/FUL MR & MRS EVANS- FOURWAYS, GLEN ROAD, SIDMOUTH, EX10 8RW.
South Ward WHITE Construction of lift shaft and entrance improvements.

Support

173 Tree Exemption Reports

2 Bickwell Court, Bickwell Valley, Sidmouth, EX10 8SD

The Planning Clerk reported a letter from East Devon District Council regarding the proposed works to fell a Sycamore with *Kretschmaria deusta*.

The works in question are considered to be an exception from the normal requirement to seek the consent of the Council under Regulation 14 of the Town and County Planning (Tree Preservation) (England) Regulations 2012. (This regulation of the Act provides for works to be carried out on dead and dangerous trees [or parts of trees] in the interests of safety).

There is a duty under the Act to plant replacement trees when trees are removed under this exception. In this instance, replanting will be required in the first planting season following removal (November to March). This replacement tree will be covered by the existing Tree Preservation Order. [The tree species, size and planting location should be agreed in writing with East Devon District Council prior to planting.]

174 Matters of Report

The Planning Clerk reported that Tree Preservation Orders had been made in respect of land at and adjacent to Trenoweth, Coreway, Sidmouth, EX10 9SE and land at Alexandria Industrial Estate, Station Road, Sidmouth.

The Planning Clerk reported that Application 17/0221/FUL for the erection of six-metre-high ball stop netting on southern perimeter of cricket field to be in place from April to September and the construction of a shed for storage of netting and stanchions when not in use at Sidmouth Cricket Tennis Croquet and Hockey Club, Fortfield Terrace, Sidmouth, EX10 8NT had been withdrawn by the applicant.

175 Unsupported Decisions

Planning Application 17/1361/FUL

Harcombe Hill Cottage, Harcombe, Sidmouth.

Single storey garden room extension and replacement fence.

Town Council

District Council

Did not support

Granted

176 Appeals

Planning Application 16/0867/MFUL Green Close, Drakes Avenue, Sidford, EX10 9JU Demolition of a former residential care home and construction of 36 sheltered apartments including communal facilities, access, car parking and landscaping.

The Planning Clerk reported that the appeal lodged by the Applicant in respect of the above application had been dismissed and the planning permission refused.

177 Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

SIDMOUTH TOWN COUNCIL
Minutes of a Meeting of Sidmouth Town Council's
Tourism and Economy Committee
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 11 September 2017 at 6.30 pm

Councillors present: - Simon Pollentine (Chairman)
 Frances Newth (Vice-Chairman)
 Ian Barlow
 Jack Brokenshire
 Louise Cole
 John Dyson
 Stuart Hughes
 Marc Kilsbie
 John Rayson
 Paul Wright

Apologies: David Barratt, John Hollick, Sheila Kerridge, Dawn Manley,
 Ian McKenzie-Edwards

The meeting started at 6.30pm and finished at 7.45pm

PART 'A'

13 Minutes

The Minutes of the Tourism & Economy Committee meeting held on Monday 19 June 2017 were signed as a true and accurate record.

14 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Marc Kilsbie	16 Information Centre Mgrs Report and Financial Report	Personal	Remained in the Chamber	Sidmouth retailer
Cllr Simon Pollentine	16 Information Centre Mgrs Report and Financial Report	Personal	Remained in the Chamber	Sidmouth retailer
Cllr Louise Cole	19 The Ham	Personal	Remained in the Chamber	Sidmouth Seafest organiser

15 Matters of Urgency and Report

- The Chairman reported that it was hoped that Making it Local funding may become available to support the creation of the Apple Trail.
- It was proposed that a TaFF be set up to investigate the observations taken from the festival/event organisers at the last Tourism & Economy meeting together with the Community Actions created from the Neighbourhood Plan feedback and discuss how best to maximise the potential of shared working and accessing funding available from outside bodies such as the Jurassic Coast team etc.

RESOLVED: That the Town Clerk email all the Members of the Tourism & Economy Committee to ascertain who wished to volunteer to serve on the Festivals and Events Shared Working TaFF.

16 Information Centre Manager's Report & Financial Report

- 1) Jeff Bailey, Sidmouth Information Centre Manager, presented his report.

RESOLVED: That the Information Centre Manager's report be noted.

- 2) Councillor Pollentine presented the Finance Report for the period to July 2017 in respect of the Sidmouth Information Centre.

RESOLVED: That:

- 1) the Sidmouth Information Centre's Finance Report be noted and agreed.
- 2) the Town Clerk to review the layout of the Information Centre to maximise its marketing potential.
- 3) Members confirmed their previous policy that they did not want the Information Centre to directly compete with Sidmouth retailers by offering the same products.

17 Town Guide Finance and Distribution Figures

The Chairman presented the Income and Expenditure Report for the period to July 2017 and the latest Guide distribution figures for the period to August 2017.

RESOLVED:

- 1) That the Town Guide Income and Expenditure Report for the period to July 2017 be noted and agreed.
- 2) That the August 2017 Guide distribution figures be noted.
- 3) The email database would be used to send a Christmas e-card to encourage people to revisit Sidmouth as a holiday destination.

18 Red Arrows Display

The Town Clerk gave a brief update on the 2017 Red Arrows display which had been very successful with between 30-35,000 people attending. Approximately £14,500 had been collected which was anticipated would be sufficient to cover this year's expenditure. The Red Arrows display had now become a significant event and would require a fuller event management plan and traffic management plan for future years which would incur further event costs

RESOLVED: That:

- 1) The Town Clerk would write a letter of thanks to the Regatta Committee to thank them for all their hard work undertaking the collections for the Red Arrows display.
- 2) The Chamber of Commerce be asked to encourage more local retailers to remain open later whilst the town is so busy.
- 3) Members note the likely increased expenditure on the event due to increased event planning.

19 The Ham

At the August Trustee meeting it was resolved that a request to use The Ham should be deferred to the next Tourism & Economy meeting.

RESOLVED: That:

- 1) permission be granted to Unique Boutique Markets to hold an evening street food market on a series of dates during the summer of 2018 and an event combining a street food market and an art and contemporary craft market on Saturday 18 November 2017.
- 2) The current fees and bond charge would apply with no reduction for these events.
- 3) It must be recognised that Sidmouth is a Fair-Trade town when choosing stall holders.
- 4) Local retailers should also be encouraged to become stall holders.
- 5) Dates of the market operating must fit within the existing usage of the Ham.
- 6) The permission to use The Ham would be confirmed at the next Trustee meeting.

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CHAIRMAN OF THE TOURISM & ECONOMY COMMITTEE

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 5 - August 2017**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Council Services</u>				
Public Conveniences	0	27,872	29,000	1,128
Public Conveniences-Mtce Sidbury/Manstone	0	0	1,000	1,000
Youth Service Support	0	15,000	30,000	15,000
Flower Beds, Planters & Watering	3,020	9,297	17,000	7,703
Christmas Lighting & Events	597	597	10,500	9,903
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500
Sidmouth Hopper Bus	5,390	22,374	8,000	-14,374
Donation to Hopper Bus (Income)	-1,329	-5,146	0	5,146
Street Furniture	0	0	4,000	4,000
Sidmouth Information Centre	10,000	10,000	21,600	11,600
Drinking Fountain, Sidbury	30	54	250	196
Dog Hygiene Bins	0	800	1,000	200
Annual Report Printing/Distribution	0	732	700	-32
War Memorials	0	0	0	0
Parish Paths Partnership Payments	0	103	0	-103
Parish Paths Partnership (Income)	0	-3,963	0	3,963
	£17,708	£77,720	£121,550	£43,830

Discretionary Expenditure

Grants	0	14,000	14,000	0
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	4,000	4,000	0
Boat Jetty (former Jurassic Coast Marine Links)	0	0	15,000	15,000
South West Museum Development	0	0	800	800
Sand bags	0	0	500	500
Tourism Promotion Reserve	125	1,425	2,000	575
Website & Social Media Development/Support	0	1,000	2,000	1,000
Donation to use of Party Tent (Income)	-25	-100	0	100
Red Arrows Display Contingency	425	425	6,000	5,575
Donation to Red Arrows Display (Income)	0	0	0	0
Neighbourhood Plan	762	13,660	12,500	-1,160
Neighbourhood Plan Grants (Income)	0	0	0	0
Western Town Webcam	0	1,475	3,000	1,525
Transfer from Earmarked Reserves	0	0	0	0
Woolley Bequest Payments	0	5,000	0	-5,000
Woolley Bequest (Income)	-50	-150	0	150
	£1,237	£70,735	£89,800	£19,065

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 5 - August 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Woolcombe House</u>				
Services Gas/Water/Elec	137	953	4,200	3,247
Woolcombe House Business Rate	0	3,110	6,000	2,890
Woolcombe House (Loan Interest&Repayment)	0	7,444	14,890	7,446
Woolcombe House-General Maintenance	794	2,426	5,800	3,374
Woolcombe House Grounds	107	653	1,200	547
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	-120	-120	0	120
Band Hut Repairs	0	65	1,000	935
	£918	£14,531	£35,090	£20,559

Other Property

Alma Lane Field	80	80	500	420
Manstone Youth Centre	655	6,945	13,000	6,055
Manstone Youth Centre (Income)	0	0	0	0
Manstone Sports and Play Areas	85	2,065	5,000	2,935
Long Park & Play Area	85	1,304	8,000	6,696
Other Additional Play Areas	0	0	15,000	15,000
Seafront Amenity Building	311	15,667	20,000	4,333
Conservatory Maintenance	0	130	1,000	870
Fire Beacon Stewardship (Income)	0	-3,338	0	3,338
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-38	-40	-2
	£1,216	£22,815	£62,455	£39,640

Trust Property

The Ham

The Ham Ground Mtce	0	3,859	4,100	241
The Ham Other Mtce	0	2,510	2,500	-10
The Ham Play Equipment	0	0	1,500	1,500
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	0	158	1,500	1,342
The Ham Rent (Income)	0	-7,090	-8,300	-1,210

Manstone

Manstone Land Ground Mtce	0	408	500	92
Manstone Other Maintenance	0	0	1,600	1,600
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	-248	-990	-742

Salcombe Regis

S.R. Allotment Field	0	300	0	-300
S.R. Allotment Field Rent (Income)	0	0	0	0
S.R. Recreation Field (water)	47	88	250	162
S.R. Recreation Field Rent (Income)	0	-525	-525	0
	£47	-£540	£6,135	£6,675

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 5 - August 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Members</u>				
Members/Chairman's Allowances	0	4,649	5,500	851
Chairman's Expenses	118	221	2,000	1,779
Members Expenses/Training	26	46	1,000	954
Elections	0	0	2,000	2,000
Civic & Hospitality	0	673	2,000	1,327
Civic Regalia	0	0	1,000	1,000
	£144	£5,589	£13,500	£7,911
<u>Staff</u>				
Salaries	7,411	36,986	90,000	53,014
Pensions	1,432	7,162	18,000	10,838
Staff Eye Tests	0	0	100	100
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	45	100	55
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	0	0	0
	£8,843	£44,193	£99,200	£55,007
<u>Office Expenses</u>				
Postage	13	152	1,500	1,348
Stationery	142	564	1,500	936
Telephone	145	1,587	3,500	1,913
Subscriptions	0	1,889	2,000	111
Photocopier	280	308	1,500	1,192
Internet, website and webcams	150	150	750	600
Computer Software Contracts	0	308	1,200	892
Computer Maintenance Contingency	0	147	1,000	853
Advertisements	0	0	500	500
Audit	0	300	1,600	1,300
Insurance	4,543	4,543	6,200	1,657
Sundry	66	195	1,200	1,005
Bank Charges	28	60	150	90
Bank Interest Received (Income)	-75	-386	0	386
	£5,292	£9,817	£22,600	£12,783

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 5 - August 2016

Expense Group Totals	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	17,708	77,720	121,550	43,830
Discretionary Expenditure	1,237	70,735	89,800	19,065
Woolcombe House	918	14,531	35,090	20,559
Other Freehold Property	1,216	22,815	62,455	39,640
Trust Property	47	-540	6,135	6,675
Members	144	5,589	13,500	7,911
Staff	8,843	44,193	99,200	55,007
Office Expenses	5,292	9,817	22,600	12,783
Precept Received	0	-222,130	-444,260	-222,130
Council Tax Support Grant	0	-3,035	-6,070	-3,035
Net Income over Expenditure	£35,405	£19,695	£0	-£19,695

Current/Deposit Bank Accounts

£512,106

of which

Woolley Bequest

£25,338

Earmarked Reserves

£369,402

Sid Valley HELP

Sidmouth Health and Care Forum has identified the need to address:

- the loss of Sidmouth Help Link and how we could help to continue some of the services
- the need for more befriending services to add value to existing befriending or visiting schemes in the valley
- how to work with and support the range of volunteering activities that exist in the Sid Valley.

While it is important to consider the immediate issue of Help Link services and how to support continuation of them, it was recognised that other aspects of volunteering in Sidmouth need to be considered, particularly befriending or visiting services.

This is the reason for setting up Sid Valley HELP.

Our Mission is to unite and mobilise the goodwill of our community, to support all local residents of the Sid Valley when it is needed most in times of illness, loneliness, difficulty or life changing circumstances.

Signposting and Advice service

Sidmouth Help Link was a valuable part of the voluntary sector in Sidmouth for many years, but recently had lost funding and wider services were reduced so that only the signposting and information service remained. The 'Ask us' information service ended at the end of March 2017. There does not appear to be another charity in the Sid Valley that is currently set up or willing to undertake this service.

We want to establish a new signposting service to provide information and advice about Health and Wellbeing related services available in the Sid Valley and extend existing extensive local knowledge and expertise. In order to do that we will work with local organisations to establish a comprehensive and accessible list of up-to-date community services in the Sid Valley. We will develop a website as well as maintain hard copy information to enable easy access and use volunteers to provide information face-to-face and by telephone. Volunteers will be supported by a co-ordinator and Action East Devon as we develop the new service.

Befriending and visiting services

There are befriending services in the Sid Valley, but often for particular circumstances. We want to encourage organisations to extend their offer if possible, but think gaps will remain in provision, particularly for befriending or home visiting support. Many people in the Sid Valley suffer from loneliness and/or isolation and might benefit from a befriending service in their own home. Also, similar schemes in East Devon suggest that support activities like advocacy, sitting for carers or help with shopping is widely valued. We will work with local organisations to identify the level of need and current service and where there is capacity for growth. We will use volunteers with a coordinator to deliver the new service.

Progress

We have secured initial funding to allow us to arrange a meeting for other local volunteer groups to launch what we are planning and how we hope to work together. We have set up a logo design competition with Sidmouth College and will hold a competition at the Health and Wellbeing fete on 21st October to decide the winner. We have funded initial fliers and posters for these events.

Request

We seek support from Sidmouth Town Council for a Parishes Together bid of £5,000 to pump prime this new project by funding co-ordinator time for the Advice and Information service, for a scoping study, volunteer expenses and accommodation costs.